

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
December 2, 2024 Meeting Minutes
(Rescheduled November 25, 2024 Meeting)
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, December 2, 2024, at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Craig Finke, Bill Hawley, Bryan Holthaus, Linda Stover, Laura Wedekemper, and Student Trustee Connor Wademan. Trustees Jim Beasley and Louis Kalert were absent.

Kevin Noll, Legal Counsel from Robbins Schwartz attended the meeting remotely.

College staff members attending in person were George Evans, Brian Atchison, Cary Day, Sara Hanks, Chris Holloway, George Kriss, Amanda Krydyski, Julie Obermark, Karol Potter, Shawn Richards, Lisa Ring, Craig Roper, Jeff Thomas, Nathan Wilkins, Kylee Williams, and Amy Zanton.

Media attending in person was Steven Stilt of WJBD radio.

PLEDGE OF ALLEGIANCE

Chairman Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone and introduced new employee Amanda Krydyski, CNA Program Facilitator.

President Evans then welcomed and introduced Tom Kane of Relations Insurance Services (formerly Kane Insurance).

PUBLIC COMMENT

None

CONSENT AGENDA

Items on the Consent Agenda included

October 28, 2024 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for October 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Kaskaskia College Foundation Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Approved 12/16/24

Motion by Bryan Holthaus to accept the Consent Agenda.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

A Closed Session was not held.

RESOLUTION 24-52

RESOLUTION TO APPROVE THE CALENDAR YEAR 2024 TAX LEVY – FISCAL YEAR 2026

Motion by Bryan Holthaus to adopt Resolution 24-52 thereby approving the College's 2024 levy request totaling \$12,528,490, and the taxable property of Community College District #501, (which is less than 105% aggregate) be levied for this request as provided for under the laws of the State of Illinois, for the year 2024 and received in the college's fiscal year 2026 to be allocated as follows:

Education	\$4,343,065
Operations & Maintenance	\$1,861,313
Additional Education and Maintenance (Equity Tax)	\$923,211
Liability, Protection & Settlement, Workers Compensation, Unemployment Insurance purposes and Risk Management Purposes	\$1,075,000
Social Security and Medicare	\$221,000
Audit	\$90,000
Protection, Health, and Safety	\$1,240,876
Subtotal	\$9,754,465
Bond and Interest	\$2,774,025
Total Levy	\$12,528,490

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

Approved 12/16/24

RESOLUTION 24-53

RESOLUTION TO ABATE THE TAX LEVY FOR SERIES 2018 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE) FOR 2024 LEVY, FISCAL YEAR 2026

Motion by Linda Stover to adopt Resolution 24-53 thereby approving the tax levied for the year 2024 for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2018 bonds, be abated in its entirety.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-54

RESOLUTION TO APPROVE THE REVISED AGREEMENT WITH VENDOR TO PROVIDE ATHLETIC TRAINING SERVICES (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-54 thereby approving the revised agreement with Select Physical Therapy Holdings, LLC, with an office located in Mt. Vernon, IL, to provide athletic training services for FY2025 in an amount not to exceed \$33,727.25, and authorizing the College Administration to extend the agreement for an additional (2) two fiscal years contingent upon the Administration's satisfaction with the company's level of service and acceptable negotiation of fees for the additional two years.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-55

RESOLUTION TO APPROVE THE PURCHASE OF LED LIGHT FIXTURES (100% IGEN FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-55 thereby approving the purchase of LED light fixtures from Springfield Electric in Mt. Vernon, IL in the amount of \$67,544.03.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-56

RESOLUTION TO APPROVE THE PURCHASE OF SIMULATION MANIKINS FOR THE PARAMEDICINE PROGRAM AT THE VANDALIA EDUCATION CENTER (100% PRIVATE DONATION TO THE PARAMEDICINE PROGRAM)

Motion by Linda Stover to adopt Resolution 24-56 thereby approving the purchase of simulation manikins for the Paramedicine Program at the Vandalia Education Center from Laerdal Medical Corporation of Wappingers Falls, NY in the amount of \$42,945.10.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-57

