ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on October 16, 2008 at 7:05 p.m. at the KC Trenton Education Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley, Ms. Linda Stover and Mr. Trent Gherardini.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Bob Bowen, Director of Facilities; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Nancy Kinsey, Associate Dean of Institutional Effectiveness; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mr. C.W. Stewart, Director of Institutional Advancement; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Also present were students Ms. Potchawan Desrosier and Ms. Dawn Santel; Part-time Trenton Adjunct Faculty Mr. Eric Essen, Mr. Larry Spirek, and Ms. Mary Essen and her mother, Ms. Jane Bush; Ms. Mary Pennington, Trenton Advisory Council Member; Mr. Gary Sellars, Trenton City Alderman;

Ms. Gina Ash, New Employee and Director of Centralia Correctional Center Program; Ms. Arlene Covington, KC Trenton Center Coordinator; Mr. Charles Kuhn, Assistant Professor, computer Information Technology/CISCO; Mr. Mike Stone, Director of Computer Information Services; Mr. John Maynerich, BLDD Architect; Mr. Mark Ritter, Hurst-Roche Architect; Mr. Ron Tremmel, Associate Professor, Economics/Business; Ms. Laura Wedekemper, Capital Projects Coordinator; and Mr. Alan Hoffmann, WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Tim Hood.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda are:
A. Minutes: September 18, 2008--Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for October 2008
C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.
REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting and no verbal reports were given. The Board was complimentary about the thoroughness of the reports and there were no questions. Items included in the Educational Report were Dual Credit and University Alliance opportunities.

The Administrative Services Report included a Facilities Report/Update and a Technology Report. The Student Services Report included updates on the Inverse Degree program, Financial Aid and the TRIO Grant proposal. An AQIP update was provided on Mapping and Streamlining Institutional Process, Core Values and Core Assessment projects.

OLD BUSINESS   None

CLOSED SESSION Closed Session was not held.

NEW BUSINESS

Resolution #08-93—Certification of Tax Levy
Motion by Mr. Gaffner to adopt Resolution #08-93, thereby approving the Tax Levy for 2008, representing a 4.71% change from last year. The levy is projected to be 54.98. Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

Resolution #08-94—Consideration and Action Authorizing the Issuance of General Obligation Bonds
Motion by Mr. Funderburk to adopt Resolution #08-94, thereby authorizing the issuance of general obligation alternate bonds of Community College District #501, Counties of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington and State of Illinois in the aggregate principal amount not to exceed $3,300,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended.
Roll call: Funderburk-yes; Gaffner-yes; Hawley-yes; Stover-no; Beasley-yes; Courtney-yes; Gherardini-yes—with 6 voting “yes” and one voting “no”, Motion carried.

Resolution #08-95—Approval of Design and Authorization to Proceed with Construction Documents and Bidding Process for Fitness Center
Motion by Mr. Gaffner to adopt Resolution #08-95, thereby approving the general building design as presented and authorizing the administration to proceed with construction documents and the bidding process for the construction of the Fitness Center. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk—all voting aye, motion carried.

Resolution #08-96—Approval of Engineer for Data Center Enhancements
Motion by Mr. Beasley to adopt Resolution #08-96, thereby approving the firm of STS Consultants of Peoria, Illinois to perform professional engineering services for Data Center enhancements. Roll call: Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner—all voting aye, motion carried.
Resolution #08-97—Award Bid for Purchase of Portable Sound System
Motion by Mr. Gaffner to adopt Resolution #08-97, thereby awarding the bid for the purchase of a portable sound system to Maxey Systems of Salem, Illinois in the amount of $30,267. Roll call: Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #08-98—Acceptance of Vendors to Purchase Technology Equipment
Mr. Courtney made a motion to adopt Resolution #08-98, thereby awarding the bid for:
- Items #1, #2, and #4, a Sony 52” LCD TV, a Sharp 45” LCD TV and an ADTRAN TSU ACE to: CDWG of Springfield, Illinois for the amount of $9,112.56;
- Item #3, Smart Technologies ID370 Sympodium to: Schiller and Co. of St. Louis, Missouri in the amount of $28,952;
- Item #5, Cisco 2811 Network Router to: Sentinel Technologies in the amount of $5,566.

The total amount for this bid is $43,630.56.

