ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on August 18, 2008 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley and Mr. Trent Gherardini. Mr. Louis Fogleman arrived after the roll call.

The meeting was changed to this date from the 3rd Thursday, due to scheduling problems.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Bob Bowen, Director of Facilities; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Associate Dean of Institutional Effectiveness; Planning & Research; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mr. C.W. Stewart, Director of Institutional Advancement; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Mr. Art Borum, Business Services Field Representative; Mr. Louis Curl, Curl & Associates; Mr. Steve Jerden, Director of Distance Learning; Mr. Mitch Koester, Head Men’s Baseball Coach; Mr. Mark Ritter, Hurst-Rosche Engineering; Mr. Alex Williams, Student Council President and Mr. Alan Hoffmann, WJBD Radio were also present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Travis Henson.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda are:
   A. Minutes: June 19, 2008--Regular Meeting
   B. Ratification and Approval of Disbursements and Payrolls for July 2008
   C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Beasley, Courtney, Funderburk, Gaffner, Hawley, Gherardini—all voting aye, motion carried.
REPORT OF ADMINISTRATIVE OFFICERS

Educational Report

- Staff Development—Vice President Tim Hood reported on the successful Staff Development Day held on August 13 and thanked those who were involved in the planning. 214 staff members participated and 58 adjunct faculty attended the evening meeting. He also reported that plans are underway to provide mentors for first year faculty.

- Geospatial Information Systems (GIS)—The first GIS classes will begin the first week in September. Art Borum is working with the software company to provide students with a six month free trial of software to take home and install on their computers. The first class has 18 students and the cost is $350. Classes will be taught by Dr. Mike Rudibaugh and held at the KC Crisp Technology Center.

Administrative Services Report

- Donna Hilgenbrink told the Board the budget will be presented for Board approval in September. She also stated that Cydney Richardson and Kurt Friese are in the process of moving the Community Education office to the Workforce Center building in Centralia. Lisa Atkins is now working on campus as Director of Adult Education.

- Bob Bowen reviewed the monthly Facilities Report.

- Gina Glotfelty reported the following projects have been completed: The KC Alert System, a new external website, student e-mail, student document storage and Campus ID Cards.

Student Services Report

- Sedgwick Harris reported that fall enrollment numbers are incomplete. Dual credit courses have not been included at this time.

- Mr. Harris reported that 13 new students enrolled on Saturday, August 16. 741.5 credit hours were added.

- Kim Potthast has been named the new Volleyball Coach. Leah Frierson has been hired as Assistant Women’s Basketball Coach.

OLD BUSINESS  None

CLOSED SESSION  Closed Session was not held.

NEW BUSINESS

Resolution #08-71—Approval of Blackboard 8 Implementation Services
Motion by Mr. Beasley to adopt Resolution #08-71, thereby authorizing the College to enter into an agreement with Blackboard for implementation services and training in the amount of $48,880.00. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Gherardini, Beasley—all voting aye, motion carried.

Resolution #08-72—Approval of Purchase of Gymnasium Lockers
Mr. Gaffner made a motion to adopt Resolution #08-72, thereby awarding the bid for the purchase of gymnasium lockers to ATD-American of Wyncote, PA in the amount of $7,998.60. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Gherardini, Beasley, Courtney—all voting aye, motion carried.
Resolution #08-73—Approval of Design/Authorization to Proceed with Construction Documents & Bidding Process Restrooms Renovation Plans
Motion by Mr. Gaffner to adopt Resolution #08-74, thereby approving the proposed restroom renovation design plan and affirming that the Administration is hereby authorized to proceed with the construction documents and bidding process for the complete renovation of the restrooms located across from the Bookstore and the replacement of exhaust fans in a total of 11 campus restrooms. Roll call: Funderburk, Gaffner, Hawley, Gherardini, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Resolution #08-74—Approval of Contractor for Construction of Soccer Field
Motion by Mr. Gaffner to adopt Resolution #08-74, thereby awarding the bid to provide construction of a soccer field and irrigation system expansion to Shores Builders, Inc., Centralia in the amount of $345,569. Roll call: Gaffner, Hawley, Gherardini, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #08-75—Approval of Architect to Provide Design Services for Construction of Tennis Courts
Mr. Beasley made a motion to adopt Resolution #08-75, thereby approving the firm of BLDD Architects of Decatur, Illinois to perform professional architectural design services for the construction of six tennis courts on the Main Campus. Roll call: Hawley, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Resolution #08-76—Disposal of Surplus Property
Motion by Mr. Gaffner to adopt Resolution #08-76, thereby approving that equipment listed as “no longer needed for College purposes” be disposed of in accordance with College Policy #6.3. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Gherardini—all voting aye, motion carried.

