

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
June 24, 2024, Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, June 24, 2024, at 6:30 p.m. in the Wedekemper Board Room on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Craig Finke, Bill Hawley, Bryan Holthaus, and Laura Wedekemper, and Student Trustee Connor Wademan. Trustee Linda Stover was present remotely. Trustees Jim Beasley and Louis Kalert were absent.

Kevin Noll, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were George Evans, Alan Boerngen, Cary Day, Emily Eilers, Joy Fitts, Sara Hanks, Chris Holloway, Tara Kellermann, George Kriss, Julie Obermark, Karol Potter, Sara Ratermann, Shawn Richards, Craig Roper, Kylee Williams, and Amy Zanton.

Media attending in person was Austin Williams from WJBD.

PLEDGE OF ALLEGIANCE

Chair Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone and introduced new employees Emily Eilers, Financial Aid Advisor/Veterans Coordinator and Tara Kellermann, Financial Aid Advisor.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Items on the Consent Agenda included

May 20, 2024, Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for May 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Kaskaskia College Foundation Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Bryan Holthaus to accept the consent agenda.

Approved 07/22/24

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Bryan Holthaus to enter Closed Session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reason for conducting an executive session meeting is as follows:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2(c)(1); and

Student Disciplinary Cases; 5 ILCS 120/2(c)(9).

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved and the meeting entered closed session at 6:35 p.m.

Motion by Bryan Holthaus to end closed session and resume open session.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved and closed session ended, and open session resumed at 7:45 p.m.

APPROVAL OF ANNUAL PLAN FY2025

Motion by Bryan Holthaus to approve the FY2025 Annual Plan as presented.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

Approved 07/22/24

APPROVAL OF POST-ISSUANCE TAX COMPLIANCE REPORTS FOR BOND ISSUANCES – FY 2024

Motion by Bryan Holthaus to accept the Post-Issuance Tax Compliance Reports for the General Obligation Bonds Series 2022 and the General Obligation Refunding Bonds Series 2018 (Fitness Center).

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-23

RESOLUTION TO COMPENSATE CLA FOR ADDITIONAL AUDIT SERVICES PERFORMED FOR THE FISCAL YEAR (FY) 2023 AUDIT (RESTRICTED FUND)

Motion by Bryan Holthaus to approve the payment of \$25,000 to CliftonLarsonAllen (CLA) for additional services performed to complete the FY 2023 audit.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-24

RESOLUTION FIXING THE FISCAL YEAR AND PROVIDING PUBLIC INSPECTION, AVAILABILITY AND PUBLIC HEARING NOTIFICATION REGARDING THE TENTATIVE BUDGET FOR FISCAL YEAR 2025

Motion by Bryan Holthaus to declare

Section 1: That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2024, and terminate on June 30, 2025.

Section 2: The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 5:00 p.m. in the office of the Interim Vice President of Administrative Services, AD 104C, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than August 22, 2024, through September 20, 2024. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.

Section 3: That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2024-2025 on September 23, 2024, at 6:00 p.m. prior to commencement of the regular Board meeting at the Kaskaskia College, Salem Education Center, 1475 W. Whittaker, Salem, Illinois.

Approved 07/22/24

Section 4: That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 23, 2024, in the *Centralia Sentinel*.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-25

APPROVAL OF PHASE II OF THREE-YEAR PLAN OF KASKASKIA COLLEGE EMPLOYEE ADJUSTED WAGES RECOMMENDATION FOR THE 2023 WAGE ANALYSIS STUDY

Motion by Bryan Holthaus to approve the implementation of Phase II of the job classification and wage analysis plan, as guided by AAIM's findings, to ensure equitable and competitive compensation for all employees.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-26

RESOLUTION TO REJECT BID FOR PARKING LOT REPAIRS AND AUTHORIZATION TO REBID IN THE FUTURE

Motion by Bryan Holthaus to reject the bid submitted by Rooters Asphalt of Beckemeyer, IL and authorize the administration to rebid the repairs of the John D. Cavaletto Agricultural Center parking lot in the fall of 2024 with work to be completed in the spring 2025 and rebid the repairs to the east parking with work to be completed in the fall of 2024.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-27

RESOLUTION TO APPROVE THE RENEWAL OF THE AGREEMENT WITH VENDOR TO PROVIDE ONSITE MENTAL HEALTH COUNSELING SERVICES (70% EARLY ACTION ON CAMPUS MENTAL HEALTH ALLOCATION FUNDING AND 30% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to approve Family Life Consultants of Collinsville, IL to provide onsite mental health counseling for FY2025 in the amount of \$65,520 to \$105,300 and authorize the College Administration to renew the agreement for an additional (2) two fiscal years contingent upon the College's satisfaction with the company's level of services.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-28

