ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on August 16, 2007 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley, Mrs. Linda Stover and Mr. Sam Weems.

Others present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Ms. Arlene Dueker, Associate Dean of Distance Learning and LRC; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Interim Vice President of Instructional Services; Ms. Cathy Karrick, Director of Marketing; Ms. Nancy Kinsey, Director of Institutional Research; Ms. Deb Massena, Controller; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Purchasing; Ms. Mary Lou Whitten, Dean of Nursing and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Mr. Shane Gill, Area Service/Tech Advisor for Daimler Chrysler; Mr. Art Borum, Business Services Field Representative; Mr. Charles DeBernardi, Assistant Professor for Automotive Technology; Ms. Amy Troutt, Director of Student Life; Mr. Randy West, BLDD Architects and Ms. Laura Wedekemper, Capital Projects Facilitator.

Recently hired employees recognized were Mr. Sam Bundy, Assistant Professor of Transitional Studies; Mr. Steve Cox, Coordinator of Advising; Ms. Kellie Henegar, Dean of Arts & Sciences; Ms. Lee Ann Schultz, Business Specialist; and Ms. Melinda Veller, Assistant Professor of English.

Members of the press in attendance were Mr. Mike Jones, Centralia Sentinel and Mr. Sam Klemetz, WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Art Borum.

ACCEPTANCE OF DONATIONS FOR AUTOMOTIVE TECHNOLOGY PROGRAM
Resolution #07-65—Acceptance of Donation of Equipment—Daimler Chrysler
Resolution #07-66—Acceptance of Donation of Jeep—Daimler Chrysler
Motion by Mr. Hawley to adopt Resolutions #07-65 and #07-66, thereby accepting the donation of the new Jeep Commander, the MMC 2.5L V6 engine and Miller Engine Cradle from Daimler Chrysler for use in the Automotive Technology program. Mr. Shane Gill, Area Service/Tech Advisor for Daimler Chrysler attended the meeting to present the donation. Mr. Gill stated that Mr. Ron Heyduck, KC Alumni, was instrumental in the College receiving this donation. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.
Resolution #07-67—Acceptance of Donation of Equipment—Kathleen Moran
Motion by Mr. Courtney to accept the donation of a 1997 Buick Skylark automobile for use in the Automotive Technology program from Kathleen Moran. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Resolution #07-68—Acceptance of Donation of Equipment—Jim Walter
Motion by Ms. Stover to accept the donation of a 1988 Ford Tempo GL automobile for use in the Automotive Technology program. Roll call: Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda are:
   A. Minutes of July 19, 2007 Regular Meeting
   B. Ratification and Approval of Disbursements and Payrolls for August 2007
   C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the University Alliance Update, KCSA Report, Legislative & Legal Update and Personnel Update.

Mr. Hawley requested that the Legislative & Legal Update be reviewed separately from the Consent Agenda for discussion.

Ms. Boehne reviewed the Legislative & Legal Update and lengthy discussion followed regarding HB1876, which would affect KC Trustee Elections by dividing the Kaskaskia College District into 7 districts, with a Trustee elected from each district. Concern included the extreme disappointment with the lack of support from the Illinois Community College Trustees Association. Mr. Beasley distributed a report on the Economic Impact of Illinois Community Colleges, ICCTA 2007-08 Bylaws & Operations Manual and an e-mail from Michael Monaghan regarding HB3504 (local control/Ethics Act legislation).

Motion by Mr. Gaffner to approve the Consent Agenda. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
Educational Services
- Mary Lou Whitten updated the Board on the LPN program at the East St. Louis Center. Recently, 13 students graduated under the KC LPN program.
- A draft copy of the Retention Plan was included in the Board Book for the Board’s review.
- Mr. Hood reported on the KC at Work program. This opportunity began at North American Lighting in 1996. The program has now expanded to include Carlisle SynTec, Greenville; Mallinckrodt’s, Greenville and Graham Packaging in Vandalia. Meetings have been held with Henderson Trucking and Americana Building Products in Salem, who are eager to partner with the College.
Administrative Services
Progress Report on Capital Projects
Laura Wedekemper reviewed the Construction Update report. A preconstruction meeting on the Lifelong Learning Center Phase I is scheduled for Wednesday, August 22, 2007 at 2:00 p.m. in the Board Room.