Resolution #08-77—Approval of Student Activity Fee Budget
Motion by Mr. Gaffner to adopt Resolution #08-77, thereby approving the Student Activity Fee Budget as presented for the Fiscal Year 2008-09. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Gherardini, Courtney—all voting aye, motion carried.

Resolution #08-78—Approval of Health Insurance Savings Stipend
Mr. Courtney made a motion to adopt Resolution #08-78, thereby approving the payment of a stipend in the September 16, 2008 payroll, pursuant to the information provided, to all College employees who are currently covered by the health insurance and who will be on the health insurance plan for the upcoming plan year, which runs from September 1, 2008 to August 31, 2009. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Gherardini, Courtney—all voting aye, motion carried.

Approval of Employment—PTA Director
Motion by Mr. Beasley to approve the employment of Ms. Jane Hermann as Director of the Physical Therapy Assistant program at the recommended salary. Roll call: Funderburk, Gaffner, Hawley, Gherardini, Beasley, Courtney, Fogleman—all voting aye, motion carried.
Approval of Retirement—Buildings & Grounds
Motion by Mr. Beasley to approve the retirement of Mr. George Edward Hawkins, Buildings and Grounds Technician, effective October 31, 2008. Roll call: Gaffner, Hawley, Gherardini, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

First Reading—Student Veterans Organization Constitution
The Board reviewed the Constitution for the Student Veterans Organization. The Constitution will be submitted for final reading, with suggested changes, at the September 2008 Board of Trustees meeting.

First Reading—Athletic Hall of Fame Program Policy
The Athletic Hall of Fame Program Policy was reviewed by the Board and will be submitted for final approval at the September 2008 Board of Trustees meeting.

Final Reading—Cell Phone Policy 2.91
Motion by Mr. Gaffner to approve Cell Phone Policy 2.91 as presented. Roll call: Hawley, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported the Senate would go into session the next day and hoped the Senate would override HB4189. Mr. Beasley also stated Kaskaskia College is the proposed site of the next Regional ICCTA meeting and should be the same day and week as March of 2008.

Mr. Hawley reported attending the Planning Session at ICCTA and distributed ICCTA Proposed 2009 Legislative Goals and a meeting location survey.

Reports
KC Foundation
Mr. Hawley reported the following:
- The next quarterly meeting will be held on October 27, 2008 at 6:00 p.m.
- The Foundation Scholarship Dinner is scheduled for September 29, 2008. All recipients and donors have been notified of the awards and the date of the dinner.

Sports & Wellness Update
The Institutional Advancement Office continues to receive campaign donations, including pledges, faculty/staff leave donations and brick sales. The Scholarship Raffle is underway and tickets are being distributed for sale.

Alumni and Friends Association
The Alumni weekend is scheduled for October 11, 2008.

KCSA Report
Plans include the Part-3 Golf Tourney on September 13 and the Grade School Shoot-Out on October 20. KCSA will host a dinner for athletes and coaches on Tuesday, September 9 at 5:30 p.m. in the Student Center.
Friends of the Fine Arts
Mr. Fogleman reported the KC Friends of the Fine Arts Annual Meeting is scheduled for August 28, 2008 at beginning with refreshments at 6:15 p.m. and the meeting at 7:00 p.m. He also reported 67 individual memberships, 89 family memberships and 16 corporate memberships.

Mr. Fogleman reported that tickets for individual events of the 2008-09 Guest Artist & Speakers Series are now on sale. Season tickets will be available through September 19 and approximately 900 tickets have been purchased for the season's six events.

Student Trustee Report
- Mr. Gherardini reported the Student Orientations held on July 31, August 1, 6, 7, 8, 14, and 15 were successful, with positive feedback. The smaller groups worked well.
- The Welcome Back Bash is August 27.
- Welcome back breakfasts will be held at the Education Centers in Greenville, Salem and Vandalia.

President’s Communication
Dr. Underwood reported that the Leadership Institute will begin on August 28. He also advised the Board of an editorial written by Mike Conley in the Trenton Sun.

Informational
Dr. Underwood shared a rendering of the Veterans Tribute with the Board. After Board approval, this will go to ICCB for approval. Mr. Gaffner suggested calling it a Living Tribute. Mr. Beasley reported the community is excited about this project.

Mr. Hawley distributed copies of a proposed schedule of Board of Trustees Meeting locations through January, 2010. This schedule is a plan to hold a meeting in each of the KC Education Centers, the KC Crisp Technology Center and the Workforce Center, as well as on campus meetings.

ADJOURNMENT
Motion by Mr. Funderburk to adjourn the meeting. All voting aye, motion carried.
The meeting adjourned at 9:20 p.m.