RESOLUTION TO APPROVE THE RENEWAL OF THE AGREEMENT WITH VENDOR TO PROVIDE ATHLETIC TRAINING SERVICES (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to approve the renewal of the agreement with Select Physical Therapy Holdings, LLC, with an office located in Mt. Vernon, IL, to provide athletic training services for FY2025 in the amount of \$28,000.00, and authorize the College Administration to extend the agreement for an additional (2) two fiscal years contingent upon the Administration's satisfaction with the company's level of service.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-29

RESOLUTION TO APPROVE VENDOR TO PROVIDE INTERCOLLEGIATE ATHLETE SECONDARY ACCIDENT INSURANCE (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to approve the proposal submitted by First Agency of Kalamazoo, MI for intercollegiate athlete secondary accident insurance with a total annual premium of \$36,433.00 for the 2024-2025 academic year and authorize Administration to renew the agreement for two (2) additional academic years contingent upon the Administration's satisfaction with the level of service.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-30

RESOLUTION TO APPROVE PURCHASE OF STAFF COMPUTERS AND DOCKING STATIONS (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to approve the purchase of computers and docking stations from CDWG, of Chicago, IL, which will be fully funded by institutional funds, in the amount of \$121,026.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-31

RESOLUTION TO APPROVE PROCEEDING WITH THE BIDDING AND AWARDING OF THE JANE KNIGHT AUDITORIUM AV EQUIPMENT UPGRADES WITH RATIFICATION OF THE PURCHASE AT A SUBSEQUENT BOARD MEETING (100% TITLE III GRANT FUNDING)

Motion by Bryan Holthaus to approve proceeding with the bidding and awarding of the Jane Knight Auditorium AV Equipment Upgrades at a cost not to exceed \$94,000 with ratification of the purchase at a subsequent Board meeting.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-32

RESOLUTION TO APPROVE PURCHASE OF ELECTRONIC HEALTH RECORDS SOFTWARE (47% FY2024 PATH GRANT FUNDING 47% FY2025 PATH GRANT FUNDING, AND 6% FY2024 TITLE III GRANT FUNDING)

Motion by Bryan Holthaus to approve the purchase of Lyceum electronic health records software from Epic Systems Corporation of Verona, WI in the amount of \$64,000.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-33

RESOLUTION TO APPROVE THE RENEWAL OF CANVAS LICENSE AGREEMENT (100% TITLE III FUNDING)

Motion by Bryan Holthaus to approve the renewal of canvas from Instructure, Inc. of Salt Lake City, UT, in the amount of \$82,657.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF AGREEMENT WITH ILLINOIS DEPARTMENT OF CORRECTIONS FOR EDUCATIONAL SERVICES AT THE CENTRALIA CORRECTIONAL CENTER

Motion by Bryan Holthaus to authorize College Administration to negotiate and enter into a contract with the Illinois Department of Corrections for the Educational Programs at the Centralia Correctional Center for Fiscal Year 2024-2025 through Fiscal Year 2026-2027.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF ASSISTANT PROFESSOR OF RESIDENTIAL AND COMMERCIAL ELECTRICITY (NEW POSITION) (51% INSTITUTIONAL FUNDING AND 49% ICCB TRADES GRANT FUNDING THROUGH JUNE 30, 2025)

Motion by Bryan Holthaus to approve the hire of Darrell Johnson as the Assistant Professor of Residential & Commercial Electricity at a salary of \$66,873 based on initial placement of newly hired Federation Bargaining Unit Members on the salary schedule. This position will be eligible for fringe benefits, effective upon completion of background check, and contingent upon Board approval.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF ASSISTANT PROFESSOR OF NURSING (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire of Tori Lueke into the Assistant Professor of Nursing position, at a base salary of \$53,772 with eligibility for fringe benefits (according to the Collective Bargaining Agreement salary scale of MS Level 4) and a start date of August 1, 2024.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF REV UP EV GRANT MANAGER/SUCCESS COACH (NEW POSITION) (100% ICCB REV UP GRANT FUNDING)

Motion by Bryan Holthaus to approve the employment of Margo Wagner as the Rev Up EV Grant Manager/Success Coach effective July 1, 2024, and upon approval by the Board of Trustees, at an annual base salary of \$62,192.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-34

RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES

Motion by Bryan Holthaus to determine that with regard to closed session minutes from February 26, 2024, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-35

RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS

Motion by Bryan Holthaus to approve the destruction of audio recordings from the August 26, 2019; October 28, 2019; June 22, 2020; May 23, 2022; June 27, 2022; September 26, 2022; and October 24, 2022, meetings; and authorize the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recordings, pursuant to normal procedures.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