RESOLUTION TO RATIFY THE COMMERCIAL PROPERTY AND CASUALTY PACKAGE, WORKERS' COMPENSATION, AND EXCESS EARTHQUAKE COVERAGE (100% LIABILITY, PROTECTION, AND SETTLEMENT FUNDING/FUND 12)

Motion by Bryan Holthaus to adopt Resolution 24-57 thereby ratifying the renewal of the College's Property and Casualty Package, Workers' Compensation, and Excess Earthquake Coverage through Relations Insurance Services for the year December 1, 2024, through November 30, 2025, as follows:

1. Property, General Liability, Equipment Breakdown, Mobile Equipment and Miscellaneous Articles, Crime, Inland Marine, Auto Liability and Physical Damage, Educators Legal Liability, Law Enforcement Liability, Violent Event Response, Cyber Liability, and Excess Liability coverage package through Illinois Counties Risk Management Trust (ICRMT) at an annual premium of \$325,832; and
2. Workers' Compensation coverage through ICRMT at an annual premium of \$116,717; and
3. Excess earthquake coverage of \$20 million through the Insurance Company of the West at an annual premium of \$87,250.

The total cost for the annual renewal is \$529,799.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-58

RESOLUTION TO APPROVE RENEWAL OF ELEVATOR MAINTENANCE AGREEMENT (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-58 thereby approving the renewal of the proposed elevator maintenance agreement with KONE, Inc. of St. Louis, MO, for a 5-year term at a total cost of \$52,640.16, with an option to renew for five additional 1-year terms contingent upon future pricing offered and service level provided for duration of the current agreement.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-59

RESOLUTION TO APPROVE THE PURCHASE OF 2025 FORD F150 POLICE RESPONDER CREW CAB 4X4 TRUCK (100% LIABILITY, PROTECTION, AND SETTLEMENT FUNDING/FUND 12)

Motion by Bryan Holthaus to adopt Resolution 24-59 thereby approving the purchase of a

2025 Ford F150 Police Responder Crew Cab 4X4 Truck from Morrow Brothers Ford of Greenfield, IL, in the amount of \$59,202.00.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-60

RESOLUTION TO APPROVE VENDOR TO COORDINATE HEALTH REIMBURSEMENT ARRANGEMENT, FLEXIBLE SPENDING ACCOUNT, DEPENDENT CARE ARRANGEMENT, AND COBRA ADMINISTRATION (100% INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-60 thereby approving Envision Healthcare of Oak Brook, IL to coordinate Health Reimbursement Arrangement, Flexible Spending Account, Dependent Care Coverage, and COBRA Administration and authorizing College administration to finalize the agreement for these services.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF RESIGNATION OF BUILDINGS & GROUNDS TECHNICIAN

Motion by Linda Stover to accept the resignation of Quinton McGuire as a Buildings and Grounds Technician effective October 31, 2024.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF RESIGNATION OF POLICE OFFICER

Motion by Bryan Holthaus to accept the resignation of Shanon Wagner as a Police Officer effective November 30, 2024.

Roll call:

Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

FIRST READING – RELIGIOUS OBSERVANCE ACT POLICY 5.1001

The First Reading of the Religious Observance Act Policy 5.1001 was presented. The final reading and approval will be at the December 16, 2024, meeting.

FUTURE AGENDA ITEMS

- A. Approval of Bids to Repair Nashville Education Center
- B. Approval of Bids to Repair Roof at Trenton Education Center
- C. Contractor for Storage Shelter (100% Community Project Funding/ Congressional Directed Spending Grant)
- D. Approval of Employment of Instructional Services Precision Agriculture Facilitator

TRUSTEE AND PRESIDENT’S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Student Trustee Connor Wademan presented an oral report to the Board which summarized the following:

- On November 1, 2024, Kaskaskia College hosted the 8th Grade Career Fair. As a Student Ambassador, Student Trustee Wademan assisted presenters with locating their rooms and helped students navigate campus.
- On November 4, 2024, Kaskaskia College hosted a blood drive.
- A Student Huddle was held on November 13, 2024.
 - The importance of completing instructor evaluations was discussed.

