BOARD OF TRUSTEES
Kaskaskia College
Community College District #501
Centralia, IL  62801

SPECIAL MEETING
September 6, 2007

ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the special meeting of the Board of Trustees on September 6, 2007 at 6:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Bob Funderburk, Mr. Bill Hawley, Mrs. Linda Stover and Mr. Sam Weems. Due to illness, Mr. Bob Gaffner participated via a telephone conference call. Mr. Bob Funderburk served as secretary, due to the absence of Mr. Brian Courtney.

Others present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Ms. Cathy Karrick, Director of Marketing; Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Members of the press in attendance were Mr. Mark Hodapp, Centralia Sentinel and Mr. John Minor, KC Scroll.

PERSONNEL

Approval of Employment—Vice President of Instructional Services
Motion by Mr. Hawley to approve the employment of Mr. Tim Hood as Vice President of Instructional Services at the recommended salary, effective September 10, 2007. Roll call: Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Approval of Employment—Vice President of Student Services
Motion by Ms. Stover to approve the employment of Mr. Sedgwick Harris as Vice President of Student Services at the recommended salary, effective October 1, 2007 or the soonest available date thereafter to give the current employer appropriate notice and finalize the family’s move. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Funderburk—all voting aye, motion carried.

Approval of Employment—Director of Financial Aid
Motion by Mr. Sam Weemes to approve the employment of Ms. Lisa Collier as Director of Financial Aid at the recommended salary, effective September 10, 2007. Roll call: Hawley, Stover, Weems, Beasley, Funderburk, Gaffner—all voting aye, motion carried.
Approval of Employment—Assessment Coordinator
Motion by Mr. Hawley to approve the employment of Ms. Elizabeth Sundermeyer as Assessment Coordinator at the recommended salary, effective October 15, 2007 or the earliest date prior to October 15, 2007 that Ms. Sundermeyer’s current employer can replace her position. Roll call: Beasley, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Approval of Employment—Interim Director of KC Education Program at CCC
Motion by Ms. Stover to approve the employment of Mr. Cecil Argue as Interim Director of the KC Education Program at the Centralia Correctional Center at the recommended salary, pending approval of the Department of Corrections background check. Roll call: Weems, Beasley, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Approval of Position—Assistant Professor of Nursing – Vandalia Center
Motion by Mr. Hawley to approve a new Assistant Professor of Nursing position for the Vandalia Center. The position will be advertised and will be brought to a future Board Meeting for approval of employment. Roll call: Beasley, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

NEW BUSINESS

Resolution #07-81—Purchase of Furniture for the KC Vandalia Center
Motion made by Mr. Funderburk to adopt Resolution #07-81, thereby awarding the bid for the purchase of student lounge furniture and computer lab tables to Office Products Center of Salem, IL in the amount of $71,427.47. Roll call: Funderburk, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Resolution #07-82—Purchase of Mailroom Equipment
Motion by Mr. Funderburk to adopt Resolution #07-82, thereby awarding the bid for the 3-year lease of mailroom equipment to Pitney Bowes, Inc., of St. Louis, MO in the amount of $565.00 per month. Roll call: Stover, Weems, Beasley, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-83—Donation of Furniture for Campus Use
Motion made by Mr. Hawley to adopt Resolution #07-83, thereby accepting the donation of 216 task stools and 97 task chairs for use in classrooms and labs, both on campus and in the College’s education centers from Royal Office Products, Highland, IL. The Board extended sincere appreciation to Royal Office Products for the donation of task stools and task chairs. Roll call: Hawley, Stover, Weems, Beasley, Funderburk, Gaffner—all voting aye, motion carried.
**Informational**

Dr. Underwood reported that the Governor’s recommended budget for community colleges is 10 million less than what legislators recommended. Kaskaskia College is down about $142,000, and considering the amount to be received through Veterans, the net amount for KC is about $100,000 less.

At this time, there is an 8% increase in headcount enrollment and 5% increase in credit hours.

**ADJOURNMENT**

Motion by to adjourn the meeting. All voting aye, motion carried.

The meeting adjourned at 6:49 p.m.