Roll call: Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #08-99—Award bid for Printing of College Catalogs
Motion by Mr. Gaffner to adopt Resolution #08-99, thereby awarding the bid for printing of the college catalog to Breese Publishing Company of Breese, Illinois in the amount of $6,165. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Resolution #08-100—Rescind Bid Awarded for Purchase of Technology and A/V Equipment and Award to Next Lowest Bidder
Mr. Gaffner made a motion to adopt Resolution #08-100, thereby rescinding the bid awarded to Electronic Architects of Mt. Vernon, Illinois and awarding the bid for the purchase of the Elmo Ev-440AF Presenters the next lowest bidder, Dell Computer Corporation of Round Rock, Texas in the amount of $1,603 each for a total bid of $22,442.

Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

Approval of Fitness Center Opportunities
Mr. Courtney made a motion to approve the list of Naming Opportunities, as follows, for the Fitness Center, effective immediately, pursuant to Policy and Procedure 6.1.

1. Entire Building $1,000,000
2. Indoor Track $100,000
3. Free Weights $50,000
4. Cardio $50,000
5. Strength & Training $50,000
6. Multi-Purpose A $50,000
7. Multi Purpose B $50,000
8. Hall of Fame $50,000
9. Lounge $25,000
10. Climbing Wall $10,000
11. Welcome Center $10,000
12. Men’s Locker Room $10,000
Approval of 403b Plan
A motion was made by Mr. Gaffner to approve the 403(b) Plan document as presented to the Board. The Plan was developed based on model IRS language, with consultation of an outside law firm and will be implemented internally.

The motion was amended by Mr. Beasley to include that this official 403(b) plan document will be implemented effective January 1, 2009.

Roll call: Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner—all voting aye, motion carried.

Approval of Board Election Notice
Mr. Funderburk made a motion to approve the Board Election Notice to be published in the Sentinel on October 18, 2008. Roll call: Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Approval of Administrative Contract
Motion by Mr. Gaffner to approve the employment contract of Dr. James Underwood, President. Roll call: Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Acceptance of Resignation—Web Programming Specialist
Motion by Mr. Courtney to accept the resignation of Web Programming Specialist, Kyle Hemann, effective October 10, 2008. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Approval of Employment—Administrative Assistant to Director of Facilities
Mr. Gaffner made the motion to approve the employment of Laura Finley as Administrative Assistant to Director of Facilities, effective November 1, 2008. Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported the next ICCTA meeting will be held in Chicago on November 14 and 15, and will include a seminar on Wind Energy and Community Colleges.

Reports
KC Foundation
Mr. Hawley reported the following items:
- The Foundation Scholarship Dinner was held on September 29, 2008. 107 students received scholarships.
• Mr. George Norwood will be the Distinguished Lecturer, with a speech regarding the Value of Public Service. All are invited to attend.
• Two business have been selected for the TCEP award and their names will be announced at a later date.

Sports & Wellness Update
• The Basketball Shootout will be held Saturday, October 18, 2008.
• The KC Kids Book Fair made $1,500.
• Meet the Team was held on October 10 and was part of the Alumni Weekend.

Alumni and Friends Association
The Alumni weekend was scheduled for October 10 and 11, with the Hall of Fame induction on October 12.

KCSA Report
The Fitness Center project has begun. As a part of the Brick Campaign, purchased bricks have been laid near the patio by the concession stand.

Friends of the Fine Arts
Dean Kellie Henegar thanked Mr. Hawley, Mr. Beasley and Dr. Boswell for attending the tour of museums, including museums in St. Louis and SWIC. The Instrumental Concert was held last week, with an auction of student art work. The Chinese Acrobats will perform on October 19, 2008.

Student Trustee Report
Mr. Gherardini reported Student Congress is working with Centralia Clean & Green. Pumpkin Decorating will be held on November 27 and 28 and a pool tournament will be held on November 13.

President’s Communication
Dr. Underwood reported on the following:
• Jerry Rakers and his family have expressed appreciation on the completion of the clock tower.
• The Lifelong Learning Center should be completed by November 22 and dedicated toward the end of February or the beginning of March, 2009.
• Planning is underway with a major gifts campaign for the Fitness Center expansion.

Information was presented to the Board in their packet regarding the Vandalia YMCA. The College has received a proposal from the YMCA in Vandalia for their facility to be located on the northeast corner of the property instead of the location in the Master Site Plan and their proposed site. It was the consensus of the Board that the location remain as listed in the Master Plan.

Informational
Information was also included in the Board materials regarding proposed Lab Fees, Protection, Health & Safety Recommendations, and the proposed Cross Country program.

ADJOURNMENT
Motion by Mr. Beasley to adjourn the meeting. All voting aye, motion carried. The meeting adjourned at 8:35 p.m.

Chairman

Secretary