KASKASKIA COLLEGE BOARD OF TRUSTEES #501 March 25, 2024, Meeting Minutes 27210 College Road Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, March 25, 2024, at 6:30 p.m. in the Wedekemper Board Room on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, and Laura Wedekemper, and Student Trustee Madison Johnson. Trustee Linda Stover was absent.

Kevin Noll, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were George Evans, Chuck DeBernardi, Chris Holloway, Cary Day, Joy Fitts, Judy Hemker, George Kriss, Traci Masau, Julie Obermark, Karol Potter, Shawn Richards, Craig Roper, and Kevin Wheeler.

Media attending in person was Bruce Kropp from WJBD.

PLEDGE OF ALLEGIANCE

Chairman Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone and introduced new employees Kylee Williams - Director of Information Technology; Chris Holloway – Executive Director of Grounds & Maintenance; Jenna Astroth - Trenton Education Center Coordinator; Reece Rutland - WEI Partnership Coordinator; and Jessica Niepoetter - Enrollment Specialist.

President Evans also introduced Jerrod Joggerst of FGM Architects and Jon Carroll of Poettker Construction.

The following individuals were introduced and attended the meeting to represent the new Kaskaskia College Sparks Club: Mark Litteken, Assistant Professor Resident/Commercial Electrical Technology - Faculty Sponsor of Sparks Club; Mason Danback, Student - President of Sparks Club and Jeffrey Keith, Student - Vice President of Sparks Club.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Items on the Consent Agenda included

February 26, 2024 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for February 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report,

Personnel Report, Foundation Report, and Kaskaskia College Sports Association Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Jim Beasley to accept the Consent Agenda.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

No Closed Session was held.

KASKASKIA SPARKS CLUB PRESENTATION AND REQUEST FOR APPROVAL

Motion by Bryan Holthaus to approve the charter and formation of the Kaskaskia Sparks Club.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

RESOLUTION 24-09

RESOLUTION TO RENAME THE KASKASKIA COLLEGE AGRICULTURAL EDUCATION CENTER

Chairman Hawley noted the correct name will be the John D. Cavaletto Agricultural Center.

Motion by Laura Wedekemper to adopt Resolution 24-09 approving the renaming of the Kaskaskia College Agricultural Education Center to the John D. Cavaletto Agricultural Center in recognition of John's instrumental contributions to Kaskaskia College and his unwavering support for students, education, and the community.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

PRESENTATION OF NEW GYMNASIUM LAYOUT (FGM ARCHITECTS & POETTKER CONSTRUCTION)

Jerrod Joggerst of FGM Architects and Jon Carroll of Poettker Construction presented the updated schematic design of the new Gymnasium. This agenda item was informational only.

RESOLUTION 24-10

RESOLUTION TO APPROVE THE PURCHASE OF CLASS V TRUCK WITH GOOSENECK BED (100% COMMUNITY PROJECT FUNDING/CONGRESSIONAL DIRECTED SPENDING GRANT)

Motion by Bryan Holthaus to adopt Resolution 24-10 approving the purchase of the Class V truck with gooseneck bed from Schmidt Ford of Salem, IL in the amount of \$94,155.00.

Roll call:

Jim Beasley yes Louis Kalert yes Craig Finke yes Laura Wedekemper yes Bill Hawley yes Madison Johnson yes

Bryan Holthaus yes

Motion was approved.

RESOLUTION 24-11

RESOLUTION TO APPROVE THE PURCHASE OF SNAP-ON AUTOMOTIVE SCANNER DIAGNOSTICS ZEUS+ CERTIFICATION KIT AND SNAP-ON ADVANCED DRIVER ASSISTANCE SYSTEMS CERTIFICATION KIT (100% REV UP EV COMMUNITY COLLEGE INITIATIVE GRANT)

Motion by Louis Kalert to adopt Resolution 24-11 approving the purchase of the Snap-on Automotive Scanner Diagnostics ZEUS+ Certification Kit and the Snap-on Advanced Driver Assistance Systems (ADAS) Certification Kit from Snap-on Industrial of Crystal Lake, IL in the amount of \$91,590.40.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

RESOLUTION TO APPROVE THE PURCHASE OF TORMACH CNC LATHES (100% ICCB TRADES GRANT FUNDING)

