BOARD OF TRUSTEES  
Kaskaskia College  
Community College District #501  
27210 College Road  
Centralia, IL 62801  

Thursday, November 15, 2007  

5:30 Dinner, Student Center  
6:30 Demonstration, Drafting Lab  
7:00 p.m. Regular Meeting  
Board Room  

AGENDA  

I. Call to Order  
II. Roll Call  
III. Pledge of Allegiance  
IV. Recognition of Visitors  
   A. Special Guest—Mary Sullivan, SICCM  
V. Public Comment  
VI. Consent Agenda  
   If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or  
   vote on the issue separately, he/she may request this prior to the Consent Agenda being  
   considered. The item will then be considered as part of the regular Agenda.  
   A. Minutes of October 18, 2007 Regular Meeting (pages 4-16)  
   B. Ratification and approval of the disbursements and payrolls for November 2007  
      General Fund  $ 3,050,297  
      Payroll Fund  $ 1,141,614  
      Restricted Fund  $ 1,038,938  
      TOTAL  $ 5,230,849  
   D. Treasurer’s Report and Budget Report (pages 17-20)  
   E. President’s Report  
      1. University Alliance Update  
      2. Legislative & Legal Update—Rhonda Boehne  
      3. Personnel Update—Rhonda Boehne  
   F. Grant Activity Report—Mike Loomis  
VII. Report of Administrative Officers  
   A. Educational Report (page 21)  
      2. New Certificate Programs  
         a. Coal Mining Technology  
         b. Medical Terminology  
      3. Education Center Expansion Plans--Salem Education Center  
   B. Progress Report on Technology Projects—Gina Glotfelty  
VIII. Old Business
IX. New Business
   A. Closed Session—Personnel and Business Matters (page 22)
   B. Resolution—Approval of Amendment to Centralia Area Enterprise Zone (page 23-24)
   C. Approval of Employment—Assistant Professor of Nursing (page 25-35)
   D. Approval of Employment—Director of Institutional Advancement (page 36-39)
   E. Approval of Employment—Dean of Corporate Training & Continuing Education (page 40-60)
   F. Approval of Employment—Coordinator of Accounts Receivable (page 61-69)
   G. Approval of Reclassification of Vandalia Education Center Coordinator (page 70-72)
   H. Approval of New Position (page 73-77)
   I. Resolution—Renewal of Liability & Worker’s Compensation Insurance (page 78-83)
   J. Resolution—Approval of Tax Levy (pages 84-88)
   K. Resolution—Approval of Purchase of Truck Driving Program Equipment (pages 89-97)
   L. Resolution—Approval of Purchase of Autoclave (pages 98-101)
   M. Resolution—Approval of Purchase of Microscopes (page 102-109)
   N. Resolution—Approval of Purchase of Office Furniture (page 110-114)
   O. Resolution—Disposition of College Property (page 115-117)
   P. Approval of Donation of Classroom Seating (page 118-119)
   Q. Final Reading—Independent Study Policy (page 120-121)
   R. Final Reading—Adjunct Faculty Pay for Former Employees of Kaskaskia College (pages 122-125)
   S. Final Reading—Donation of Paid Leave Days for Sports & Wellness Project Major Gifts Campaign (page 126-127)
   T. Final Reading—Grading System Policy (page 128)

X. Board/President Reports and Recommendations
   A. Illinois Community College Trustees Association Report—Mr. Beasley
   B. Reports—Mr. Hawley
       1. KC Foundation Report
       2. Sports & Wellness Update
       3. Alumni & Friends Report
       4. KCSA Report
   C. Reports—Mr. Fogleman
       1. Friends of the Fine Arts Update
   D. Student Trustee Report—Mr. Sam Weems
   E. President’s Communications—Dr. Underwood

XI. INFORMATIONAL
   A. Lab Fees—Ava Rawlings
   B. Trustees Comments

XII. ADJOURNMENT
UPCOMING EVENTS

**November 2007**  Community College Month, Food Drive  
November 12, Veterans Day (Campus Closed)  
November 13, Veterans Day Celebration, Breakfast 7:00-9:15 a.m., Program at 9:40 a.m., Auditorium  
November 13-20, Turkey Shoot @ Vandalia Ed Center  
November 14, Ag Open House  
November 15, Board of Trustees Meeting, 7:00 p.m.  
November 15, Choral Concert  
November 16, PTK Induction, 7:00 p.m., Auditorium  
November 21, Fall Holiday (Campus Closed)  
November 22-23, Thanksgiving Holiday  
November 27, Education Banquet  
November 28, SCIGA Meeting, 5:00 p.m.  
November 29, Spirit Rally  
November 30-December 2  KC Student Theatre Guild Play - “Heaven Can Wait”

**December 2007**  Adopt A Family Month  
December 1, Salem Day at KC Basketball  
December 3, Annual Planning Meeting, 3:00 – 6:00 p.m., Student Center  
December 3, KCSA Quarterly Meeting  
December 3-7, Holiday Party @ Vandalia Ed Center  
December 5, 11:15 a.m. - 1:30 p.m., Vandalia Chamber tour of Vandalia Education Center  
December 5, Carlyle Night at KC Basketball  
December 7-8, Madrigal Dinner  
December 9, Riders In the Sky, 2:00 p.m. (Season of Entertainment)  
December 10, Regular Fall Session & Session II Ends  
December 11, Winter Concert  
December 11-14, Semester Exams  
December 11-15, Holiday Movie Marathon  
December 13, Nurse Pinning  
December 20, Board of Trustees Meeting

**January 2008**  
*Dodgeball intramurals will be held January 22 - February 26 on Tuesday evenings at 6:00 p.m.*  
*Basketball intramurals will be held January 24 - February 28 on Thursday evenings at 6:00 p.m.*  
January 1, Holiday, Campus Closed  
January 9, Faculty/Staff Inservice  
January 9, Okawville Night at KC  
January 10 & 11, Advisement/Planning/New Student Orientation  
January 16, Welcome Back Breakfast  
January 17, Board of Trustees Meeting, Dinner 5:30 p.m., 7:00 p.m.  
January 21, M. L. King’s Birthday, Campus Closed  
January 22, Martin Luther King Celebration  
January 25, Vandalia Spring Showcase/Advisory Board Meeting  
January 26, KC Basketball Free Clinic and Autograph Day