- Students voiced concerns regarding specific courses and provided suggestions on what the College can do differently.
- On November 20, 2024, the Kaskaskia College Agriculture Program hosted the Agronomy Invitational CDE which involved students from many in-district schools.
- With the conclusion of Thanksgiving week, students will begin preparing for finals which begin on December 10, 2024.

PRESIDENT’S COMMENTS

- The annual fundraising gala was a huge success and raised an all-time high of \$73,000. President Evans recognized Executive Director of Development Michael Christensen on the execution of the event.
- The annual holiday reception hosted by the Board, President Evans, and Senior Leadership will be held on December 13, 2024.
- The Fair Labor Standards Act decision has been vacated. The new mandate was another unfunded mandate by the federal government without a funding source. The plans discussed to meet the requirements of the now vacated mandate have been put on the back burner. Administration will still be bringing forth the recommendation to complete the AAIM wage analysis study conducted in 2021.
- President Evans addressed the Board regarding the annual ACCT National Legislative Summit scheduled for February 9-12, 2025 in Washington, D.C. With the change in the administration on January 20, 2025, it would be beneficial for a contingency of Board members and Senior Leaders to attend the summit this year. Given the fact that there are going to be a lot of new department heads, the College should be well represented. The early bird registration deadline is December 18, 2024. The President’s Office will be sending Trustees information regarding the summit.
- President Evans had lunch with an amazing group of students from Mater Dei High School, Central High School, and Weslin High School at the Clinton County CEO Program annual fundraising event. The group sold 187 tickets to the murder mystery event. At least four of those students will be attending Kaskaskia College next year.

ADJOURNMENT

Motion by Bryan Holthaus to adjourn. All members voted yes by voice vote. The meeting was adjourned at 6:54 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-52

**KASKASKIA COLLEGE
RESOLUTION
Calendar Year 2024 Tax Levy
FISCAL YEAR 2026**

WHEREAS, the Board of Trustees of Kaskaskia College, Community College District No. 501 (“College”), Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, estimates that its 2024 Tax Levy shall not be greater than 105% of the amount extended upon the final aggregate levy extensions of the preceding year; and

WHEREAS, the Truth in Taxation Act requires each taxing district to disclose by public notice and hold a separate public hearing on its intention to adopt an aggregate tax levy in an amount greater than 105% of the amount of property taxes estimated to be extended upon the final aggregate levy extensions plus any amount abated in prior extensions, exclusive of election costs and exclusive of the taxes necessary to meet the bond principal and interest requirements for the preceding year, which notice must be published no more than 14 days nor less than 7 days prior to the date of public hearing; and

WHEREAS, on the basis of the annual budget of Kaskaskia College, Community College District No. 501 for the fiscal year commencing on July 1, 2024 and the College’s strategic plan, it is estimated that the aggregate amount necessary to be levied for the fiscal year 2026, exclusive of election costs, and exclusive of the taxes necessary to meet the bond principal and interest requirements, will not exceed 105% of the amount of property taxes estimated to be extended upon the final aggregate levy extensions, plus any amount abated; and

WHEREAS, the Kaskaskia College Board of Trustees has issued Bonds, and those obligations were previously submitted to the county clerks to authorize an annual tax levy sufficient to pay the annual principal and interest payments upon such bonds; and

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, that the College’s 2024 levy request totals **\$12,528,490**, and the taxable property of Community College District #501, (*which is less than 105% aggregate*) will be levied for this request as provided for under the laws of the State of Illinois, for the year 2024 and received in the college’s fiscal year 2026 to be allocated as follows:

Education	\$4,343,065
Operations & Maintenance	\$1,861,313

Additional Education and Maintenance (Equity Tax)	\$923,211
Liability, Protection & Settlement, Workers Compensation, Unemployment Insurance purposes and Risk Management Purposes	\$1,075,000
Social Security and Medicare	\$221,000
Audit	\$90,000
Protection, Health and Safety	\$1,240,876
Subtotal	\$9,754,465
Bond and Interest	\$2,774,025
Total Levy	\$12,528,490

Dated this 2nd day of December 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-53

KASKASKIA COLLEGE RESOLUTION TO ABATE THE TAX LEVY FOR SERIES 2018 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE) FOR 2024 LEVY, FISCAL YEAR 2026

RESOLUTION abating the tax heretofore levied for the year 2024 to pay debt service on the Series 2018 General Obligation Refunding Bonds (Alternate Revenue Source), of Community College District No. 501, Counties of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington and State of Illinois.