Motion by Louis Kalert to adopt Resolution 24-12 approving the purchase of two (2) Tormach 8L CNC Lathe Premium Packages from First Technologies, Inc. of Brookfield, WI in the amount of \$28,427.00.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

RESOLUTION 24-13

RESOLUTION TO APPROVE THE PURCHASE OF NEC PROJECTORS (100% TITLE III FUNDING)

Motion Bryan Holthaus to adopt Resolution 24-13 approving the purchase of NEC projectors from ITSaavy of Chicago, IL in the amount of \$49,849.92 which will be fully funded by Title III grant funds.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

APPROVAL OF RESIGNATION OF ASSISTANT PROFESSOR OF COMMUNICATION/THEATRE

Motion by Louis Kalert to accept the resignation of Kevin McCarty as Assistant Professor of Communication/Theatre effective May 13, 2024.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

APPROVAL OF RESIGNATION OF ASSOCIATE PROFESSOR OF NURSING

Motion by Bryan Holthaus to accept the resignation of KC Strieker as Associate Professor of Nursing effective March 6, 2024.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF CHILD CARE TEACHER (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve 1) the employment of Juliana Weiner as the Children's Learning Center Teacher effective upon approval by the Board of Trustees, and completion of the DCFS background check and verification of qualifications, at an hourly rate of \$16.00/hour, based on the sliding hourly scale as Lead Teacher Qualified and 2) that once she completes the Administration course required by DCFS to be director qualified, her hourly rate increases to \$18.00/hour, based on the sliding hourly scale.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

FIRST READING - REVISION TO FAMILY AND MEDICAL LEAVE ACT (FMLA) POLICY 4.3110

The First Reading of revisions to Family and Medical Leave Act (FMLA) Policy 4.3110 was presented. The final reading and approval will be at the April 2024 meeting.

FIRST READING - REVISION TO ADMISSIONS POLICY 5.2102

The First Reading of revisions to Admissions Policy 5.2102 was presented. The final reading and approval will be at the April 2024 meeting.

SECOND READING – REVISION TO PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS POLICY 3.7001

Motion by Bryan Holthaus to approve the final reading of the revised Payment Card Industry Data Security Standards Policy 3.7001.

Roll call:

Jim BeasleyyesLouis KalertyesCraig FinkeyesLaura WedekemperyesBill HawleyyesMadison Johnsonyes

Bryan Holthaus yes

Motion was approved.

FUTURE AGENDA ITEMS

- A. Approval of Vendor for Tennis Court Repairs (100% Institutional Funding)
- B. Approval of Purchase of Electric Vehicle (100% Rev Up EV Community College Initiative Grant)
- C. Approval of Contractor for Storage Shelter (100% Community Project Funding/Congressional Directed Spending Grant)
- D. Approval of Purchase of a Hydraulic Conduit Bender (100% Trades Grant Funding)
- E. Approval of Purchase of Mechanical Ventilator (100% PATH Grant Funding)
- F. Approval of Purchase of a Cyclorama and A/V Equipment (100% Title III Funding)

STUDENT TRUSTEE REPORT

Student Trustee Madison Johnson presented an oral report to the Board which summarized the following:

- On February 28, 2024, students in the Welding and AIM Programs visited Metro East Industries in Allerton, Illinois. Students toured the facilities and learned about different career opportunities.
- The annual Agricultural Program banquet was held on February 29, 2024.
- Spring Break was March 4-9, 2024.
- On March 7, 2024 the University of Illinois held a speech tournament on main campus.
- The Women's Blue Angels Softball Team was recognized by the State of Illinois House of Representatives on March 14, 2024, at the State Capitol.
- The Centralia Correction Center graduation ceremony was held on March 14, 2024.
- The Annual Foundation Scholarship Dinner was held on March 21, 2024. Students were able to meet with the donor of their scholarship and express their gratitude for the scholarship.
- KC Explore Day was held March 22, 2024.
- Madison addressed the Board and thanked them for the opportunity to serve as the Student Trustee.