Budget
Ms. Deb Massena distributed handouts, updating the Board on the FY2007-08 tentative budget.

Technology Reports
Ms. Nancy Kinsey distributed and reviewed the Technology Report, as prepared by Ms. Gina Glotfelty.

Grant Activity Report
After Ms. Kinsey also reviewed the Grant Activity Report, Mr. Beasley requested that this report be included as a monthly report to the Board of Trustees.

CLOSED SESSION
Closed Session was not held.

OLD BUSINESS
None

NEW BUSINESS

Personnel

Acceptance of Resignation—Institutional Advancement Officer
Mr. Hawley made a motion to accept the resignation of Mr. Randy Fark, Institutional Advancement Officer, effective August 31, 2007. Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Approval of Food Services Reorganization and Reclassification of Position
Motion by Mr. Hawley to approve the Food Services Reorganization as presented and the reclassification of the position of Cafeteria Manager to Assistant Culinary Manager. This position, and the position of Culinary Services Manager, will include the responsibility of cafeteria and catering operations.

Roll call: Stover, Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Business

Resolution #07-69—Approval of the Tentative Budget for FY 2007-08 and Scheduling of a Public Hearing
Motion by Mr. Hawley to adopt Resolution #07-69, thereby authorizing the administration to provide a notice of availability of the tentative budget for public inspection and publishing the date of the public hearing at least 30 days prior to the hearing date on September 20, 2006, in the Centralia Morning Sentinel. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.
Resolution #07-70—Approval of Student Activities Budget FY2007-08
Motion by Mr. Courtney to adopt Resolution #07-70, thereby approving the Student Activity Fee Budget for FY2007-08 as presented. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Resolution #07-71—Sports and Wellness Naming Rights
Motion by Mr. Gaffner to adopt Resolution #07-71, thereby approving the naming rights for the Sports and Wellness Complex as presented. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Resolution #072-Datatel Colleague Advancement Module
Motion by Mr. Gaffner to adopt Resolution #07-72, thereby authorizing the College to purchase Datatel’s Colleague Advancement module for $49,000. Roll call: Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Approval of Health Insurance Renewal
Resolution #07-73—Renewal Plan 2007-2008
Resolution #07-74—Health Insurance Stipend Payment
Resolution #07-75—Carpenter’s Union Employees Health Insurance
Motion by Linda Stover to adopt Resolutions #07-73, #07-74, and #07-75, thereby approving the following:

1. Renewal of the College’s health insurance plan with Blue Cross/Blue Shield at an increase of 5.3% in premium rates for the period of September 1, 2007 to August 31, 2008 as presented;
2. Payment of a $225 one-time stipend to employees currently covered by health insurance in the September 16, 2007 payroll and who will be on the health insurance plan for the upcoming plan year from September 1, 2007 to August 31, 2008; and
3. Authorizing the Kaskaskia College Carpenter’s Union members to be removed from the Kaskaskia College health insurance plan and enrolled in the National Carpenter’s Union health insurance plan upon final approval by the KC Carpenter’s Union members, effective September 10, 2007, or as soon as possible thereafter.

Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #07-76—Approval of Truck Driving Tuition and Fees Policy
Motion by Mr. Fogleman to adopt Resolution #07-76, thereby approving the tuition and fees for the Truck Driving program to be charged at the rate of $4,395, regardless of residency status. Roll call: Stover-yes; Weems-yes; Beasley-yes; Courtney-yes; Fogleman-yes; Funderburk-yes; Gaffner-yes; Hawley-no—with 7 voting “yes” and 1 voting “no”, motion carried.
Resolution #07-77—Approval of Purchase of Vandalia Center Furniture
Motion by Mr. Hawley to adopt Resolution #07-77, thereby approving the purchase of Bid Pack #1, Bid Pack #2 and Bid Pack #5 in the amount of $121,406.56, $14,673.02 and $8,175.48 respectively to Modern Business Interiors of St. Louis, MO and to award the bid for Bid Pack #6 and Bid Pack #7 in the amount of $3,580.48 and $4,774.88 respectively to Corporate Express of St. Louis, MO. The purchase of Bid Pack #3 will be re-bid and the purchase of Bid Pack #8 will be purchased through the College’s standard purchasing procedure.

Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Resolution #07-78—Approval of Purchase of Nursing Program Equipment
Motion by Ms. Stover to adopt Resolution #07-78, thereby awarding the bid for the purchase and installation of fully electric hospital beds, over-bed tables and bed-side tables to Joerns Healthcare of Stevens Point, WI in the amount of $10,814.85.
Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Resolution #07-79—Rejection of Bids for Lighting Fixtures
Motion by Mr. Weems to adopt Resolution #07-79, thereby authorizing the College to reject all bids received and re-bid the purchase of lighting fixtures for the gymnasium with the stipulation that the installation will be done by College staff. Roll call: Courtney-yes; Fogleman-yes; Funderburk-yes; Gaffner-yes; Hawley-no; Stover-yes; Weems-yes; Beasley-yes—with 7 voting “yes” and 1 voting “no”, motion carried.

Resolution #07-80—Disposition of College Property
Motion by Mr. Fogleman to adopt Resolution #07-80, thereby authorizing College Administration to offer equipment no longer needed for College purposes to other schools and non-profit organizations within the College District. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS/RECOMMENDATIONS

KC Foundation Report
Mr. Hawley reported the Foundation dinner is scheduled for September 24 at 6:00 p.m. The Distinguished Lecturer will be Charles Jaco on October 17

Sports & Wellness Update
• Mr. Hawley reported that Brian Eversgerd and Nancy Scranton have agreed to serve as Honorary Chairpersons for the Capital Campaign for Sports & Wellness.
• The Sports & Wellness Committee met for August 8 at 9:00 in the Student Center.
• The Alumni Weekend, which will include a 100 inning game, will be October 13.
Friends of Fine Arts Update
Mr. Fogleman reported the following:
• Friends of the Fine Arts currently has 38 individual, 74 family and 9 corporate memberships.
• The goal for 2007-08 was to sell 125 tickets for the 2007-08 Season of Entertainment. 144 tickets have been sold thus far. At this time, the Illinois Arts Council, KC Friends of the Fine Arts, Midland States Bank and the Winning Edge are Season Sponsors.

Student Trustee Report
Mr. Sam Weems reported there was a Student Activities Budget Meeting on July 31, 2007. New Student Orientation will be held on August 16 and 17. The Welcome Back Breakfast will be held on August 22, 2007.

President’s Communications
Dr. Underwood reported on the following items:
• The new Student Orientation was the best organized ever.
• 100 new students received orientation into the Nursing program.
• The new employee orientation was extremely successful.
• Mr. Joe Fatheree, 2007 Illinois Teacher of the Year, was an outstanding speaker at the Faculty & Staff Orientation.

Personnel Report
The Personnel Report prepared by Rhonda Boehne was mailed with other Board materials.

INFORMATIONAL
Bid for Printing Student Newspaper
The Board was informed that the bid for printing of the student newspaper for the Fall 2007 and Spring 2008 semesters was awarded to the Vandalia Leader Union of Vandalia, Illinois. The total bid price for 12 issues was $3,840. Funding for this purchase will come from the student newspaper’s FY2007-08 budget.

Trustees Comments
• Mr. Funderburk requested a report on the Culinary Arts program.
• Ms. Stover commended the work done on the IES Center, including the good location.
• Other Trustees thanked the staff for their hard work at the beginning of this new semester.

ADJOURNMENT
Motion by Fogleman to adjourn the meeting. All voting aye, motion carried.

The meeting adjourned at 10:00 p.m.

Chairman

Secretary