ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on December 20, 2007 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley, Ms. Linda Stover and Mr. Sam Weems.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Mr. Bob Bowen, Director of Facilities; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Ms. Ava Rawlings, Interim Dean of Career & Technical Education; Mr. Craig Roper, Director of Purchasing; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Mr. George Woods, Dean of Workforce Education for Illinois Eastern Community Colleges was in attendance. Members of the press included Mr. Mark Hodapp and Ms. Joyce Grant, Centralia Sentinel and Mr. Bruce Kropp, WJBD Radio.

RECOGNITION OF VISITOR
Mr. George Woods, Dean of Workforce Education for Illinois Eastern Community Colleges was introduced and welcomed to the meeting.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. George Woods.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda are:

A. Minutes of November 15, 2007 Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for December 2007
C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Hawley to approve the Consent Agenda. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.
REPORT OF ADMINISTRATIVE OFFICERS
Copies of Administrative Reports were included in the packet of materials mailed to the Board of Trustees prior to the meeting. Reports included the following:

Educational Report
Tim Hood presented information regarding the Coal Mining Technology Program the Board. Mr. George Woods, Dean of Workforce Education for Illinois Eastern Community Colleges presented an overview of their Coal Mining Technology program. Kaskaskia College will seek to reactivate our partnership agreement with Illinois Eastern Community Colleges, Southeastern Illinois College, and John A. Logan College. This program is currently the most advanced in the state and employs 20 faculty members to teach state-of-the-art mining classes. The program will allow us to offer both Associate Degrees and certificate programs. Tentative plans are for students to enroll for the Fall 2008 semester.

A proposal to expand the Greenville Education Center was presented to the Board for consideration. Ideally, a new site would provide a central location in Greenville with a minimum of 10,000 square foot of total floor space; parking for at least 50 vehicles, expanded computer lab, basic biology lab and 8-10 classrooms.

Capital Projects
Bob Bowen reported the following:
• Work is progressing well on the Lifelong Learning Center and the WebCam is in place on the KC website.
• The move will begin to the new KC Vandalia Education Center next week.
• The main campus science lab renovations will be bid in February.
• Hostage response training will be held at the next staff development, thumb latches are being installed on the classroom doors and outdoor speakers are being installed.

Technology Reports

CLOSED SESSION
Closed Session was not held.

OLD BUSINESS
None

NEW BUSINESS

Approval of Resignation—Business Systems Analyst
Motion by Mr. Hawley to accept the resignation of Ms. Laura Mondy, Business Systems Analyst, with regrets, effective December 31, 2007. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.
RESOLUTION #07-103—REAPPOINTMENT OF SECOND-YEAR PROBATIONARY FACULTY TO THIRD YEAR STATUS AND THIRD YEAR FACULTY TO TENURE STATUS
Motion by Mr. Fogleman to adopt Resolution #07-103, thereby approving the recommendation for the following second-year probationary faculty members for third-year probationary employment, effective with the 2008-09 academic year, beginning August 2008:

Career and Technical Education | Arts and Sciences | Nursing
---|---|---
Ken Ingersoll | None this year. | Heather Payne
Clarke Griffin

The following tenured faculty were granted continued employment effective with the 2008-09 academic year, which begins August 2008.

Career and Technical Education | Arts and Sciences | Nursing
---|---|---
Sue Aman | Cliff Jourdan | Lisa Barrow
Pete Donnelly | Bill Mathena | Sharon Shanafelt
David Holshouser | Steve Normansell | Natalie Ibendahl
Kent Sickmeyer | Brad Odum | Janet Garretson
Angenien Huffstutler | John Orlet | Rita Bodem
Dale Blohm | Jodi Palm | Agnes McDougall
Murlen Garner | Mike Register | Debbie Morgan

Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Approval of SICCM Agreement
Motion by Mr. Hawley to direct President Jim Underwood to enter into an agreement with the SICCM Agreement. Roll call: Funderburk, Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

RESOLUTION #07-104—ACCEPTANCE OF DONATION OF TOOLS FOR AUTOMOTIVE TECHNOLOGY PROGRAM
Motion by Ms. Stover to adopt Resolution #07-104, thereby accepting the donation of tools for the Automotive Technology program from the Chrysler Corporation, with sincere appreciation. Roll call. Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