WHEREAS, the Board of Trustees (the “*Board*”) of Kaskaskia College, Community College District No. 501, Counties of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington and State of Illinois (the “*District*”), by resolution adopted on the 18th day of December, 2008 (the “*2008 Resolution*”), did provide for the issue of \$3,300,000 General Obligation Bonds (Alternate Revenue Source), Series 2009 (the “*Prior Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Prior Bonds; and

WHEREAS, the Board by resolution adopted on the 27th day of August 2018 (the “*2018 Resolution*”), did provide for the issue of \$2,133,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2018, dated September 13, 2018 (the “*Bonds*”) for the purpose of refunding the remaining portion of the District’s outstanding Prior Bonds; and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the 2018 Resolution; and

WHEREAS, the Board has determined and does hereby determine that the Pledged Revenues will provide an amount not less than 1.25 times debt service of all the Bonds in the next succeeding bond year (June 1 and December 1) or alternative funding sources will be identified; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2024 to pay principal and interest on the Bonds be abated; and

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Kaskaskia College, Community College District No. 501, Counties of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington and State of Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2018 bonds, is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington Counties, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Dated and adopted this 2nd Day of December 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-54

RESOLUTION TO APPROVE THE REVISED AGREEMENT WITH VENDOR TO PROVIDE ATHLETIC TRAINING SERVICES (100% INSTITUTIONAL FUNDING)

WHEREAS, in June 2024, the Board of Trustees approved the renewal of the agreement with Select Physical Therapy Holdings, Inc. d/b/a NovaCare Rehabilitation to provide athletic training services for student athletes; and

WHEREAS, the agreement approved was in the amount of \$28,000 for FY2025 with the option to renew the agreement for two (2) fiscal years contingent upon the Administration's satisfaction with the company's level of service; and

WHEREAS, following the Board of Trustee's approval of the agreement a copy of the agreement signed by the College was submitted to Select Physical Therapy Holdings, LLC for final signature and, after several requests for a fully signed copy of the agreement, the College received notification that the company is unable to honor their proposed fees; and

WHEREAS, according to the information provided, the company decided to renegotiate over 300 professional, collegiate, high school, and other sports medicine agreements due to the upcoming changes in the Fair Labor Standards Act and subsequently, staff at the company's corporate level will not sign the agreement with the College for athletic training services for FY2025 in the original amount of \$28,000.00; and

WHEREAS, under the circumstances, Select Physical Therapy Holdings, LLC has proposed to hold the original fee for FY2025 athletic training services for the period of August 2024 through December 2024 in the amount of \$12,727.25 which is \$2,545.45 per month; and

WHEREAS, for the period of January 2025 through June 2025 the revised fee for athletic training services will be \$21,000.00 which is \$3,500.00 per month; and

WHEREAS, the total FY2025 revised fees for athletic training services is \$33,727.25 which represents an increase of \$5,727.25 over the original agreement; and

WHEREAS, Select Physical Therapy Holdings, Inc. assigns a certified athletic trainer who provides: the evaluation and treatment of minor injuries; the application of first aid and other medical assistance as is reasonable and possible under the circumstances pending the arrival of ambulance services in the case of major injuries; preventative taping and strapping of athletes as needed; nutritional information; basic educational information to student trainers and managers in the course of performing the athletic training services; recommendations for exercise or other physical measure for minor injuries under the directions, supervision, and review of a physician; and concussion testing and assessment; and

WHEREAS, the Athletic Department has experienced a positive working relationship with Select Physical Therapy Holdings, Inc. and the assigned certified athletic trainer and is pleased with the level of services provided to student athletes; and

WHEREAS, due to the timing of this matter, it is unlikely the College would be able to secure alternate athletic training services for the balance of the FY2025 academic year therefore, it is recommended that the Board of Trustees approve the revised agreement with Select Physical Therapy Holdings, Inc. for fiscal year 2025 with the option to renew the agreement for an additional (2) two fiscal years contingent upon the College's continued satisfaction with the company's services and acceptable negotiation of fees for the additional two years; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the formal bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the revised agreement with Select Physical Therapy Holdings, LLC, with an office located in Mt. Vernon, IL, to provide athletic training services for FY2025 in an amount not to exceed \$33,727.25, and authorize the College Administration to extend the agreement for an additional (2) two fiscal years contingent upon the Administration's satisfaction with the company's level of service and acceptable negotiation of fees for the additional two years.