Approved 07/22/24

SECOND READING – NEW INTRODUCTORY PROBATIONARY PERIOD NON-FACULTY EMPLOYEES POLICY 4.1600

Motion by Bryan Holthaus to approve the final reading of the new Introductory Probationary Period Non-Faculty Employees Policy 4.1600.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

SECOND READING – REVISIONS TO TELECOMMUTING AND REMOTE WORK POLICY 4.8001

Motion by Bryan Holthaus to approve the final reading of the revised Telecommuting and Remote Work Policy 4.8001 including the renaming of the policy to Remote Work Policy 4.8001.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

FUTURE AGENDA ITEMS

- A. Approval of Contractor for Storage Shelter (100% Community Project Funding/Congressional Directed Spending Grant)
- B. Ratification of Purchase of a Cyclorama and A/V Equipment (100% Title III Funding)
- C. Resolution to Establish the Dollar Limit Threshold for the Requirement of a Performance Bond
- D. Approval of Employment of Children’s Learning Center Teacher (Replacement Position)
- E. Approval of Employment of Development and Grant Coordinator (Replacement Position)
- F. Governor’s Smart Start Workforce Grants (July)

TRUSTEE AND PRESIDENT’S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Student Trustee Connor Wademan presented an oral report to the Board which summarized the following:

- Summer Semester began on June 3, 2024. Midterm is Friday – June 28, 2024. The last day to withdraw is July 19, 2024, with finals the following week.
- Student Ambassador interviews were held on June 6, 2024. Six students were interviewed. Mr. Wademan was able to speak with four of the students regarding the scholarship. All were well prepared and excellent candidates for the scholarship.

- Numerous camps and shoot-outs have taken place during the month of June. Students ranging from Kindergarten through High School participated.

PRESIDENT'S COMMENTS

- President Evans briefly summarized the executive summary of the Economic Impact Study provided to the Board. Lighthouse, an independent third party, completed by Lighthouse, an independent third party. Highlights of the summary include the return on investment for every \$1.00 in taxpayer funds the taxpayer receives \$1.10 in return, the economic impact the college has in the region, the amount of money the college injects into the district as a whole, and the number of individuals the college is training for the district workforce. The Economic Impact Study report will be shared at the Community Engagement Meetings scheduled at the Education Centers in July.
- The dates and locations of the Community Engagement Meetings have been sent to the Board.
- The College hosted a meeting on June 18, 2024, regarding the water leak issues surrounding the City of Centralia affecting the College and the Centralia Correctional Center. In attendance were College staff members, members of the City of Centralia, representatives from the Illinois Department of Corrections on behalf of the Centralia Correctional Center, a member of the Governor's office, Representative Charlie Meier, Senator Jason Plummer, and a staff member from the Illinois Municipal League. There is a long-term solution in place. In the meantime the College, the City of Centralia, and the Department of Corrections will be working together to develop some grants and legislative relief submissions to hopefully cover the piping between the new water treatment plant that the City of Centralia will be breaking ground on next year and the College and Department of Corrections. There was an additional request made by the College specifically to replace a lot of the water lines on the main campus to include shutoffs and pressure relief valves. That request was submitted through the deferred maintenance request process through the Illinois Community College Board. As part of the Governor's overall budget, \$250 million was allocated for deferred maintenance for higher education.
- President Evans congratulated Chairman Bill Hawley for being awarded the Ray Harstein award at the annual Illinois Community College Trustees Association awards banquet.
- The Kaskaskia College Foundation Golf Tournament is Friday – June 28, 2024.

ADJOURNMENT

Motion by Bryan Holthaus to adjourn. All members voted yes by voice vote. The meeting was adjourned at 8:18 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

Approved 07/22/24

RESOLUTION 24-23

RESOLUTION TO COMPENSATE CLA FOR ADDITIONAL AUDIT SERVICES PERFORMED FOR THE FISCAL YEAR (FY) 2023 AUDIT

WHEREAS, CLA (CliftonLarsonAllen) has completed Kaskaskia College's annual financial audit for FY 2023 per the proposal approved by the Kaskaskia College Board of Trustees on March 28, 2022 and revised audit fee proposal June 26, 2023; and

WHEREAS, the College's financial activity in FY 2023 included a substantial increase in grant activity which required the additional planning, test-work and review of an additional major federal program, rather than normally selecting just one federal program; and

WHEREAS, due to the new accounting principle, GASB Statement No. 96, Subscription-Based Information Technology Arrangements becoming effective for June 30, 2024, a significant amount of work had to be completed by CLA for reviewing contracts and calculations to ensure compliance with the new accounting principle; and

