ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on April 19, 2007 at 7:00 p.m. in HB157/158. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley and Ms. LuAlice Holland Kampwerth.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Mr. Bob Bowen, Director of Facilities; Mr. Randy Fark, Institutional Advancement Officer; Mr. Murlen Garner, Assistant Professor of Cosmetology; Ms. Gina Glotfelty, Director of Technology Systems; Ms. Sharon Grice, Interim Director of Child Care Center; Mr. Travis Henson, Director of Marketing; Mr. Aaron Heinzmann, Assistant Professor of Agriculture; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Associate Dean of Community Education & Placement Services; Ms. Cathy Karrick, Director of Public Information; Mr. James Kellermann, Bookstore Manager; Mr. Mike Loomis, Grants Facilitator; Ms. Deb Massena, Director of Budget & Finance; Mr. Steve Normansell, English Professor and Interim Dean of Arts & Sciences; Mr. Craig Roper, Director of Purchasing; Ms. Tina Suarez, Assistant Professor of Childcare; Ms. Tyra Taylor, Dean of Enrollment Management and Retention Services; Ms. Laura Wedekemper, Capital Projects Facilitator; Ms. Mary Lou Whitten, Dean of Nursing and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Special guests included Mr. Larry Smith, 2007 recipient of the Honorary Associate of Arts Degree and his daughter, April Mahy, her husband Jeff and children Mackenzie and Jake; his daughter Angie Kruse and her husband, Dr. Doug Kruse; and his son Mr. Darren Smith and wife, Staci. Also attending in Mr. Smith’s honor were Mr. Kent Smith; Mr. & Mrs. Dale Bassett; Mr. & Mrs. Bill Simonton.

Mr. Ron Marshall, Fayette County Farm Bureau and Mr. Mark Hodapp, Centralia Sentinel, were also present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Ms. Tina Suarez

PUBLIC COMMENT
None
Resolution #07-14—Conferring of Honorary Associate of Arts Degree

Motion by Mr. Courtney to adopt Resolution #07-14, thereby conferring the Honorary Associate of Arts Degree upon Mr. Larry Smith, with all the rights and privileges pertaining thereto. The Honorary Associate of Arts Degree was authorized to be presented to Mr. Smith at the Kaskaskia College, May 11, 2007 Commencement Ceremony. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Kampwerth, Beasley—all voting aye, motion carried.

CONSENT AGENDA

Items included in the Consent Agenda are:

A. Minutes of March 15, 2007 Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for April 2007
C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the University Alliance Update, KCSA Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Gaffner to approve the Consent Agenda as presented. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS

Educational Services

1. Interim Vice-President Tim Hood gave a PowerPoint presentation prepared by Angenien Huffstutler on Skills USA and distributed a handout listing students participating in the 2007 Skills USA Competition.
2. The Board received a list of classes scheduled to be held on the Vandalia Education Center during the Fall 2007 semester. Aaron Heinzmann discussed the future plans for the Agriculture program and Mary Lou Whitten shared the plans of the Nursing program at Vandalia.

Progress with SIU-C University Alliance

Mr. Tim Hood said that information is forthcoming regarding the SIU-C Agreement and will be on the May Agenda.

Administrative Services

Progress Report on Capital Projects

Ms. Donna Hilgenbrink and Mr. Bob Bowen distributed a handout and reported on the following capital projects:

- The walk through punch list will begin for the Health & Professional Careers Building during the week of April 23rd. Final clean up is scheduled during the week of May 7th.
- The Institute for Entrepreneurial Success and Crossroads Workforce Center is near completion and punch list items are being addressed.
- Construction documents for the Lifelong Learning Center Phase I have reached 50% completion level. Bid documents should be completed and advertised in June. Completion of the building is expected in January 2009.
• Progress continues on the Vandalia Education Center Phase I. The expected completion of the project is October 2007. Pictures of the building site were shown during the presentation by Mr. Tim Hood.

Preliminary Budget
The Board received a copy of the Tentative Budget Proposal for review. Ms. Hilgenbrink advised that this was a preliminary document.

Grant Activity
Mr. Mike Loomis distributed a handout listing grant activities for the Board to review and highlighted the Recreational Trails Program. This grant would provide funding for an estimated 80% of the total cost.

Technology Reports
Ms. Gina Glotfelty distributed a Status Report on the Enterprise Resource Planning System. She reported that in live operation, we are continuing to move forward with fine tuning and problem-solving daily operational situations. The report detailed existing projects and future implementations.

Textbook Rental & Policies
Craig Roper reported on the Textbook Rental & Policies Committee meeting and distributed an informational handout. The Committee is considering establishing a pilot textbook rental program in the following courses: English 101, English 102 and Speech 103. The committee will continue meeting to finalize a recommendation.

CLOSED SESSION

REPORTS
Illinois Community College Trustees Association Report
Mr. Beasley reported that he and Dr. Underwood will be attending ICCTA meetings on April 24 and Lobby Day on April 25, 2007.