PRESIDENT'S COMMENTS

- President Evans advised the Board he expects a recommendation from Robbins Schwartz related to the Nashville Education Center to be received this week.
- President Evans referenced information on Governor Pritzker's FY2025 budget recommendations. The proposed funding for community colleges looks good. The General Assembly will be talking more about the budget in the next couple of weeks.
- The Spring 2024 Illinois Community College Opening Enrollment report by region shows the Southwestern Region consisting of Kaskaskia College, Lewis & Clark, and Southwestern had the highest increase in enrollment.
- The Higher Learning Commission (HLC) site visit is scheduled for April 8-9, 2024. President Evans feels very confident the college will do very well with the accreditation visit.
- President Evans announced that Chairman Bill Hawley has been selected to receive the Illinois Community College Trustees Association (ICCTA) 2024 Ray Hartstein Trustee Achievement Award. President Evans and the Board congratulated Chairman Hawley on this well-deserved honor.

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The me adjourned at 7:36 p.m.		
Chair, Board of Trustees Kaskaskia College	Secretary, Board of Trustees Kaskaskia College	

RESOLUTION TO RENAME THE KASKASKIA COLLEGE AGRICULTURAL EDUCATION CENTER TO THE JOHN D. CAVALETTO AGRICULTURAL CENTER

WHEREAS, the Kaskaskia College Board of Trustees acknowledges the invaluable contributions of former Illinois State Representative John Cavaletto to the advancement of education and community development within the Kaskaskia College district; and

WHEREAS, during his tenure as Illinois State Representative for the 107th legislative district, John Cavaletto demonstrated unwavering dedication and his advocacy acumen in facilitating the acquisition of the former Animal Disease Lab by Kaskaskia College, a 48,000 sq ft. building with an estimated worth of \$10 Million Dollars now known as the Kaskaskia College Agricultural Education Center, which has significantly expanded our ability to better serve Kaskaskia College students; and

WHEREAS, John Cavaletto played a pivotal role in negotiating with the governor's office and the Illinois General Assembly to pass legislation approving the sale of the Animal Disease lab to Kaskaskia College for the symbolic price of \$1, demonstrating his commitment to advancing the educational mission of Kaskaskia College; and

WHEREAS, John and his wife Connie Cavaletto have exhibited remarkable generosity as steadfast supporters of the Kaskaskia College Foundation, demonstrating their unwavering commitment by serving as longstanding sponsors of foundation events and by establishing a Title III scholarship that will benefit generations of future Kaskaskia College students in memory of their daughter-in-law, Michelle Cavaletto; and

WHEREAS, it is fitting and proper to honor John Cavaletto's legacy of service, dedication, and support by renaming the Kaskaskia College Agricultural Education Center to the John D. Cavaletto Agricultural Center, as a testament to his enduring impact on Kaskaskia College and the broader community;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that we whole-heartedly approve the renaming of the Kaskaskia College Agricultural Education Center to the John D. Cavaletto Agricultural Center in recognition of John's instrumental contributions to Kaskaskia College and his unwavering support for students, education, and the community.

Dated this 25 th day of March 2024	
Chair, Board of Trustees	Secretary, Board of Trustees
Kaskaskia College	Kaskaskia College

RESOLUTION TO APPROVE THE PURCHASE OF CLASS V TRUCK WITH GOOSENECK BED (100% COMMUNITY PROJECT FUNDING/CONGRESSIONAL DIRECTED SPENDING GRANT FUNDING)

WHEREAS, with the support of the Honorable Senator Tammy Duckworth, the College was awarded a Community Project Funding/Congressional Directed Spending (CDS) Grant which provides funds to purchase a truck to tow the mobile manufacturing lab; and

WHEREAS, due to the mobile manufacturing lab's size and GVWR rating of 24,000 pounds, a decision was made to purchase a Class V truck such as a Ford F550 or RAM 5500; and

WHEREAS, both Ford and RAM offer online "build sites" for their Class V trucks so, using the online "build sites", College staff developed the specifications which were included in the invitation to bid document; and

WHEREAS, in addition to publishing a legal notice in the March 2, 2024 edition of the Morning Sentinel, the following vendors were emailed a copy of the invitation to bid document:

Vendor	City/State
Jansen Ford of Breese	Breese, IL
Holzhauer City Ford	Nashville, IL
Holzhauer Chrysler/Dodge/Jeep/RAM	Nashville, IL
Hosick Motors	Vandalia, IL
Pennington Ford	Centralia, IL
Max Dye, Inc.	Salem, IL
Monken Dodge Chrysler Jeep	Centralia, IL
Schmidt Ford of Salem	Salem, IL
K & J Automotive	Breese, IL
Wiegman Motor Company, Inc.	Carlyle, IL

And,

WHEREAS, as a result of the bidding process, the following table details the sealed bids received:

	Jansen Ford of Breese	Schmidt Ford of Salem
Make	Ford	Ford
Model	F550	F550
Year	2024	2024
Total Bid Price	\$99,854.00	\$94,155.00
Delivery Date	September 2024	September 2024

And,

WHEREAS, based on a review of the bids received, the lowest bid received is from Schmidt Ford of Salem, IL in the amount of \$94,155.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the Class V truck with gooseneck bed from Schmidt Ford of Salem, IL in the amount of \$94,155.00.

Dated this 25 th day of March 2024	
Chair, Board of Trustees Kaskaskia College	Secretary, Board of Trustees Kaskaskia College

RESOLUTION TO APPROVE THE PURCHASE OF SNAP-ON AUTOMOTIVE SCANNER DIAGNOSTICS ZEUS+ CERTIFICATIN KIT AND SNAP-ON ADVANCED DRIVER ASSISTANCE SYSTEMS CERTIFICATION KIT (100% ICCB REV UP EV COMMUNITY COLLEGE INITIATIVE GRANT FUNDING)

WHEREAS, the Illinois Community College Board (ICCB) Rev Up Community College Initiative Grant provides funding for the purchase of instructional equipment for the College's Hybrid & Electric Vehicle Technology Program; and

WHEREAS, the instructional equipment to be purchased includes the Snap-on Automotive Scanner Diagnostics ZEUS+ Certification Kit and the Snap-on Advanced Driver Assistance Systems (ADAS) Certification Kit; and

WHERAS, the Snap-on Automotive Scanner Diagnostics ZEUS+ Certification Kit is designed to create users who can efficiently and effectively utilize at least 90 percent of all available features found on the various platforms of Snap-on diagnostic equipment; and

WHEREAS, the Snap-on ADAS Certification Kit ku'f guki pgf 'vq'ces wckpv'igctpgtu'' y kyj 'vj g'hqwt/uvgr 'r tqeguu''qh'ugtxkekpi ''cp''CFCU''gs wkr r gf ''xgj kerg; and

WHEREAS, Snap-on Industrial has partnered with the National Coalition of Certification Centers (NC3) in offering these certifications. NC3 is a network of education providers and corporations that, together, embody passion for innovative CTE models and produce a sustainable, highly skilled workforce; and

WHEREAS, per a sole source letter provided by Snap-on Industrial, the company is the sole source designer and provider of the certification kits to be purchased; and

WHEREAS, these certification kits are specifically identified in the Rev Up Community College Initiative Grant as the certification kits to be purchased; and

WHEREAS, Snap-on Industrial has provided a price proposal which is detailed in the following table:

Item Description	Quantity	List Price	Quoted Unit Net Price With Discount
Automotive Scanner Diagnostics ZEUS+ Certification Kit	1	\$88,000.00	\$48,884.00
Advanced Driver Assistance Systems (ADAS) Certification Kit	1	\$59,694.85	\$41,786.40
Freight Charge:			\$395.00
Shipping Charge:			\$525.00
Total Quoted Price:			\$91,590.40

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the Snap-on Automotive Scanner Diagnostics ZEUS+ Certification Kit and the Snap-on Advanced Driver Assistance Systems (ADAS) Certification Kit from Snap-on Industrial of Crystal Lake, IL in the amount of \$91,590.40.