WHEREAS, due to College staffing workload, a significant amount of audit work had to be completed by CLA during February-April 2024, rather than the traditional August-October 2023 timeframe; and

WHEREAS, March and April are peak seasons for audit firms, so the audit work had to be assigned to seasoned professionals with higher billing rates, and CLA was unable to leverage the use of more inexperienced professionals; and

WHEREAS, CLA incurred significant additional costs and requests additional fees to achieve their normal billing realization for the College audit services; and

WHEREAS, funding for the annual audit and related services comes from the restricted audit fund which has a fund balance that is able to absorb the additional fee.

NOW, THEREFORE, BE IT RESOLVED, by the Kaskaskia College Board of Trustees of Kaskaskia College, Community College District #501, that the Board approves the payment of \$25,000 to CLA for additional services performed to complete the FY 2023 audit.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-24

**RESOLUTION FIXING THE FISCAL YEAR AND PROVIDING PUBLIC INSPECTION
AVAILABILITY AND PUBLIC HEARING NOTIFICATION REGARDING THE
TENTATIVE BUDGET FOR FISCAL YEAR 2025**

WHEREAS, the Illinois Public Community College Act requires each community college district to fix a fiscal year and adopt an annual budget within or before the first quarter of the fiscal year; and

WHEREAS, it is required that the budget be made available in tentative form for public inspection for at least 30 days and that a public hearing be held as to the budget prior to Board approval and action thereon; and

WHEREAS, notice of availability of the tentative budget for public inspection and the date of the hearing must be published at least 30 days prior to the time of hearing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Kaskaskia College, Community College District 501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, as follows:

Section 1: That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2024 and terminate on June 30, 2025.

Section 2: The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 5:00 p.m. in the office of the Interim Vice President of Administrative Services, AD 104C, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than August 22, 2024 through September 20, 2024. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.

Section 3: That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2024-2025 on September 23, 2024 at 6:00 p.m. prior to commencement of the regular Board meeting at the Kaskaskia College, Salem Education Center, 1475 W. Whittaker, Salem, Illinois.

Section 4: That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 23, 2024 in the *Centralia Sentinel*.

Dated this 24th day of June, 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-25

**APPROVAL OF PHASE II OF THREE-YEAR PLAN OF KASKASKIA COLLEGE
EMPLOYEE ADJUSTED WAGES RECOMMENDATION FOR THE 2023 WAGE
ANALYSIS STUDY**

WHEREAS, starting in 2023 and repeated in 2024, the Kaskaskia College administration engaged AAIM, a third-party organization, to conduct a comprehensive job classification and wage analysis to align all employee salaries to the mid-point of industry standards, ensuring competitive compensation; and

WHEREAS, this analysis was approved by the college as part of a strategic effort to maintain a competitive edge within the industry; and

WHEREAS, Phase I of this analysis has been successfully completed, preparing us to advance to Phase II of this Three-Year Plan; and

WHEREAS, Phase II will focus on continuing necessary salary adjustments based on the third-party analysis findings, ensuring equitable and competitive wages for all staff; and

WHEREAS, the Board has authorized the President to work with the CBAs to include wage alignment in this analysis during the first phase of implementation; and

WHEREAS, implementing Phase II is expected to further support our goals of employee retention, satisfaction, and overall organizational effectiveness.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the implementation of Phase II of the job classification and wage analysis plan, as guided by AAIM's findings, to ensure equitable and competitive compensation for all employees.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-26

RESOLUTION TO REJECT BID FOR PARKING LOT REPAIRS AND AUTHORIZATION TO REBID IN THE FUTURE

WHEREAS, the parking lot at the John D. Cavaletto Agricultural Center needs repairs and resurfacing; and

WHEREAS, additionally, a section of the east parking lot used by the Truck Driver Training Program needs to be replaced; and

WHEREAS, as the College's construction manager, Poettker Construction Company prepared bid documents for the scope of work; and

WHEREAS, in addition to advertising the project on the website of the Southern Illinois Builders Association and publishing a legal notice in the May 24, 2024 edition of the Morning Sentinel, the following contractors were provided with bid documents:

Contractor	City/State
Rooters Asphalt	Beckemeyer, IL
Christ Brothers Asphalt, Inc.	Lebanon, IL
E. T. Simonds Materials Company	Mt. Vernon, IL
Howell Paving, Inc.	Mattoon, IL
Byrne & Jones Construction	Earth City, MO

And,

WHEREAS, the bid document included a base bid and two alternate bids:

- Base Bid: Replacement of approximately 125 sf of sidewalk and ramps, provide a 2,500 sf full depth asphalt patch, provide asphalt overlay of approximately 41,000 sf of existing concrete parking lot, and pavement striping. All work associated with the base bid is for the John D. Cavaletto Agricultural Center parking lot.
- Alternate Bid #1: Repairs to the East Parking Lot (Truck Driver Training Area). This scope of work involves the removal and replacement of approximately 2,515 sf of concrete parking lot.
- Alternate Bid #2: Removal of the "pit" at the John D. Cavaletto Agricultural Center. This scope of work involves the removal of the "pit" and replacement with asphalt overlay.