KC Foundation Report
Mr. Bill Hawley reported the following:
• The Annual Foundation Meeting and Dinner will be held this Monday, April 23, 2007, beginning at 5:30 p.m. in the Gymnasium. Dr. Patricia Stanley, Assistant Deputy Secretary for Community Colleges, United States Department of Education will be the keynote speaker.
• The Foundation has entered into a contract for the sale of the property donated by James Knight, 1623 W. McCord, in Centralia.
• The Foundation Scholarship Committee is in the process of judging applications. Over 1,000 scholarships have been received for 80 scholarships.
• Sports & Wellness Complex Campaign steering committee continues to meet on the 3rd Tuesday of each month. October 2007 is the tentative kickoff date for the campaign.
• The Foundation Golf Tournament will be held on June 22, 2007 at Governor’s Run in Carlyle.

Friends of the Fine Arts Update
Mr. Fogleman reported that Kaskaskia College Friends of the Fine Arts has 5 corporate sponsors, 32 individual memberships and 75 family memberships.
**Student Trustee Report**
Mr. Brandon Smith, Student Trustee, was unable to attend but prepared a written report read by Ms. LuAlice Holland Kampwerth. Student Congress is pleased with Food Service. Mr. Smith thanked the Board, Faculty and Staff for attending performances of the play.

The results of the Student Congress are as follows:
- **Student Trustee:** Sam Weems (Nashville)
- **President:** Nick Urban (Hoyleton)
- **Vice President:** Rachel Snow (Iuka)
- **Treasurer:** Sarah Becker (Bartelso)
- **Secretary:** Karen Dye (Sandoval)

**President’s Report**
Dr. Underwood displayed an award received by Kaskaskia College from the Centralia Chamber of Commerce for work through SCIGA. President Underwood also reported on the following:
- Student Activity Awards were presented on April 18, 2007. 30 clubs participated and the Automotive Club won Club of the Year.

**Resolution #07-15—Recognition of Trustee**
Motion by Mr. Hawley to adopt Resolution #07-15, thereby extending sincere thanks from the Board, administration, faculty, staff and students in appreciation for service to Kaskaskia College. Roll call: Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman—all voting aye, motion carried

In addition, Dr. Underwood reviewed the contents of a three-page letter written to Trustee LuAlice Holland Kampwerth, outlining accomplishments of the College during her term on the Board.

**PERSONNEL**

**Resolution #07-16—**
**Reappointment of First Year Probationary Faculty to Second Year Status**
Motion by Mr. Hawley to adopt Resolution #07-16, thereby approving the reappointment of First Year Probationary Faculty to Second Year Status as follows:

<table>
<thead>
<tr>
<th>Career &amp; Technical Education</th>
<th>Arts &amp; Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ken Ingersoll</td>
<td>None this year</td>
</tr>
<tr>
<td>Heather Payne</td>
<td></td>
</tr>
<tr>
<td>Clarke Griffin</td>
<td></td>
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</tbody>
</table>

Roll call: Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman—all voting aye, motion carried.
Approval of Faculty Rank Promotions
Motion by Mr. Gaffner to approve Faculty Rank Promotions as presented:
   From Assistant Professor to Associate Professor—Jodi Palm
Roll call: Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #07-17—Notifications to Full-Time Grant-Funded Classified Staff
Motion by Mr. Gaffner to adopt Resolution #07-17, thereby determining that the present employment of Brenda Robare, Jane Stonecipher and Stephanie Burgher shall terminate at the end of the 2006-07 fiscal year (June 30, 2007). This is an honorable dismissal and the President or his designee will apprise grant-funded employees of any change in status.

Roll call: Hawley, Kampwerth, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Resolution #07-18—Notifications to Full-Time Grant-Funded Faculty
Motion by Mr. Courtney to adopt Resolution #07-18, thereby determining that Dale Blohm, Steve Mandrell, David Holshouser and Jason Pauley shall terminate at the end of the 2006-07 fiscal year (June 30, 2007).

Roll call: Kampwerth, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-19—Notifications to Full-Time and Part-Time Grant-Funded Professional/Managerial Staff
Motion by Mr. Gaffner to adopt Resolution #07-19, thereby determining that Gary Albers, Lisa Atkins, Cheryl Boehne, Janet Bollheimer, Susan Bryant, Sandra Cain, Cheryl Cameron, Lauri Doughety, Michael Hoyt, Carla Loepker, Judith Meeks-Hakim, Nancy Michael, Ava Rawlings, Regina Reid, Todd Tracy, Mark Vogel, Dianne Weihe, Scott Wernsman, Bessie Wesling and Pamela Woelfel shall terminate at the end of the 2006-07 fiscal year (June 30, 2007) or the end of the employee’s current employment contract, whichever is later.

Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Kampwerth—all voting aye, motion carried.

Resolution #07-20—Reappointment of Professional/Managerial and Executive Managerial Employees
Motion by Gaffner to adopt Resolution #07-20, thereby approving the reappointment of the full-time Professional/Managerial and Executive/Managerial employees listed below, subject to the terms and conditions of the individual Personnel Contracts issued by the President of the College to each employee:
Roll call:  Courtney-yes; Fogleman-yes; Funderburk-abstain; Gaffner-yes; Hawley-yes; Kampwerth-yes; Beasley-abstain—with 5 voting “yes” and 2 voting “abstain”, motion carried.