Dated this 2nd day of December 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-55

**RESOLUTION TO APPROVE THE PURCHASE OF LED LIGHT FIXTURES
(100% IGEN FUNDING)**

WHEREAS, The College’s Illinois Green Economy Network (IGEN) Grant includes funding for the purchase of LED light fixtures to replace existing ballasted fixtures; and

WHEREAS, the scope of work includes retrofitting 818 existing light fixtures in essential educational spaces, hallways, bathrooms, and storage spaces in the Crisp Technology Center and Cavaletto Agricultural Center; and

WHEREAS, the installation of the LED light fixtures will be provided by students in the Residential/Commercial Electrical Technician Program under the direction of the Program’s Assistant Professor; and

WHEREAS, in addition to publishing a legal notice in the October 29, 2024 edition of the Morning Sentinel, the following contractors were emailed a copy of the invitation to bid document:

Vendor	City/State
Kirby Risk	Centralia, IL
State Electrical Supply	Marion, IL
Butler Supply	Centralia, IL
Lite Brite	Trenton, IL
Midwest Light Source	Salem, IL
Springfield Electric	Mt. Vernon, IL
Brian West Electric	Centralia, IL
Lighting N Beyond	Blauvelt, NY

And,

WHEREAS, as a result of the bidding process, the following sealed bids were received:

MFG	Description	QTY	Kirby Risk		Springfield Electric	
			Unit Bid Price	Extended Bid Price	Unit Bid Price	Extended Bid Price
Keystone	4' T8 Retrofit LED Tube	175	\$5.83	\$1,020.60	\$5.85	\$1,023.75
Keystone	8' T8 Retrofit LED Tube	80	\$17.59	\$1,407.20	\$17.00	\$1,360.00
Cooper	2x4 T8 4 Lamp Lay-In	422	\$107.62	\$45,415.64	\$90.52	\$38,199.44
Cooper	2x4 T8 4 Lamp Lay-In Emergency	77	\$332.39	\$25,594.03	\$279.58	\$21,527.66
Cooper	2x2 T8 2 Lamp Lay-In	45	\$85.83	\$3,862.35	\$72.19	\$3,248.55
Cooper	2x2 T8 2 Lamp Lay-In Emergency	5	\$310.59	\$1,552.95	\$261.25	\$1,306.25
Keystone	HID Retrofit 175W Metal halide	6	\$47.65	\$285.90	\$47.65	\$285.90
Keystone	HID Retrofit Incandescent 250W	8	\$74.06	\$592.48	\$74.06	\$592.48
Total Bid Price				\$79,731.15		\$67,544.03

And,

WHEREAS, Based on a review of the bids submitted by Kirby Risk and Springfield Electric, Springfield Electric has submitted the lowest bid which complies with the specifications detailed in the bid document, and it is recommended that the Board approve the purchase of the LED Light Fixtures from Springfield Electric.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of LED light fixtures from Springfield Electric in Mt. Vernon, IL in the amount of \$67,544.03.

Dated this 2nd day of December 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-56

RESOLUTION TO APPROVE THE PURCHASE OF SIMULATION MANIKINS FOR THE PARAMEDICINE PROGRAM AT THE VANDALIA EDUCATION CENTER (100% PRIVATE DONATION FOR PARAMEDICINE PROGRAM)

WHEREAS, at the October 2024 meeting of the Board of Trustees, the Board accepted a \$50,000 private donation intended to assist with the relocation of the Paramedicine Program to the Vandalia Education Center; and

WHEREAS, two components associated with the relocation are the purchase of simulation manikins to be used for instructional purposes and the relocation of the ambulance simulator currently located in the Nursing Education Center; and

