ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on March 20, 2008 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley and Mr. Sam Weems.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Bob Bowen, Director of Facilities; Ms. Gina Glotfelty, Director of Technology Systems; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mr. C.W. Stewart, Director of Institutional Advancement; Ms. Laura Wedekemper, Capital Projects Coordinator; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Others present were Mr. Mike Hoyt, Director of Adult Education & Literacy, Ms. Jan Bollheimer, Even Start Coordinator/GED; Ms. Bethany Inman, Adult Education Student; Mr. Jeff Haake, Political Science Student; Mr. Kevin Hyde, First Midstate and Mydung Trieu, Part-time Office Assistant, Facilities; Mr. Mark Hodapp, Carlyle Union Banner and Mr. Alan Hoffmann, WJBD Radio were also present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Ms. Gina Glotfelty.

RECOGNITION
Recognition of Reporter
Mr. Mark Hodapp was recognized by the Board for covering the KC Board Meetings for 30 years with the Centralia Sentinel. He was presented with a Certificate of Recognition and a Kaskaskia College jacket.

Recognition of Adult Education
Jan Bollheimer was recognized and congratulated for being named the IACEA Arthur J. Stejskal Memorial Teacher of the Year. Also, congratulations were extended to KC Adult Education student, Bethany Inman, for receiving the Paul Simon Adult Learner of the Year.

PUBLIC COMMENT
None
CONSENT AGENDA

Items included in the Consent Agenda are:

A. Minutes:
   February 28, 2008 Regular Meeting

B. Ratification and Approval of Disbursements and Payrolls for March 2008

C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Gaffner to approve the Consent Agenda. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Weems—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS

Educational Report
The “KC at Work” program is expanding with new classes beginning in Nashville, Greenville, Carlyle and Salem, allowing adult learners to complete KC courses and degree programs entirely on-site at participating workplaces.

Progress Report on Capital Projects
Ms. Hilgenbrink gave an update of the Master Facility Plan. A handout was prepared by Mr. Bob Bowen and mailed to the Board with other materials. Mr. Bowen was present to respond to questions from the Board.

Ms. Mydung Trieu demonstrated the facilities web page she had designed. Area superintendents will be able to access this site to see and bid on available surplus property.

Technology Projects
Ms. Gina Glotfelty prepared a report that was mailed to the Board prior to the meeting, and was present to respond to questions from the Board.

OLD BUSINESS

None

CLOSED SESSION

Closed Session was not held.

NEW BUSINESS

Approval of Distance Education Director Position
Motion by Mr. Funderburk to approve the new Professional/Managerial position of Director of Distance Education as presented, effective immediately, and authorize the Administration to begin advertising for such position. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Weems, Beasley—all voting aye, motion carried.

Approval of Additional Assistant Professor of Nursing Position(s)
Motion by Mr. Gaffner to approve two full-time Assistant Professor of Nursing Faculty positions for the Vandalia A D N program, effective for the Fall 2008 semester, and to authorize the administration to begin advertising for such positions, as needed immediately. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Weems, Beasley, Courtney—all voting aye, motion carried.
Approval of Resignation
Motion by Mr. Hawley to approve the resignation of Julie Schneider as Programmer/Analyst, effective March 7, 2008. Roll call: Fogleman, Gaffner, Hawley, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Approval of Personnel Reclassification—Computer Information Services
Motion by Mr. Courtney to reclassify Stacy Arning as Programmer/Analyst, a Professional/Managerial position, at the recommended salary and to reclassify Bruce Fischer as Lead Programmer/Analyst, a Professional/Managerial position, with no change in salary, both reclassifications are effective March 24, 2008. Roll call: Gaffner, yes; Hawley-yes; Weems-abstain; Beasley-yes; Courtney-yes; Fogleman-yes; Funderburk-yes—with 6 voting “yes” and 1 voting “abstain”, motion carried.

