ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, July 16, 2009 at 7:00 p.m. at the Lifelong Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Gaffner; Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Ms. Laura Wedekemper, Capital Projects Coordinator; and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Others present were Mr. Nathan Wilkins, Assistant Professor of Office Systems Technology and PBL Sponsor, with students Ms. Alishia Winkler and Ms. Laura Myers; Mr. James Maines, student on class assignment; Ms. Arlene Dueker, Director of LRC and Mr. John Maynerich, BLDD Architect. New employees attending included Ms. Monecia Boozer, Financial Aid Assistant and her mother; Ms. Cheryl Johnson, Bookstore Manager; Mr. Michael Neubauer, Web Programming Specialist and his wife; and Ms. Jessica Rolla, Financial Aid Advisor.

Mr. Joe Witthaus, Centralia Sentinel and Mr. Garrett Ford, WJBD Radio were present.

PLEDGE OF ALLEGIANCE
The meeting was opened with the Pledge of Allegiance.

RECOGNITION OF VISITORS
Assistant Professor Nathan Wilkins introduced students Ms. Alishia Winkler and Ms. Laura Myers, PBL students attending the Phi Beta Lambda National Conference on June 20. The Board commended the students and the PBL for their accomplishments.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda were:
   A. Minutes:
       June 18, 2009—Regular Meeting
   B. Ratification and Approval of Disbursements and Payrolls for July 2009
C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting.

PUBLIC COMMENT
None

OLD BUSINESS None

NEW BUSINESS

CLOSED SESSION
None

Resolution #09-45—Declaring Date for Public Hearing on Tentative Budget
Mr. Beasley made a motion to adopt Resolution #09-45, thereby providing for a Public Hearing on the Tentative Budget on August 20, 2009, at 6:45 p.m. in the Lifelong Learning Center at Kaskaskia College. The tentative budget shall be available for public inspection Monday through Friday, between 8:00 a.m. and 4:30 p.m. in the office of the Vice President of Administrative Services for a period of 30 days prior to the date of the Public Hearing. A notice of availability for public inspection and the date of the public hearing shall be published at least 30 days prior to August 20, 2009 in the Centralia Morning Sentinel. Roll call: Gaffner, Hawley, Mays, Stover, Streuter, Beasley, Courtney—all voting aye, motion carried.

Resolution #09-46—Renewal of AutoCAD Software License
Motion by Mr. Beasley to adopt Resolution #09-46, thereby approving the renewal of AutoCAD software license through Southern Illinois Collegiate Common Market for the amount of $6,331.67. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Courtney, Gaffner—all voting aye, motion carried.

Resolution #09-47—Approval of Online Subscription Services
Motion by Ms. Stover to adopt Resolution #09-47, thereby approving the annual renewal of the online database subscriptions from EBSCO of Birmingham, Alabama in the amount of $7,214.00. Roll call: Mays, Stover, Streuter, Beasley, Courtney, Gaffner, Hawley—all voting aye, motion carried.

Resolution #09-48—Approval to Dispose of Surplus Property
Motion by Mr. Courtney to adopt Resolution #09-48, thereby authorizing the College Administration to dispose of equipment no longer needed for College purposes, in accordance with College Policy #6.3. Roll call: Stover, Streuter, Beasley, Courtney, Gaffner, Hawley, Mays—all voting aye, motion carried.
Resolution #09-49—Approval of Design and Authorization to Proceed with Construction Documents and Bidding Process for Renovations to the Main Building Entrance and the East Entrance to the Gymnasium Building
Following a virtual tour of the proposed entrance renovations, Mr. Gaffner made a motion to adopt Resolution #09-49, thereby authorizing the Administration to proceed with the construction documents and bidding process for the renovation of the Main Building Entrance and the East Entrance to the Gymnasium Building. Roll call: Beasley, Courtney, Gaffner, Hawley, Mays, Stover, Streuter—all voting aye, motion carried.

Resolution #09-50—Approval of Health Insurance Renewal
Motion by Ms. Stover to adopt Resolution #09-50, thereby approving the College renewing the health insurance plan with Blue Cross/Blue Shield at an increase of 3.97% in premium rates for the period of September 1, 2009 to August 31, 2010, as presented. Roll call: Beasley, Courtney, Gaffner, Hawley, Mays, Stover, Streuter—all voting aye, motion carried.

