PUBLIC HEARING/ REGULAR MEETING
A Public Hearing on the Budget was convened by Chairman, Mr. Bill Hawley, at 6:45 p.m., in the Board Room on September 18, 2008. Roll call: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley, Ms. Linda Stover and Mr. Trent Gherardini.

The Fiscal Year 2008-09 Budget was reviewed by Ms. Deb Massena, Controller. Mr. Gaffner made a motion to adjourn the Public Hearing. Motion carried.

ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on September 18, 2008 at 7:05 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley, Ms. Linda Stover and Mr. Trent Gherardini.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Bob Bowen, Director of Facilities; Ms. Gina Glotfelty, Director of Information Technology; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Also present were Ms. Cheryl Boehne, Tech Prep Coordinator; Ms. Angenien Huffstutler, Associate Professor, Computer Hardware; Ms. Lori Rohling, McKendree Student and Mr. Todd Tracy, Project Manager, Illinois Small Business Development Center/ and Director of Business Incubator. Mr. Joe Witthaus, Centralia Sentinel and Mr. Alan Hoffmann, WJBD Radio were also present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Dr. Jim Underwood.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda are:
   A. Minutes: August 18, 2008--Regular Meeting
   B. Minutes: September 9, 2008—Work Session
   C. Ratification and Approval of Disbursements and Payrolls for August 2008
   D. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Gaffner made a motion to approve the Consent Agenda. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS

Educational Services Report
• Vice President Tim Hood reported the first in a series of two GIS workshops was held at the KC Crisp Technology Center on September 4. The class was taught by Dr. Mike Rudibaugh, a GIS Instructor from Lake Land College. A second workshop is scheduled for October 2.
• An update was presented on Cosmetology Program goals for 2008-09.
• An Enrollment Report was presented on the Automotive Technology Program. The program has increased 29.3% in head count and 35.8% in credit hours.

Administrative Services Report
• Vice President Donna Hilgenbrink reported the annual audit is almost complete and no findings have been reported.
• Mr. Bob Bowen reviewed the Facility Report, updating the Board on completed projects.
• Ms. Gina Glotfelty reported on new projects, including Wireless Remote Tutoring and Advising, Wide Area Network Enhancements and Cellular Service. Cellular amplifiers have been installed in the Student Center and Library. Plans are to extend the amplifiers campus-wide, following Board approval.

Student Services Report
• Sedgwick Harris provided the Board with dates and information regarding Job Fairs and other scheduled Student Services workshops and events.

OLD BUSINESS
None
NEW BUSINESS

Approval of AQIP Recommendation
Cheryl Boehne presented the Final Reports for the Core Values Action Project and Mapping and Streamlining Institutional Processes. Following the report, Mr. Beasley made a motion to approve the AQIP recommendation for the Core Values and the Decision Making Process. Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gaffner, Beasley—all voting aye, motion carried.

Resolution #08-79—Adoption of Annual Budget for Fiscal Year 2008-09
Motion by Mr. Beasley to adopt Resolution #08-79, thereby adopting Annual Budget for FY 2008-09, as presented. Roll call: Funderburk, Gaffner, Hawley, Stover, Gaffner, Beasley, Courtney—all voting aye, motion carried.

Resolution #08-80—Approval of Counsel and Underwriters
Mr. Gaffner made a motion to adopt Resolution #08-80, thereby approving that the College enter into an agreement with First Midstate, Inc., as Underwriter for General Obligation Community College Bonds, and Chapman and Cutler LLP, as Bond Counsel. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk—all voting aye, motion carried.
Resolution #08-81—Approval of Concept, Support and Approval of Location for Veterans Tribute
Motion by Mr. Beasley to adopt Resolution #08-81, thereby supporting the overall concept of creating a Veterans Tribute and approving the location of such a complex on the Main Campus of Kaskaskia College. Roll call: Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner—all voting aye, motion carried.