WHEREAS, the Paramedicine Program faculty have identified simulation manikins from Laerdal Medical Corporation to include one SimMan ALS simulation manikin and one Nursing Baby simulation manikin; and

WHEREAS, the simulation manikins are designed to closely resemble the human body in terms of size, shape, and anatomical landmarks, and they feature lifelike skin, flexible joints, and internal organ structures, allowing students to practice physical assessments and procedures; and

WHEREAS, the College is currently in the third year of its apprenticeship program with Continental Tire, and these PLC trainers are expected to provide students with additional training in controller programming and wiring, as well as touchscreen programming and system networking experience needed to successfully pass their post-apprenticeship training exams on-site at Continental Tire; and

WHEREAS, these manikins can simulate a wide range of medical scenarios, including vital signs such as heart rate, blood pressure, respiratory rate, and temperature, and they can be programmed to exhibit a variety of conditions, from stable to critical states, such as trauma, heart attack, or respiratory failure; and

WHEREAS, upon completing training with the simulation manikins, students in the Paramedicine Program will be able to perform critical skills such as airway management, trauma assessment, defibrillation, and IV access, among others, with proficiency and confidence; and

WHEREAS, Laerdal Medical Corporation has provided a price proposal for the simulation manikins and accessories at a total cost of \$42,945.10; and

WHEREAS, pursuant to the Illinois Public Community College Act, 110 ILCS 805/3-27.1 and 110 ILCS 805/3-27.2, this purchase is exempt from the bidding requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of simulation manikins for the Paramedicine Program at the Vandalia Education Center from Laerdal Medical Corporation of Wappingers Falls, NY in the amount of \$42,945.10.

Dated this 2nd day of December 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-57

RESOLUTION TO APPROVE COMMERCIAL PROPERTY AND CASUALTY PACKAGE, WORKERS' COMPENSATION, AND EXCESS EARTHQUAKE COVERAGE (100% LIABILITY, PROTECTION, AND SETTLEMENT FUNDING / FUND 12)

WHEREAS, Kaskaskia College, Community College District #501 ("College") seeks to secure insurance coverage in the areas of commercial property and casualty beginning December 1, 2024; and

WHEREAS, Kane Insurance Agency in Salem was selected as the College insurance broker in October 2021, and the complexities of the request for proposal process for insurance brokers and coverages is such that this process is not repeated annually; and

WHEREAS, the term of the contract with Kane Insurance Agency includes the option of four (4) subsequent annual renewals; and

WHEREAS, this renewal represents the third of four renewal periods; and

WHEREAS, Kane Insurance Agency recently partnered with Relations Insurance Services and, while the name has changed, the staff have remained the same and the College continues to receive great service from the staff; and

WHEREAS, Relations Insurance Services has obtained quotes from Illinois Counties Risk Management Trust (ICRMT) and the Insurance Company of the West for insurance coverage that provides the necessary and adequate coverage for the College's needs; and

WHEREAS, renewal rates have been received from ICRMT for coverage levels consistent with prior year including \$5 million of earthquake coverage; and

WHEREAS, ICRMT is only able to provide \$5 million of earthquake coverage as stipulated by their reinsurance carrier, which is common in the industry to prevent carrier financial insolvency, and \$20 million of additional earthquake coverage has been secured with The Insurance Company of the West (ICW) similar to prior years; and

WHEREAS, the premium for the additional \$20 million of earthquake coverage represents a 3% increase but if not secured at that level, regaining such coverage in the future is a risk; and

WHEREAS, the total of all premiums reflects a \$68,239 or 14.8% increase over the prior year; and

WHEREAS, ICRMT is an industry leader in providing insurance for Illinois public entities and the education industry, respectively. ICRMT is not organized as an insurance company and does not have an AM Best rating assigned; and

WHEREAS, ICW has an AM Best financial strength rating of A for excellent; and

WHEREAS, the premiums for all coverage total \$529,799; and

WHEREAS, College Administration continues to review coverage throughout the year to maintain quality and cost-effective coverages and minimize risk.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Kaskaskia College, Community College District #501, approve the College insurance coverage through Relations Insurance Services for the year December 1, 2024, through November 30, 2025, as follows:

1. Property, General Liability, Equipment Breakdown, Mobile Equipment and Miscellaneous Articles, Crime, Inland Marine, Auto Liability and Physical Damage, Educators Legal Liability, Law Enforcement Liability, Violent Event Response, Cyber Liability, and Excess Liability coverage package through Illinois Counties Risk Management Trust (ICRMT) at an annual premium of \$325,832; and
2. Workers' Compensation coverage through ICRMT at an annual premium of \$116,717; and
3. Excess earthquake coverage of \$20 million through the Insurance Company of the West at an annual premium of \$87,250.

The total cost for the annual renewal is \$529,799.

Dated this 2nd day of December 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-58

**RESOLUTION TO APPROVE RENEWAL OF
ELEVATOR MAINTENANCE AGREEMENT
(100% INSTITUTIONAL FUNDING)**

WHEREAS, Kone Inc. is proposing a complete elevator maintenance agreement that includes regularly scheduled preventative maintenance examinations, major and minor repairs, parts, labor, annual safety tests, and unlimited trouble call service during regular hours; and

WHEREAS, KONE, Inc. has a cooperative agreement with OMNIA Partners, one of the purchasing cooperatives the College utilizes; and

WHEREAS, Kaskaskia College currently has five elevators manufactured by KONE, Inc. in five buildings: Science & Technology Building, Library Building, Health & Business Building, Fitness Center, and Cavaletto Agricultural Center. Since these elevators are manufactured by KONE, Inc., it is judicious for KONE, Inc. to provide the necessary maintenance and parts. Furthermore, the College is pleased with the prior level of service and responsiveness from KONE, Inc.; and

WHEREAS, Kone, Inc. has provided a price proposal for a 5-year complete maintenance agreement as detailed in the below table: and

Location	Yr 1 Mo. Price	Yr 2 Mo. Price	Yr 3 Mo. Price	Yr 4 Mo. Price	Yr 5 Mo. Price
Health & Business	\$153.67	\$153.67	\$153.67	\$158.67	\$158.67
Library	\$153.57	\$153.67	\$153.67	\$158.67	\$158.67
Science & Tech.	\$153.67	\$153.67	\$153.67	\$158.67	\$158.67
Fitness Center	\$281.75	\$281.75	\$281.67	\$290.91	\$290.91
CAC	Warranty	\$153.67	\$153.67	\$158.66	\$158.66
Monthly Total	\$742.66	\$896.43	\$896.35	\$925.58	\$925.58
Yearly Total	\$8,911.92	\$10,757.16	\$10,756.20	\$11,106.96	\$11,106.96

And,

WHEREAS, Pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1 (e) and 110 ILCS 805/3-27.2) it is not necessary to complete a formal bidding process for the elevator maintenance agreement.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approve the renewal of the proposed elevator maintenance agreement with KONE, Inc. of St. Louis, MO, for a 5-year term at a total cost of \$52,640.16, with an option to renew for five additional 1-year terms contingent upon future pricing offered and service level provided for duration of the current agreement.

Dated This 2nd Day of December 2024

Chairman, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-59

RESOLUTION TO APPROVE THE PURCHASE OF 2025 FORD F150 POLICE RESPONDER CREW CAB 4X4 TRUCK (100% LIABILITY, PROTECTION, AND SETTLEMENT FUNDING / FUND 12)

WHEREAS, the College's FY2025 3-Year Capital Plan (3YCP) includes a funding allocation from the Liability, Protection, and Settlement Fund (Fund 12) for the purchase of a 2025 Ford F150 police responder crew cab 4X4 truck to be used by Public Safety; and

WHEREAS, this vehicle will significantly enhance the Safety and Security Department's emergency response capacity, provide added flexibility for officers, and improve overall campus safety and security; and

WHEREAS, the 4-wheel drive (4WD) capabilities of the proposed pickup will ensure that Public Safety officers can respond quickly and effectively, even in challenging weather conditions or off-road environments and, whether dealing with snow, rain, or other adverse conditions, this vehicle will allow officers to access areas of campus or off-campus locations that may otherwise be inaccessible in a standard patrol vehicle; and