Approval of Retirement—Executive Assistant to President/Board of Trustees
Motion by Mr. Beasley to accept the retirement of Ms. Shirley Martin, Executive Assistant to the Board of Trustees, with deepest regrets, effective August 31, 2009. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

Approval of Employment—Administrative Assistant to the Vice President of Student Services
Motion by Mr. Gaffner, to approve the employment of Ms. Lisa Bowman as Administrative Assistant to the Vice President of Student Services, effective July 20, 2009 at the recommended salary. Roll call: Gaffner, Hawley, Mays, Stover, Streuter, Beasley, Courtney—all voting aye, motion carried.

Approval of Employment—Records and Registration Technician
Ms. Stover made a motion to approve the employment of Ms. Jenna Altadonna as Records and Registration Technician, effective August 1, 2009 at the recommended salary. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Courtney, Gaffner—all voting aye, motion carried.

Approval of Employment—PC/Network Technician
Motion by Mr. Courtney to approve the employment of Mr. Tom Cox as PC/Network Technician, effective July 20, 2009 at the recommended salary. Roll call: Mays, Stover, Streuter, Beasley, Courtney, Gaffner, Hawley—all voting aye, motion carried.

Approval of Employment—Women’s Basketball Coach
Motion by Mr. Gaffner to approve the employment of Ms. Leslie Weaver as Women’s Basketball Coach, effective July 20, 2009 at the recommended salary. Roll call: Stover, Streuter, Beasley, Courtney, Gaffner, Hawley, Mays—all voting aye, motion carried.
Approval of Interim Director of Physical Plant
Motion by Mr. Courtney to approve the appointment of Mr. Phil Ellrich as the full-time Professional/Managerial Interim Director of the Physical Plant, effective July 1, 2009 at the recommended salary. Such position will be reviewed prior to June 30, 2010 to determine if the appointment will continue beyond June 30, 2010. Roll call: Beasley, Courtney, Gaffner, Hawley, Mays, Stover, Streuter—all voting aye, motion carried.

Approval of New Position—Maintenance
Motion by Mr. Beasley to approve the new position of Maintenance Service Technician as presented, with authorization to begin advertising for such position immediately. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported the ACCT Convention will be in San Diego on October 7-10, 2009. Mr. Beasley also expressed appreciation for the recent support by President Obama of community colleges.

Reports
KC Foundation
Mr. Hawley reported the following:
• The Foundation Golf Tournament was held on June 26, 2009 at Okawville. There are 60 hole sponsors, 10 golf cart sponsors, 15 golf cart sponsors and 29 teams. Over $13,000 was raised for scholarships. Mr. Hawley expressed appreciation for everyone involved.
• The Foundation Scholarship Dinner is scheduled for September 28, 2009.
• The next Quarterly Foundation meeting is July 27, 2009 at 6:00 p.m.
• Planning is in process for the Distinguished Lecturer Event to be held in Fall 2009.

Alumni Association
A college-wide support team meeting was held recently. Plans continue for the KC Family Reunion and Open House scheduled for October 17, 2009.

KCSA Report
KCSA continues planning for upcoming events and continue to work closely with the Alumni Association

Friends of the Fine Arts
Mr. Tim Hood reported the Friends of Fine Arts membership is now 171 individual memberships and 88 family memberships. The Executive Board meeting is scheduled for August 6, 2009.

Student Trustee Report
Mr. Streuter reported on working with Student Orientation.
President’s Communication
- Dr. Underwood reported the Vandalia Phase II project was approved. At this time, it is not known if Phase I of the Vandalia project will be considered Kaskaskia’s match.
- $45,000 for a training center was approved through DCEO.
- Design and preparation of plans to expand the bookstore is underway.
- The President reported that he has asked Mr. Phillips to follow federal money and the process to be used by the federal government.
- The announcement regarding Title III is forthcoming.

ADJOURNMENT
Motion by Mr. Beasley to adjourn, all voting aye, motion carried.

The meeting adjourned at 8:55 p.m.