And,

WHEREAS, as a result of the bid process, the following sealed bid was received:

Contractor	Base Bid	Alternate Bid No. 1	Alternate Bid No. 2
Rooters Asphalt	\$220,000	\$100,000	\$60,000

And,

WHEREAS, the bid price submitted for the base bid and both alternate bids exceeds the construction manager's estimates; and

WHEREAS, the estimate for the base bid was \$150,000, and the estimate for alternate bid no. 1 was \$50,000. No estimate for alternate bid no. 2 was established as this scope of work was added as an addendum; and

WHEREAS, as a result of the bid pricing exceeding the construction manager's estimates, the College administration is recommending rejection of the bid submitted by Rooters Asphalt and rebidding the scope of work indicated in the base bid; and

WHEREAS, rebidding will occur later in the fall with work to be completed early in the spring of 2025; and

WHEREAS, the scope of work for alternate bid no. 1 will be rebid with the expectation the work will be completed in the next few months and bid pricing will be within the construction manager's estimate; and

WHEREAS, alternate bid no. 2 will be removed from the overall scope of work and this area will be filled with rock with the possibility of placing several pieces of antique farming equipment in the area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board rejects the bid submitted by Rooters Asphalt of Beckemeyer, IL and authorizes the administration to rebid the repairs of the John D. Cavaletto Agricultural Center parking lot in the fall of 2024 with work to be completed in the spring 2025, and rebid the repairs to the east parking with work to be completed in the fall of 2024

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-27

RESOLUTION TO APPROVE THE RENEWAL OF THE AGREEMENT WITH VENDOR TO PROVIDE ONSITE MENTAL HEALTH COUNSELING SERVICES (70% EARLY ACTION ON CAMPUS MENTAL HEALTH ALLOCATION FUNDING AND 30% INSTITUTIONAL FUNDING)

WHEREAS, in May 2023, the Board of Trustees authorized the College administration to enter into an agreement with Family Life Consultants to provide onsite mental health counseling for students and staff; and

WHEREAS, with a continuing need for professional mental health counseling services on campus for students and staff, and as a result of strengthened accountability through the Mental Health Early Action on Campus Act, it is important for the College to continue providing the counseling services; and

WHEREAS, since the beginning of this calendar year, 45 students have utilized these face-to-face counseling services for a total of 97 counseling sessions and, based on student forum and informal feedback, students expressed satisfaction with the services provided and indicate that there is a connection between utilizing these services and an overall increase to mental health; and

WHEREAS, additional mental health counseling services provided include crisis intervention for several KC employees and introduction of stress/resilience coping strategies in the form of workshops open to KC employees; and

WHEREAS, Family Life Consultants has presented the following price proposal:

Summer 2024 (July 1, 2024 to August 18, 2024)

- Hourly rate of \$90.00
- Up to 15 total hours per week as needed for office hours, student wellness intervention and facilitation (SWIFT) follow up, crisis management, and project development
- Estimated cost: \$5,040 to \$9,450

Fall 2024 and Spring 2025 (August 19, 2024 to May 16, 2025)

- Hourly rate of \$90.00
- Face-to-face office hours two days per week (total of 16 hours per week)
- Up to 25 total hours per week as needed for office hours, SWIFT follow up, crisis management, and project development
- Estimated cost: \$56,165 to \$87,750

Summer 2025 (May 19, 2025 to June 28, 2025)

- Hourly rate of \$90.00
- Face-to-face office hours of 8 hours per week
- Up to 15 total hours per week as needed for office hours, SWIFT follow up, crisis management, and project management
- Estimated total cost: \$4,320 to \$8,100

And,

WHEREAS, based on the above estimates, the total annual cost for onsite mental health services for FY2025 will range from \$65,520 to \$105,300; and

WHEREAS, there is an estimated remaining balance of mental health allocation funds in the amount of approximately \$73,255 which will be applied to the FY2025 cost for services to students and staff; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the formal bidding process; and