WHEREAS, the ability to drive off-road is particularly important during large-scale emergencies such as mass evacuations, crowd control situations, or natural disasters; and

WHEREAS, through a competitive bidding process, the Illinois Department of Central Management Services has awarded a state-wide contract, contract #21-416CMS-BOSS4-P-29479, for 2025 Ford F150 police responder crew cab 4X4 trucks to Morrow Brothers Ford of Greenfield, IL; and

WHEREAS, Morrow Brothers Ford specializes in upfitting law enforcement vehicles with quality equipment specified by each law enforcement agency and the dealership's installation of the equipment is professional, the equipment is reliable, and the dealership is highly recognized by law enforcement agencies throughout the state.; and

WHEREAS, many of the surrounding law enforcement agencies, including the Clinton County Sheriff's Office, City of Centralia Police Department, Marion County Sheriff's Department, Wamac Police Department, and Central City Police Department have purchased similar vehicles from Morrow Brothers Ford; and

WHEREAS, Morrow Brothers Ford has provided a price proposal that reflects the Illinois governmental price of \$58,862.00; and

WHEREAS, the Safety and Security Department wants to add the optional remote keyless entry with four fobs at a cost of \$340.00 bringing the total cost to \$59,202.00; and,

WHEREAS, pursuant to the Illinois Public Community College Act, 110 ILCS 805/3-27.1, this purchase is exempt from the bidding requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of 2025 Ford F150 Police Responder Crew Cab 4X4 Truck from Morrow Brothers Ford of Greenfield, IL, in the amount of \$59,202.00.

Dated this 2nd day of December 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-60

RESOLUTION TO APPROVE VENDOR TO COORDINATE HEALTH REIMBURSEMENT ARRANGEMENT, FLEXIBLE SPENDING ACCOUNT, DEPENDENT CARE ARRANGEMENT, AND COBRA ADMINISTRATION (100% INSTITUTIONAL FUNDING)

WHEREAS, in August 2018, Kaskaskia College entered into agreement with Benefit Planning Consultants (BPC) for administration of the Health Reimbursement Arrangement, Flexible Spending Account, Dependent Care Coverage, and COBRA Administration which coincided with the annual renewal of health insurance benefits with Blue Cross/Blue Shield of Illinois; and

WHEREAS, earlier this year, BPC was purchased by Chard/Snyder which currently administers the previously mentioned plans; and

WHEREAS, during the time with Chard/Snyder, College employees are experiencing a delay in claim processing, confusion with payments issued to employees, and other claim related challenges; and

WHEREAS, due to the issues experienced by College employees, it is recommended to terminate the agreement with Chard/Snyder effective December 31, 2024 and enter into an agreement with Envision Healthcare; and

WHEREAS, Envision Healthcare will assume the College's Health Reimbursement Arrangement, Flexible Spending Account, Dependent Care Arrangement, and COBRA Administration effective January 1, 2025; and

WHEREAS, appropriate College staff met with Envision Healthcare and determined this would be a beneficial relationship for the College and employees; and

WHEREAS, Envision Healthcare has an established relationship with Blue Cross/Blue Shield of Illinois which allows for a daily claims file to be received by Envision Healthcare for more timely claims processing and payments; and

WHEREAS, Envision Healthcare has the capability of issuing claim payments directly to the medical provider while Chard/Snyder is not able to issue payments directly to the medical provider, instead issuing payments to the employees; and

WHEREAS, Envision Healthcare's payment process also lends to better accountability of funds; and

WHEREAS, the College's expense for Envision Healthcare's services is similar to the current expense associated with Chard/Snyder which does not exceed \$25,000 annually; and

WHEREAS, subject to the College's experience and satisfaction, Envision

Healthcare's agreement is renewable from year to year with the expectation of a 90-day notice of termination of the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia College, Community College District #501, approves Envision Healthcare of Oak Brook, IL to coordinate Health Reimbursement Arrangement, Flexible Spending Account, Dependent Care Coverage, and COBRA Administration and authorizes College administration to finalize the agreement for these services.

Dated this 2nd day of December 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College