RESOLUTION #07-105—APPROVAL OF PURCHASE OF PROPERTY
Motion by Mr. Hawley to adopt Resolution #07-105, thereby approving the purchase of the property located at 1437 W. Whittaker, Salem Illinois, for the Salem Education Center. Such approval is subject to the acceptable results of the building inspections and financing options being approved by the Board of Trustees in January 2008. Roll call. Hawley-yes; Stover-yes; Weems-yes; Beasley-yes; Courtney-no; Fogleman-yes; Funderburk-yes; Gaffner-yes—with 7 voting “yes” and 1 voting “no”, motion carried.
RESOLUTION #07-106—
ACCEPTANCE OF ARCHITECT FOR SCIENCE LAB RENOVATIONS
Motion by Mr. Courtney to adopt Resolution #07-106, thereby approving BLDD Architects of Decatur, Illinois to perform professional architectural services for the renovation of Campus science labs. Roll call: Stover, Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

RESOLUTION #07-107—PURCHASE OF BASEBALL UNIFORMS
Motion by Mr. Gaffner to adopt Resolution #07-107, thereby awarding the bid for the purchase of baseball uniforms to Curt Smith Sporting Goods of Belleville, IL in the amount of $7,970.75. Roll call: Weems, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

RESOLUTION #07-108—PURCHASE OF ATHLETIC TRANSPORTATION
Motion by Mr. Fogleman to adopt Resolution #07-108, thereby awarding the bid for the provision of transportation for the Baseball Program’s spring 2008 trips to Beck Bus Transportation Corporation of Mt. Vernon, IL in the amount of $10,200. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Final Reading—Independent Study Policy
Motion by Mr. Gaffner to approve the Final Reading of the Independent Study Policy and Procedures as presented. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

First Reading—Non-Harassment Policy
The Non-Harassment Policy and Procedure revisions were presented to the Board of Trustees for the First Reading and will be on the January Agenda for Final Approval.

Suggestions included being more specific of the term “off-campus” and that periodic training should be changed to annual training.

First Reading—Kaskaskia College Alumni & Friends Association Constitution
The Constitution of the KC Alumni & Friends Association was presented to the Board for the First Reading and will be on the January Agenda for Final Approval.

It was suggested that the last sentence should have a set number of members present required to constitute a quorum.

BOARD/PRESIDENT REPORTS/RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Beasley reported the concerns addressed at the last ICCTA meeting included the capital construction plan and under-funded pension programs.

KC will lay a wreath at the Tomb of the Unknown Soldier in Washington, D.C. while making legislative visits in February.

KC Foundation Report
Mr. Hawley reported on the following items:
• January 28, 2008 is the next Foundation meeting at 6:00 p.m.
• The TCEP dinner will be held on March 1, 2008.
• Alumni Weekend is scheduled for October 3, 4, 5, 2008.
• Scholarships will be distributed after the first of the year.

Sports & Wellness Campaign
Mr. Hawley reported the next campaign meeting is scheduled for February 6, 2008 at 9:00 a.m. in the Student Center, KCSA Kid’s Club will be Saturday, January 26. A KCSA Hospitality Room will be held on February 2 at Centralia Night at KC Basketball. KCSA has 2 new corporate sponsors, Monsanto and Farmers State Bank.

Alumni and Friends Association
Mr. Hawley reported the Alumni and Friends Association are working on a new combined membership, making it possible to join all 3 associations for one fee. The next Alumni and Friends Weekend will be October 3-5, 2008. An Alumni and Friends blog is available on the internet.

Friends of Fine Arts Update
Mr. Fogleman reported that 693 tickets were sold for the Ryders in the Sky performance and praised the positive reports on the Madrigal Dinner.

Mr. Fogleman reported the following balances:
- Friends of Fine Arts $12,510.82
- Rotary Support 3,560.77
- Rotary Fine Arts Scholarship 56,243.57

Student Trustee Report
Mr. Weems reported most items discussed during the Open Forum held on November 29, 2007 were being addressed. The KC Christmas drive helped 16 families this holiday season.

President’s Communications
Dr. Underwood noted the Martin Luther King Celebration scheduled for January 22 and the Celebration of Diversity scheduled for February 19, 2008.

The Men’s basketball team is now nationally ranked and the College is proud of the coaches and the team.

Dr. Underwood wished Mary Lou Whitten safe travel to India during the holidays.

ADJOURNMENT

Motion by Mr. Hawley to adjourn the meeting. All voting aye, motion carried. The meeting adjourned at 8:53 p.m.