WHEREAS, the College has experienced a positive working relationship with Family Life consultants and the licensed clinical professional counselor assigned to the College and, therefore, it is recommended to renew the agreement with Family Life Consultants of Collinsville, IL to provide onsite mental health counseling services for FY2025 with the option to renew the agreement for (2) two additional years contingent upon the College's continued satisfaction with the level of services provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves Family Life Consultants of Collinsville, IL to provide onsite mental health counseling for FY2025 in the amount of \$65,520 to \$105,300 and authorize the College Administration to renew the agreement for an additional (2) two fiscal years contingent upon the College's satisfaction with the company's level of services.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-28

RESOLUTION TO APPROVE THE RENEWAL OF THE AGREEMENT WITH VENDOR TO PROVIDE ATHLETIC TRAINING SERVICES (100% INSTITUTIONAL FUNDING)

WHEREAS, Select Physical Therapy Holdings, Inc. d/b/a NovaCare Rehabilitation has been providing athletic training services for the College's student athletes since 2018; and

WHEREAS, Select Physical Therapy Holdings, Inc. assigns a certified athletic trainer who provides: the evaluation and treatment of minor injuries; the application of first aid and other medical assistance as is reasonable and possible under the circumstances pending the arrival of ambulance services in the case of major injuries; preventative taping and strapping of athletes as needed; nutritional information; basic educational information to student trainers and managers in the course of performing the athletic training services; recommendations for exercise or other physical measure for minor injuries under the directions, supervision, and review of a physician; and concussion testing and assessment; and

WHEREAS, in the process of renewing the agreement with Select Physical Therapy Holdings, LLC for fiscal year 2025, the firm has submitted a proposal in the amount of \$28,000; and

WHEREAS, the Athletic Department has experienced a positive working relationship with Select Physical Therapy Holdings, Inc. and the assigned certified athletic trainer and is pleased with the level of services provided to student athletes; and

WHEREAS, College administration recommends renewal of the agreement with Select Physical Therapy Holdings, Inc. for the upcoming fiscal year 2025 with the option to renew the agreement for an additional (2) two fiscal years contingent upon the College's continued satisfaction with the company's services; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the formal bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the renewal of the agreement with Select Physical Therapy Holdings, LLC, with an office located in Mt. Vernon, IL, to provide athletic training services for FY2025 in the amount of \$28,000.00, and authorize the College Administration to extend the agreement for an additional (2) two fiscal years contingent upon the Administration's satisfaction with the company's level of service.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-29

RESOLUTION TO APPROVE VENDOR TO PROVIDE INTERCOLLEGIATE ATHLETE SECONDARY ACCIDENT INSURANCE (100% INSTITUTIONAL FUNDING)

WHEREAS, the College provides secondary accident insurance for all regularly enrolled student athletes and student managers during regularly scheduled team practices and games as governed by the NJCAA as well as college-sponsored and supervised team travel; and

WHEREAS, this supplemental coverage is designed to pick up eligible balances not covered by the athlete's family or employer group insurance plan; and if no other coverage or plan is available, to pay the medical/dental expenses incurred to the limits of the policy; and

WHEREAS, in addition to publishing a legal notice in the May 7, 2024 edition of the Morning Sentinel, the following Vendors were provided with a copy of the RFP document:

Vendor	City/State
Chaney & Karch Insurance Group, Inc.	Centralia, IL
Kane Insurance	Salem, IL
Dimond Brothers	Centralia, IL
First Agency (a Gallagher Company)	Kalamazoo, MI
Imming Insurance	Carlyle, IL
Worthy Insurance	Skokie, IL
CBIZ Borden Perlman	Ewing, NJ
Dissinger Reed (a Division of HUB International)	Kansas City, MO
Assured Partners	Uniontown, OH
NovaTech	Sainte-Julie, QC (Canada)

And,

WHEREAS, as a result of this process, the College received proposals from the following Vendors:

Vendor	Basic Coverage Premium	Catastrophic Coverage Premium	Total Annual Premium
First Agency Kalamazoo, MI	\$29,913.00	\$6,520.00	\$36,433.00
Imming Insurance Agency Carlyle, IL	\$33,600.00	No Bid	\$33,600.00
Assured Partners of Ohio, LLC Uniontown, OH	\$34,571.00	\$6,000.00	\$40,571.00

And,

WHEREAS the proposal submitted by Imming Insurance did not include catastrophic coverage, subsequently their proposal is considered non-responsive; and

WHEREAS, the RFP process allows for the selection of a vendor whose proposal best fits the insurance needs of the College with the decision not made solely on price, but with the following criteria listed in the RFP:

