BOARD OF TRUSTEES
Kaskaskia College
Community College District #501
27210 College Road
Centralia, IL 62801

Thursday, July 17, 2008

5:30 – 6:30 p.m. Dinner
Student Center

7:00 p.m., Regular Meeting
Board Room

AGENDA

I. Call to Order
II. Roll Call
III. Pledge of Allegiance
IV. Recognition of Visitors

V. Recognition of Trustees
   A. Trustee Achievement Award

VI. Recognition of Retiree (pages 5-6)
   A. Approval of Retirement—Director of Adult Education & Literacy
   B. Resolution—Director of Adult Education & Literacy

VII. Signing of Agreement (pages 7-8)
   A. College Now Agreement—Sheri Uchitjil, Principal, Odin High School

VIII. Public Comment

IX. Consent Agenda
   If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.
   A. Minutes:
      1. June 19, 2008 Regular Meeting (pages 9-42)
      2. July 10, 2008 Work Session (page 43)
   B. Ratification and approval of the disbursements and payrolls for July 2008
      General Fund $ 1,749,815
      Payroll Fund $ 924,440
      Restricted Fund $ 75,831
      Total $ 2,750,086
   B. Treasurer’s Report and Budget Report (pages 44-47)
   C. President’s Report
      1. University Alliance Update
      2. Legislative & Legal Update—Rhonda Boehne
      3. Personnel Update—Rhonda Boehne
   D. Grant Activity Report—Mike Loomis

X. Report of Administrative Officers
   A. Educational Report—Tim Hood (page 48)
      1. WebCT Demonstration—Steve Jerden
      2. Radio/TV Broadcasting—Scott Sellers, City of Centralia
      3. GIS Mapping—Dr. Mike Rudibaugh, Professor, Lake Land College
B. Administrative Report—Donna Hilgenbrink
   1. Capital Projects
   2. Text Book Rental—Update
   3. Technology

C. Student Services Report—Sedgwick Harris
   1. Enrollment Update
   2. Alumni Weekend Update
   3. Saturday Registration—August 16
   4. Services for NAL Layoff—Salem

XI. Old Business

XII. New Business
A. Closed Session—Personnel and Business Matters (page 49)

B. Resolution—Health Insurance Renewal (pages 50-54)
C. Resolution—Property Insurance Renewal (pages 55-57)
D. Resolution—Approval of Design and Authorization to Proceed with Construction Documents and Bidding Process for Greenville Renovations (pages 58-62)
E. Resolution—Approval of Contractor for Salem Property Renovations (pages 63-66)
F. Resolution—Acceptance of Architect for Fitness Center Project (pages 67-76)
G. Resolution—Approval of Purchase of Lifelong Learning Center Furniture (pages 77-82)
H. Resolution—Approval of Vendors to Provide Anti-Virus Software (pages 83-85)
I. Resolution—Disposition of College Property (pages 86-88)

J. Personnel Items:
   1. Approval of Resignation—Baseball Coach/Instructor (page 89)
   2. Ratification of Interim Head Baseball Coach/Student Success Center (pages 90—95)
   3. Assessment Coordinator—Additional Responsibilities (pages 96-103)
   4. Director of Advancement Contract (page 104)
   5. Advancement Office Administrative Assistant (pages 105-110)
      from Part-Time to Full-Time
   7. Approval of Portion of Moving Expenses (pages 116-117)
   8. Approval of Retirement—Administrative Assistant, Facilities (page 118)
   9. Approval of Resignation—Director of Physical Therapist Assistant & Massage Therapy Programs (page 119)
10. Approval of Resignation—Assistant Professor of Nursing (page 120)
11. Approval of Resignation—Volleyball Coach/Instructor (page 121)
12. Approval of Resignation—Administrative Assistant, Career & Technical Education (page 122)

K. Final Reading—Longevity Pay Policy & Procedures (pages 123-125)
L. Final Reading—Disability Services Policy & Procedures (pages 126-127)
M. First Reading—Cell Phone Policy (page 128)
XIII. Board/President Reports and Recommendations
   A. Illinois Community College Trustees Association Report—Mr. Beasley
   
   B. Reports—Mr. Hawley
      1. KC Foundation Report
      2. Sports & Wellness Update
      3. Alumni & Friends Report
      4. KCSA Report
   
   C. Reports—Mr. Fogleman
      1. Friends of the Fine Arts Update
   
   D. Student Trustee Report
   
   E. President’s Communications—Dr. Underwood
   
XIV. FUTURE AGENDA ITEMS
   A. Greenville Construction—August
   B. Security Enhancements—September
   C. Lifelong Furniture Bid—September
   
XV. INFORMATIONAL
   A. Trustees Comments
   
XVI. ADJOURNMENT
UPCOMING EVENTS

July 2008
July 15, LPN Pinning at East St. Louis, 6:00 p.m.
July 17, Board of Trustees Meeting, 5:30 p.m. dinner, 7:00 p.m.
July 18, LPN Pinning, 7:00 p.m. Auditorium
July 23, IT Open House at Vandalia - 7:30 a.m. & 6:00 p.m.
July 23, SCIGA - Washington County, 5:30 p.m.
July 24, Community Breakfast, KC Sports & Wellness Project, 8:30 a.m., Student Center
July 28, Foundation Meeting
July 31, Diagnostic Medical Sonography Pinning Ceremony - 7:00 p.m., Student Center
July 31, New Student Orientation

August 2008
August 1, New Student Orientation
August 2, Emergency Preparedness Fair – Red Cross
August 5, Vandalia Education Center Fall Preview Open House
August 6, Salem Fall Preview Open House
August 7, Trenton Fall Preview Open House
August 7, IT Open House at Trenton – 7:30 a.m. & 6:00 p.m.
August 12, Greenville Fall Preview Open House
August 13, Faculty/Staff In-Service
August 14-15, New Student Orientation
August 14, Nashville Fall Preview Open House – 10:00 a.m. to 6:00 p.m.
August 18, Fall 2008 Semester Begins
August 18-22, Salem Welcome Breakfast
    Nashville Welcome Back Breakfast
August 21, Board of Trustees Meeting, 5:30 p.m. dinner, 7:00 p.m.
August 25, Fall Welcome Back Breakfast at Greenville Ed Center
August 26, Fall Welcome Back Snacks at Vandalia Education Center
August 27, Welcome Back Bash—10:00 a.m. to 2:00 p.m.
August 27, SCIGA Meeting – Bond County

September 2008
National Literacy Month
September 1, Labor Day – Campus Closed
September 3, Movie on the Lawn
September 8-12, Welcome Back Celebration at Trenton Ed Center
September 12, Greenville Education Center Advisory Board Meeting – 12:00 p.m.
September 13, KCSA Par-3 Golf Tournament – Governor’s Run
September 18, Board of Trustees Meeting, Dinner 5:30 p.m., Meeting 7:00 p.m.
September 20, John McEuen-Season of Entertainment
September 22, District Wide College Fair & Transfer Fair
September 24, SCIGA Meeting, 5:30 p.m.
September 26, Salem Advisory Board Meeting – 12:00 pm