Dated this 25 th day of March 2024	
Chair, Board of Trustees Kaskaskia College	Secretary, Board of Trustees Kaskaskia College

RESOLUTION TO APPROVE THE PURCHASE OF TORMACH 8L CNC LATHE PREMIUM PACKAGES (100% ICCB TRADES SCHOOL GRANT FUNDING)

WHEREAS, the Illinois Community College Board (ICCB) Trades School Grant provides funding to strengthen pathways to careers in the "trades" for young adults, particularly those in underserved communities marked by high youth unemployment, low graduation rates, and other relevant indicators; and

WHEREAS, the ICCB Trades School Grant provides funds to purchase two (2) Tormach 8L CNC Lathe Premium Packages to be used for instructional purposes in the Kaskaskia College Crisp Technology Center's Fitter and Fabricator certificate program; and

WHEREAS, the Tormach 8L CNC Lathe Premium Packages are manufactured by Tormach, Inc., of Monona, WI, an OEM sole source provider of Tormach CNC machines and accessories; and

WHEREAS, the Industrial Technology Program at the Crisp Technology Center currently uses other Tormach equipment for instructional purposes; and

WHEREAS, the decision to purchase Tormach 8L CNC lathes was based on the compatibility of the equipment's software package with the software package for the Tormach CNC milling machines already in use; and

WHEREAS, per a sole source letter provided by Tormach, Inc., First Technologies, Inc., of Brookfield, WI is the only authorized Tormach dealer for Illinois; and

WHEREAS, First Technologies, Inc. has provided a price proposal which is detailed in the following table:

Model #	Description	Quantity	Unit Price	Price
379200-PREM	8L CNC Lathe Premium	2	\$13,660.00	\$27,320.00
	Package			
Includes: 8L Cl	NC Lathe, 8L Machine Stand Co	olant Kit, Pa	athPilot Opera	tor
Console, 8L Lathe Stand, PathPilot Software Bootable USB Drive-Recovery Media,				
Waterproof Mini Keyboard, Waterproof Mouse, Digital Micrometer 0-1", Digital Caliper				
0-6", OXA Tool Holder Kit, 4" Precision 3-Jaw Chuck-5C Mount, Interchangeable				
Point Live Center Set , Deluxe Professional Lathe Tool Kit, 1/16-1/2" Machine Length				
Drill Set and Machine Way Oil				
			Shipping:	\$1,107.00
			Total Price:	\$28,427.00

WHEREAS, in addition to the sole source letter provided by Tormach, Inc., pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the bidding requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of two (2) Tormach 8L CNC Lathe Premium Packages from First Technologies, Inc. of Brookfield, WI in the amount of \$28,427.00.

Dated this 25 th day of March 2024	
Chair, Board of Trustees Kaskaskia College	Secretary, Board of Trustees Kaskaskia College

RESOLUTION TO APPROVE THE PURCHASE OF NEC PROJECTORS (100% TITLE III GRANT FUNDING)

WHEREAS, the Title III Grant includes \$50,000.00 for the purchase of NEC projectors; and

WHEREAS, recognizing the current usage of NEC projectors on campus, the college aims to enhance its infrastructure in alignment with institutional goals and utilize available grant funds effectively; and

WHEREAS, this decision is part of an ongoing strategic initiative to modernize and improve the reliability and stability of technology across the campus, acknowledging the varying ages and capabilities of existing projectors; and

WHEREAS, this investment will replace several projectors at various campus locations, ensuring brighter image quality and improved functionality for connecting devices, thereby enhancing the overall educational experience; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the bidding requirement; and

WHEREAS, however, to ensure due diligence, the Department of Information Technology obtained price quotations from multiple vendors, including CDWG, Insight, and ITSaavy; and

WHEREAS, the chart below shows the breakdown of pricing submitted:

	Vendor		
Item Description	Insight	CDWG	ITSaavy
Projector Unit Price:	\$2,318.99	\$2,099.99	\$1,916.67
Mount Unit Price:	\$132.27	\$365.00	\$160.41
Total Unit Price:	\$2,451.26	\$2,464.99	\$2,077.08

And,

WHEREAS, based on a review of the total unit prices, the lowest unit price has been submitted by ITSaavy; and

WHEREAS, with a budget of \$50,000.00, a total of 24 (\$50,000 / \$2,077.08) projectors can be purchased at a total cost of \$49,849.92.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of NEC projectors from ITSaavy of Chicago, IL in the amount of \$49,849.92 which will be fully funded by Title III grant funds.

Dated this 25 th day of March 2024	
	
Chair, Board of Trustees Kaskaskia College	Secretary, Board of Trustees Kaskaskia College