**Approval of Resignation—Buildings & Grounds Technician**
Motion by Mr. Hawley to approve the resignation of Mr. Donald E. Young, full-time Buildings & Grounds Technician, effective April 9, 2007. Roll call:  Fogleman, Funderburk, Gaffner, Hawley, Kamperth, Beasley, Courtney—all voting aye, motion carried.

**Approval of Professor of Auto Technology**
Motion by Mr. Courtney to approve the recommendation to employ Mr. Charles DeBernardi for Assistant Professor-Automotive Technology at the recommended salary, effective Fall Semester 2007. Roll call:  Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman—all voting aye, motion carried.

**Approval of Enrollment Management Model**
**Approval of New Positions**
**Reclassification of Positions**
Motion made by Mr. Fogleman to approve the Enrollment Management Model, approve the new positions and reclassification of positions as requested. Roll call:  Hawley-abstain; Kampwerth-yes; Beasley-yes; Courtney-yes; Fogleman-yes; Funderburk-yes; Gaffner-yes—with 1 voting "abstain" and 6 voting “yes”, motion carried.

Mr. Fogleman asked that in the future, names be included on the organizational chart for further clarification. It was also suggested that items be postponed until the following month, rather than being added in the Board folder the night of the meeting.
NEW BUSINESS

Approval of Special Board of Trustees Meeting
Motion by Mr. Fogleman to hold a Special Board Meeting on May 15, 2007 at 5:30 p.m. to canvas the election results and the reorganization of the Board of Trustees.
Roll call: Beasley-yes; Courtney-yes; Fogleman-yes; Funderburk-no; Gaffner-yes; Hawley-yes; Kampwerth-yes—with 1 voting “no” and 6 voting “yes”, motion carried.

After further discussion, Mr. Fogleman made a motion to rescind the previous motion and to make a motion to change the date of the regular meeting on May 17, 2007 to May 15 at 7:00 p.m. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Kampwerth, Beasley—all voting aye, motion carried.

Resolution #07-21—Approval of Institutional Plan
Motion by Mr. Gaffner to adopt Resolution #07-21, thereby authorizing the College to put into action the proposed Five-Year Plan. Roll call: Kampwerth, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Approval of Community College Educational Agreement
Motion by Mr. Funderburk to approve the Community College Educational Agreement (formerly CAREER) as presented. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney—all voting aye, motion carried.

Renewal of Legal Contract
Motion by Mr. Gaffner to approve the renewal of the Legal Counsel Contract as requested for the 2007-08 Fiscal Year. Roll call: Funderburk, Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Resolution #07-22—Approval of Purchase of Cosmetology Kits
Motion by Mr. Gaffner to adopt Resolution #07-22, thereby awarding the bid for the purchase of cosmetology kits for the fall 2007, spring 2008 and summer 2008 semesters to Burmax Company, Inc., of Holtsville, NY, in the amount of $429.95 per kit. The cost of the kit is included in the fees charged to students enrolling in the Cosmetology program. Roll call: Gaffner, Hawley, Kampwerth, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #07-23—
Approval of Purchase of Furniture for Health & Professional Building
Motion by Mr. Fogleman to adopt Resolution #07-23, thereby approving the bid for the purchase of installation of the ABCO tables from Centralia Stationery of Centralia, IL in the amount of $29,897.40. Roll call: Hawley, Kampwerth, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.
Resolution #07-24—Approval of Purchase of Furniture for the IES Center
Motion by Mr. Fogleman to adopt Resolution #07-24, thereby approving the purchase and installation of furniture for the Adult and Dislocated Worker Services Program from Office Products Center of Centralia, IL in the amount of $13,218.59. Roll call: Kampwerth, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-25—Approval of Purchase of Network Multimedia Equipment
Motion by Mr. Gaffner to adopt Resolution #07-25, thereby approving the Purchase of Network Multimedia Equipment as recommended at the cost of $305,425.45. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Kampwerth—all voting aye, motion carried.

First Reading—Child Care Student Club Constitution
Ms. Tina Suarez, Assistant Professor of Childcare was present to review the Constitution and respond to questions from the Board. The Final Reading will be on the May Board of Trustees Agenda.

INFORMATIONAL

5-Year Child Care Plan
The 5-Year Child Care Plan presented for review. Mr. Craig Roper and Ms. Sharon Grice were present to respond to questions from the Board.

Salary Model for Adjunct Faculty
A draft proposal was presented to the Board of a pay model for KC adjunct faculty that would recognize previous teaching experience at KC. Dr. Underwood asked for suggestions of the Board.

Trustees Comments
All Board Members thanked LuAlice Holland Kampwerth for her dedicated service to Kaskaskia College during her 6-year term on the Board of Trustees.

ADJOURNMENT
Motion by Mr. Funderburk to adjourn the meeting. All voting aye, motion carried.

The meeting adjourned at 10:38 p.m.

Chairman
Secretary

For further information contact: Shirley Martin, 618-545-3011