Resolution #08-82—Approval of Fitness Center Concept and Proposed Budget
Motion by Mr. Gaffner to adopt Resolution #08-82, thereby approving the concept of a Fitness Center, approving the proposed construction budget of $3,315,600, approving the financing concept and proceeding with the development of the concept elements, approving seeking ICCB approval for the proposed project and authorizing the Administration to proceed with the design documents and specifications. Roll call: Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #08-83—Approval of Contractor for Greenville Property Renovations
Mr. Funderburk made a motion to adopt Resolution #08-83, thereby accepting the bid of $1,281,000, entering into a contract with GRS Construction, Inc., Columbia, Illinois to provide renovations to the property located at 208 North Third, Greenville, Illinois. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Resolution #08-84—Approval of Contractor for Restroom Renovations
Motion by Mr. Courtney to adopt Resolution #08-84, thereby accepting the bid of $120,200, entering into a contract with Lipps Construction, Mt. Vernon, Illinois to provide renovations to the restrooms located across from the Bookstore and the replacement of exhaust fans in a total of 11 Campus restrooms. In addition six (6) additional exhaust fans located in utility storage spaces throughout campus will be replaced. Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

Resolution #08-85—Approval of Design and Authorization to Proceed with Construction Documents and Bidding Process for Walkway Leading from Signature Sign to West Parking Lot
Motion by Mr. Beasley to adopt Resolution #08-85, thereby approving the proposed walkway and authorizing Administration to proceed with the construction documents and bidding process for construction of a concrete lighted walkway leading from the Shattuc Road to the West Parking Lot. The Board requested an alternate bid on the sidewalk surface. Roll call: Funderburk, Gaffner, Hawley, Stover Gherardini, Beasley, Courtney—all voting aye, motion carried.

Resolution #08-86—Approval of Purchase of Lifelong Learning Center Furniture
Mr. Gaffner made a motion to adopt Resolution #08-86, thereby awarding the bid for the purchase of furniture for the Lifelong Learning Center to Corporate Express of St. Louis, Missouri in the amount of $32,437.67. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk—all voting aye, motion carried.
Resolution #08-87—Approval of Purchase of Salem Education Center Furniture
Motion by Mr. Gaffner to adopt Resolution #08-87, thereby awarding the bid for the purchase of furniture for the Salem Education Center to Corporate Express of St. Louis, Missouri in the amount of $105,590.66. Roll call: Hawley, Stover, Gherardini, Courtney, Funderburk, Gaffner—all voting aye, motion carried. (Mr. Beasley was out of the room.)

Resolution #08-88—Approval to Award Bid for Purchase of Microscopes
Motion by Mr. Funderburk to adopt Resolution #08-88, thereby awarding the bid for the purchase of general purpose microscopes to Sheerin Scientific, Inc., of Shawnee, Kansas in the amount of $15,139.20 and award the bid for the purchase of microbiology microscopes to Acts Instruments, Inc., of Pegram, Tennessee in the amount of $2,398.00. Roll call: Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #08-89—Award Bid for Purchase of Autoclave
Ms. Stover made a motion to adopt Resolution #08-89, thereby awarding the bid for the purchase and installation of an autoclave to Mars Sales and Equipment Company, Inc., of Centralia, Illinois in the amount of $8,909.00. Roll call: Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #08-90—To Accept Vendors for Computer Lab Furniture & Carts
Mr. Gaffner made a motion to accept Resolution #08-90, thereby awarding the bid for the purchase of computer lab furniture and A/V presentation carts to Royal Office Products of Highland, Illinois in the amount of $46,164.67. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Resolution #08-91—Vendors to Purchase Technology, A/V/ Equipment and Datatel Contractual Services
Motion by Mr. Gaffner to adopt Resolution #08-91, thereby authorizing the College to purchase technology, equipment and Datatel contractual services as presented for a total of $261,216.71. Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

Resolution #08-92—Donation of Automobile for Auto Technology Program
Ms. Stover made a motion to adopt Resolution #08-92, thereby accepting the donation of an automobile from Dr. Pradeep Vig, and extending sincere appreciation to Dr. Vig for the donation. Roll call: Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley— all voting aye, motion carried.

Approval of Employment—Instructional Design/Distance Learning Specialist
Motion by Mr. Gaffner to approve the employment of Ms. Irena Neumann for the position of Instructional Design/Distance Learning Specialist at the recommended salary, effective October 1, 2008. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk—all voting aye, motion carried.