1. Vendor's philosophy for providing services to include, but not limited to, selecting and procuring coverage from insurance companies, risk management, claims management and loss control
2. The quality and range of services the Vendor proposes to provide
3. The Vendor's overall qualifications, experience, reputation, expertise, stability, and financial responsibility
4. Ease of claims reporting, tracking, and payment process
5. Number of clients similar in size and scope of the College
6. Client references
7. Proposed pricing

And,

WHEREAS, a committee of four staff members reviewed the proposals and rated them based on the pre-determined evaluation criteria above and the following table details the committee's scoring of each Vendor's proposal:

Evaluation Criteria	First Agency	Assured Partners
1. Vendor's philosophy for providing services to include, but not limited to, selecting and procuring coverage from insurance companies, risk management, claims management, and loss control	240	195
2. The quality and range of services the Vendor proposes to provide	240	195
3. The Vendor's overall qualifications, experience, reputation, expertise, stability, and financial responsibility	405	260
4. Ease of claims reporting, tracking, and payment process	270	225
5. Number of clients similar in size and scope of the College	100	40
6. Client references	95	45
7. Proposed pricing	450	300
Total Score:	1,800	1,260

And,

WHEREAS, based on a review of each proposal submitted, the committee is recommending acceptance of the proposal submitted by First Agency of Kalamazoo, MI as the proposal submitted by First Agency received the highest score from each committee member; and

WHEREAS, The term of the contract shall be for an initial year effective August 1, 2024 with the option of two (2) subsequent annual renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the proposal submitted by First Agency of Kalamazoo, MI for intercollegiate athlete secondary accident insurance with a total annual premium of \$36,433.00 for the 2024-2025 academic year and authorize Administration to renew the agreement for 2 (two) additional academic years contingent upon the Administration's satisfaction with the level of service.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-30

RESOLUTION TO APPROVE PURCHASE OF STAFF COMPUTERS AND DOCKING STATIONS (100% INSTITUTIONAL FUNDING)

WHEREAS, the Kaskaskia College recognizes the critical importance of ensuring that staff members have the necessary tools to effectively perform their duties and responsibilities, particularly in a digital and remote working environment; and

WHEREAS, an assessment has been conducted to identify the technology needs of the staff, and it has been concluded that providing computers is a feasible and beneficial solution;

WHEREAS, however, to ensure due diligence, the Department of Information Technology obtained price quotations from multiple vendors, including CDWG, Insight, and ITsavy; and

WHEREAS, the chart below shows the breakdown of pricing submitted:

Item Description	Qty	Insight	Insight	ITSavvy	ITSavvy	CDWG	CDWG
		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Laptops	130	\$799	\$103,975	\$851	\$110,676	\$780	\$101,400
Desktops	20	\$881	\$17,634	\$640	\$12,816	\$720	\$14,400
Dock	30	\$232	\$6,961	\$183	\$5,506	\$174	\$5,226
Shipping			\$0		\$0		\$0
			\$128,570			\$128,999	\$121,026

WHEREAS, per the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the formal bidding process

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of computers and docking stations from CDWG, of Chicago, IL, which will be fully funded by institutional funds, in the amount of \$121,026.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-31

**RESOLUTION TO APPROVE PROCEEDING WITH THE BIDDING AND AWARDING
OF THE JANE KNIGHT AUDITORIUM AV EQUIPMENT UPGRADES WITH
RATIFICATION OF THE PURCHASE AT A SUBSEQUENT BOARD MEETING
(100% TITLE III GRANT FUNDING)**

WHEREAS, the College's Title III Grant includes funding for the purchase and installation of new audio-visual (AV) equipment in the Jane Knight Auditorium; and

WHEREAS, the AV equipment includes a cyclorama, overhead projector, speakers, pan-tilt-zoom camera, and associated cabling and installation; and

WHEREAS, the estimated cost for the purchase and installation of the new AV equipment is \$94,000; and

WHEREAS, in order to comply with timelines within the grant and to have the new equipment installed prior to the start of the fall 2024 semester, College administration is requesting authorization from the Board of Trustees to proceed with the bidding process and awarding of the bid with ratification of the purchase at a subsequent Board meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves proceeding with the bidding and awarding of Jane Knight Auditorium AV Equipment Upgrades at a cost not to exceed \$94,000 with ratification of the purchase at a subsequent Board meeting.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-32

RESOLUTION TO APPROVE PURCHASE OF ELECTRONIC HEALTH RECORDS SOFTWARE (47% FY2024 PATH GRANT FUNDING, 47% FY2025 PATH GRANT FUNDING, 6% FY 2024 TITLE III GRANT FUNDING)