Approval of Reactivation of Paramedicine Certificate
Motion by Mr. Fogleman to approve the reactivation of the Paramedicine Certificate, a one year certificate. Roll call: Hawley, Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Resolution #08-13—Approval of Tuition & Fees
Motion by Mr. Gaffner to adopt Resolution #08-13, thereby approving Tuition and Fees and Out-of-District rates for 2008-09. ($73 per credit hour ($65 Tuition, $5 Technology Fee and $3 Activities Fee.) Out-of-District tuition will be $130 per credit hour and Out-of-State/International will be $300 per credit hour, effective summer 2008.

Resolution #08-14—Consideration and Action of Intent to Issue Funding Bonds
Motion by Mr. Gaffner to adopt Resolution #08-14, thereby declaring its intention to issue bonds in the amount of $6,000,000 for the purpose of paying claims. Roll call: Beasley-yes; Courtney-no; Fogleman-yes; Funderburk-yes; Hawley-yes; Weems-yes; Beasley-yes—with 6 voting “yes” and 1 voting “no”, motion carried.

Resolution #08-15—Purchase of Lawnmower
Motion by Mr. Funderburk to adopt Resolution #08-15, thereby awarding the bid for the purchase of a lawnmower to Duis Sales Center of Salem, IL in the amount of $13,899.00. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Weems, Beasley—all voting aye, motion carried.

Amending Agenda
Mr. Gaffner made a motion to approve the request to add Future Agenda Items, as a new item on the Board of Trustees monthly meeting agenda. Roll call: Funderburk, Gaffner, Hawley, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Final Reading—Board of Trustees Awards Program
Motion by Mr. Hawley to adopt Board By-Law 1.97, Award of Excellence, in order to recognize employees, students and campus organizations who have provided exemplary service to the college or community. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Weems, Beasley, Courtney—all voting aye, motion carried.
BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported on the following:
• A House Bill that would allow students to purchase unbundled textbooks.
• The ICCTA budget for FY2009 was passed. Dues for Kaskaskia College will increase $270.
• The Regional meeting will be held on the KC Campus on March 27.
• Lobby Day is Wednesday, April 30, in Springfield, Illinois.

Reports—Mr. Hawley
KC Foundation
Mr. Hawley reported the following:
• The Annual Foundation meeting and dinner will be held on April 28 at 5:30 p.m. Linda Ellis will speak.
• The Annual Foundation Golf Tournament will be held June 27 at Governor’s Run.
• The Foundation received 1,500 applications for scholarships.
• A new donation is forthcoming.

Sports & Wellness Update
Mr. Hawley reported that paid leave donations equal $22,000, brochures are being prepared for the brick paving program and student athlete success stories are being written.

Alumni and Friends Association
Mr. Hawley reported the Association is working on a membership drive and three activities are being planned for the Alumni weekend.

KCSA Update
Mr. Hawley said that money has been collected in excess of the amount needed for the KCSA budget.

Friends of the Fine Arts
Mr. Fogleman reported the following:
• The membership of Friends of the Fine arts is 159.
• 300 tickets have been sold for the St. Louis Brass Quintet on March 29 at 7:30 p.m.
• National Geographic Photographer Joel Sartore is scheduled on April 26 at 7:30 p.m. Mr. Sartore will hold a clinic for students prior to the event.
• The Spring concert will be Tuesday, March 25.
• Snow White and the Seven Dwarfs will be performed for 1500 students in two days on the KC campus.
Student Trustee Report
Mr. Sam Weems reported on the following:
- Attending the recent SAC meeting
- Plans are being made, through Student Congress, for a group of KC students to attend Lobby Day in Springfield on April 30
- Spring Picnic on April 16
- PTK Banquet on March 28
- Student Congress elections will begin next week and last for one week.

President's Communication
Dr. Underwood reported a +4% increase in credit hours and in headcount for Spring 2008. Over a six year period, there has been a 79.7% increase in enrollment at Kaskaskia College.

ADJOURNMENT
Motion by Mr. Funderburk to adjourn the meeting. All voting aye, motion carried. The meeting adjourned at 9:08 p.m.