AQIP Committee and Teams

**Steering Committee**
- Dr. James Underwood
- Nancy Kinsey
- Sedgwick Harris
- Dr. Greg Labyak
- Kellie Henegar
- Ava Rawlings
- Susie Batchelor
- Denise Derrick
- Rhonda Boehne
- Scott Crothers

**Operations Team**
- Category 2: Accomplishing Other Distinctive Objectives
- Category 6: Supporting Institutional Operations
  - **Champion:** Nancy Kinsey
  - **Co-Chairs:** Craig Roper, Mike Loomis

**Learning Team**
- Category 1: Helping Students Learn
  - **Champion:** Dr. Greg Labyak
  - **Co-Chairs:** Kellie Henegar, Ava Rawlings
- Category 4: Valuing People
- Category 5: Leading & Communicating
  - **Champion:** Dr. James Underwood
  - **Chair:** Rhonda Boehne

**Communications Team**
- Category 4: Valuing People
- Category 5: Leading & Communicating
  - **Champion:** Dr. James Underwood
  - **Chair:** Rhonda Boehne

**Relationships Team**
- Category 3: Understanding Students’ & Other Stakeholders’ Needs
- Category 9: Building Collaborative Relationships
  - **Champion:** Sedgwick Harris
  - **Chair:** Denise Derrick

**Effectiveness Team**
- Category 7: Measuring Effectiveness
- Category 8: Planning Continuous Improvement
  - **Champion:** Nancy Kinsey
  - **Chairs:** Scott Crothers

**NOTE:** As author of the final document, Scott Crothers serves as a consulting member on all teams.

Everything you need to know about...

Kaskaskia College’s AQIP Participation

**AQIP Categories**
- Helping Students Learn
- Understanding Students’ & Other Stakeholders’ Needs
- Supporting Organizational Operations
- Building Collaborative Relationships
- Planning Continuous Improvement
- Measuring Effectiveness
- Leading & Communicating
- Accomplishing Other Distinctive Objectives
- Valuing People

**Kaskaskia College**
- Vision
- Mission
- Core Values
- Lifelong Learning
- Consensus Decision-Making
- Assessment
- Process Mapping
- General Education
- Strategic Planning
- Accreditation

**Principles of High Performance Organizations**
- Agility
- Collaboration
- Information
- Involvement
- Focus
- Leadership
- Foresight
- Integrity
- Learning
- People

September 2011
What is AQIP?

AQIP stands for Academic Quality Improvement Program. AQIP is a branch of the Higher Learning Commission that blends continuous quality improvement with college and university accreditation. Launched in July 1999 with a generous grant from the Pew Charitable Trusts, the Academic Quality Improvement Program infuses the principles and benefits of continuous improvement into the culture of colleges and universities by providing an alternative process through which an already-accredited institution can maintain its accreditation from the Higher Learning Commission. With AQIP, an institution demonstrates it meets accreditation standards and expectations through sequences of events that align with those ongoing activities that characterize organizations striving to improve their performance. Kaskaskia College became a member of AQIP in 2005.

Who is responsible for AQIP at Kaskaskia College?

Primarily responsible for overseeing AQIP actions on campus are Dean of Arts & Sciences Kellie Henegar, Dean of Enrollment Management Dr. Denise Derrick, Assessment Coordinator Scott Crothers and Vice President of Administrative Services Nancy Kinsey. However, since AQIP is a continuous improvement program involving all aspects of the institution, everyone is responsible for KC’s success with AQIP.

What are the AQIP Cycles?

There are three interlinking cycles in AQIP. The ANNUAL cycle relates to the annual updates of the Action Projects: improvement initiatives focused on significant opportunities for improvement. Each year KC submits updates describing progress on each active Action Project. The FOUR-year cycle relates to the Systems Portfolio: an approximately 100 page document that describes the current state of processes and performance at KC. Every four years, the Systems Portfolio is submitted for review. The results of this review are documented in the Systems Appraisal Feedback Report which identifies strengths for KC to build upon and opportunities for KC to improve. KC then uses this feedback to develop additional improvement initiatives. A team visits the campus for a “Quality Checkup” in the sixth year of the SEVEN-year cycle to ensure that the institution is committed to and practicing continuous quality improvement. One year after the site visit, the Higher Learning Commission evaluates the entire set of documentation prior to reaffirming accreditation for the institution.

What do Action Projects have to do with AQIP?

Action projects are at the center of continuous improvement with AQIP. Continuous improvement organizations should always be working on improvements in some areas. For this reason, there will always be three Action Projects going on at any one time; one of these must be in the area of Helping Students Learn. The three current Action Projects are:

- Accreditating Online Degrees and Certificates (Helping Students Learn)
- Enhancing the Quality Improvement Culture (Planning Continuous Improvement)
- Adjunct Faculty Enrichment Program (Valuing People)

Further information about the status of these projects and the teams involved can be found on the KC website or on the AQIP website.

Whom can I contact with questions about AQIP at Kaskaskia College?

You can start by contacting Scott Crothers, Assessment Coordinator at Kaskaskia College at 618-545-3176. He can then put you in touch with the many people responsible for the Action Projects, the Systems Portfolio, and other AQIP activities. Alternately, you can see the list on the back of this pamphlet for the specific people involved with each team.