Approval of Employment—Administrative Assistant for the Dean of Career and Technical Education
Motion by Mr. Courtney to approve the employment of Ms. Linda Still for the position of Administrative Assistant for the Dean of Career and Technical Education, effective October 1, 2008 at the recommended salary. Roll call: Hawley, Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner—all voting aye, motion carried.
Approval of Employment—Director of Correctional Center Program
Mr. Gaffner made a motion to approve the employment of Ms. Gina Ash as Director of the Centralia Correctional Center at the recommended salary. The recommended hire date is September 22, 2008, pending DOC approval. Roll call: Stover, Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Final Reading—Athletic Hall of Fame Program Policy
Motion made by Mr. Gaffner to approve the Final Reading of the Athletic Hall of Fame Program Policy. Roll call: Gherardini, Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Final Reading—Student Veterans Organization Constitution
Ms. Stover made a motion to approve the Constitution for the Student Veterans Organization. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Approval of Board of Trustees Meeting Calendar
Motion by Mr. Beasley to approve the Board of Trustees Meeting Calendar as presented through January 21, 2010, as listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 16, 2008</td>
<td>KC Trenton Education Center</td>
</tr>
<tr>
<td>November 20, 2008</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>December 18, 2008</td>
<td>KC Main Campus/Lifelong Learning Center</td>
</tr>
<tr>
<td>January 15, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>February 19, 2009</td>
<td>KC Vandalia Education Center</td>
</tr>
<tr>
<td>March 19, 2009</td>
<td>KC Workforce Center</td>
</tr>
<tr>
<td>April 16, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>May 21, 2009</td>
<td>KC Nashville Education Center</td>
</tr>
<tr>
<td>June 18, 2009</td>
<td>KC Crisp Technology Center</td>
</tr>
<tr>
<td>July 16, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>August 20, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>September 17, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>October 15, 2009</td>
<td>KC Salem Education Center</td>
</tr>
<tr>
<td>November 19, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>December 17, 2009</td>
<td>KC Board Room</td>
</tr>
<tr>
<td>January 21, 2010</td>
<td>KC Greenville Education Center</td>
</tr>
</tbody>
</table>

Roll call: Courtney, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported that Dr. Mees had praised the manual prepared by Dr. Underwood for new community college presidents in the State of Illinois. Kaskaskia College will be hosting the Regional ICCTA meeting on our campus on March 26, 2009. The next ICCTA meeting is scheduled for November 14, in Chicago.

Reports
KC Foundation
Mr. Hawley reported the next quarterly meeting will be held on October 27, 2008 at 6:00 p.m. The Foundation Scholarship Dinner is scheduled for September 29, 2008. 107 students will receive scholarships.
KCSA Report
Mr. Hawley reported the KCSA Par-3 Golf Tournament was held on September 13 at Governor’s Run in Carlyle. The KCSA Basketball Shoot-Out will be held October 18. The new KC athletic poster is completed.

Alumni and Friends Association
The Alumni weekend is scheduled for October 10 and 11, with the Hall of Fame induction on October 12.

Friends of the Fine Arts
Dean Kellie Henegar reported the Instrumental Concert will be held on October 7, with an silent auction of student work. John McEuen, Season of Entertainment performance will be held on Saturday, September 20. A tour of the St. Louis museum is scheduled for October 1.

Student Trustee Report
Mr. Gherardini reported that Student Congress is holding a Movie on the Lawn on October 1. The Fall cook out and pumpkin decorating will be held on the Vandalia Education Center is on October 16. Richard Groff and Aaron Hawley attended the ISAC meeting with him on September 12 and 13.

President’s Communication
- Dr. Underwood stated we have received the recycling grant and asked that Student Congress begin work on a recycling program on campus.
- Dr. Underwood will be at the Higher Learning Commission in Chicago on September 22, serving as a reviewer.
- The groundbreaking for the SICCM Veterinary Technology program in Herrin will be on Tuesday, September 23.
- Dr. Underwood advised the Board that Centralia High School and Rev. Don Jones will be part of developing a program to assist high school students who are failing and about to drop out. The College will do everything possible to help. This item will be an agenda item at the next Superintendent’s meeting.

Informational
Information regarding changes in 403(b) was included in the Board Book. There were no questions.

ACCT Voting Delegate
Chairman Bill Hawley asked Ms. Linda Stover to serve as the Voting Delegate from Kaskaskia College at the ACCT Conference in New York in October. Ms. Stover accepted the appointment.

ADJOURNMENT
Motion by Mr. Funderburk to adjourn the meeting. All voting aye, motion carried. The meeting adjourned at 10:22 p.m.