WHEREAS, the Nursing Program has identified a need to purchase educational electronic health record (EHR) software to be used for instructional purposes for students enrolled in the Associated Degree Nursing Program; and

WHEREAS, the specific software, Lyceum, is a new educational EHR platform created by Epic Systems Corporation, one of the most prominent EHR companies in the field. It allows students to practice using realistic EHR software safely and effectively, addressing a long-standing challenge of finding a true clinical setting replica; and

WHEREAS, this product will help nursing students develop essential EHR skills for clinical rotations and their future careers while minimizing the risk for documentation errors in the clinical setting; and

WHEREAS, Epic Systems Corporation has provided the following price proposal:

Description	Proposed Price	Funding Source	Funding Percentage
Lyceum One-Time Access Fee to include: Training Environment, Training Materials, Third Party Software, Required End-User Training Services	\$15,000	FY2024 PATH Grant Funding	47%
Agreement – Year No. 2	\$15,000	FY2024 PATH Grant Funding	
Agreement – Year No. 3	\$15,000	FY2025 PATH Grant Funding (Pending. If FY2025 PATH Grant funding is not available for this purchase, funding will come from the 3-Year Capital Plan)	47%
Agreement – Year No. 4	\$15,000	FY2025 PATH Grant Funding	
Student User Subscription Fee for 25 Students (\$160 per student)	\$4,000	FY2024 Title III Funding	6%
Total Proposed Pricing:	\$64,000		

And,

WHEREAS, Pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), contracts for the purchase of software are exempt from the formal bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of Lyceum electronic health records software from Epic Systems Corporation of Verona, WI in the amount of \$64,000.

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-33

**RESOLUTION TO APPROVE THE RENEWAL OF CANVAS LICENSE AGREEMENT
(100% TITLE III FUNDING)**

WHEREAS, Kaskaskia currently uses Instructure product, Canvas; and

WHEREAS, the current one-year contract has expired; and

WHEREAS, Canvas is used to support current academic offerings; and

WHEREAS, instructors and students rely on the system for communication; and

WHEREAS, multiple departments utilize the data from Canvas; and

WHEREAS, Learning, Innovation, and Design has allocated funding from the Title III grant; and

WHEREAS, per the Illinois Public Community College Act (110 ILCS 805/), this purchase is exempt from the formal bidding process; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board APPROVE THE RENEWAL OF CANVAS FROM INSTRUCTURE, INC. OF SALT LAKE CITY, UT, IN THE AMOUNT OF \$82,657.”

Dated this 24th day of June 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-34

RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES

WHEREAS, pursuant to the Illinois Open Meetings Act, each public body is required to periodically meet to review minutes of all closed meetings; and

WHEREAS, pursuant to the Act, the purpose of such review is to make a determination that the need for confidentiality still exists as to all or part of those minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection; and

WHEREAS, Closed session minutes from February 26, 2024, are being considered and each Board member has had an opportunity to review such minutes; and

WHEREAS, pursuant to the Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

WHEREAS, consistent with past practice, closed session minutes should remain confidential for the above reasons.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Kaskaskia College, Community College District #501, has determined that with regard to closed session minutes from February 26, 2024, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Dated this 24th day of June 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-35

RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS

WHEREAS, pursuant to the Illinois Open Meetings Act, each public body is required to keep a verbatim record of all their closed meetings in the form of an audio or video recording; and

WHEREAS, pursuant to the Act, the verbatim record may be destroyed without notification to or the approval of any external authority no less than 18 months after the completion of the meeting recorded after the public body approves the destruction of a particular recording and the public body approves the minutes of the closed meeting; and

WHEREAS, closed session audio recordings from the August 26, 2019; October 28, 2019; June 22, 2020; May 23, 2022; June 27, 2022; September 26, 2022; and October 24, 2022, meetings are being considered and each Board member has had an opportunity to review the recordings from such meetings; and

WHEREAS, closed session minutes for the above meetings were approved by the Board of Trustees on December 16, 2019; December 21, 2020; June 27, 2022; and December 19, 2022. Such minutes will not be destroyed. The minutes will be kept in confidential status pursuant to the requirements of the Open Meetings Act; and

WHEREAS, pursuant to the Open Meetings Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

WHEREAS, consistent with past practice, audio recordings of closed sessions should be destroyed for the above reasons, pursuant to the timeline established by the legislature in the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Kaskaskia College, Community College District #501, approves the destruction of audio recordings from the August 26, 2019; October 28, 2019; June 22, 2020; May 23, 2022; June 27, 2022; September 26, 2022; and October 24, 2022, meetings; and authorizes the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recordings, pursuant to normal procedures.

Dated this 24th day of June 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College