ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on June 21, 2007 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley and Mrs. Linda Stover.

Others present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Mr. Bob Bowen, Director of Facilities; Mr. Randy Fark, Institutional Advancement Officer; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Interim Vice President of Instructional Services; Ms. Nancy Kinsey, Director of Institutional Research; Ms. Deb Massena, Director of Budget & Finance; Mr. Craig Roper, Director of Purchasing and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Guests from Southern Illinois University—Carbondale were Dr. Thomas Calhoun, Associate Provost for Academic Affairs; Dr. James Allen, Director of University Core Curriculum and Interim Director of University Honors Program; Dr. Stephen Yarbrough, Director of Continuing Education.

Mr. Jon Boehning, Professor of Computer Information Technology; Mrs. Stephanie Boehning and daughters, Elizabeth and Rebecca Boehning; Mr. Charles DeBernardi, Assistant Professor of Automotive Technology; Ms. Gina Glotfelty, Director of Technology Systems; Mr. James Kellerman, Bookstore Manager; Mr. Joe Pieron, retiring Automotive Technology Professor; Mrs. Brenda Pieron; Ms. Beth Urban, Professor of Respiratory Therapy Technology and Ms. Laura Wedekemper, Capital Projects Facilitator.

Members of the press in attendance were Ms. Brandi Spelbring, Salem Times Commoner; Mr. Mark Hodapp, Centralia Sentinel and Mr. Sam Klemetz, WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Professor Jon Boehning.

Presentation of Flag
Jonathan Boehning, Lt. Col., USAF presented a flag to the College that had flown over Sather Air Base in Baghdad on April 20, 2007. The flag was presented on behalf of the 447th Air Expeditionary Group in support of America’s war on terrorism during operation Iraqi Freedom. Professor Boehning recently returned from serving in Baghdad. The flag was proudly accepted by Dr. Underwood and the Board of Trustees.
PUBLIC COMMENT
None

RESOLUTION #07-43—Recognition of Retiree
Motion by Mr. Courtney to adopt Resolution #07-43, thereby promoting Mr. Joe Pieron, retired Professor of Automotive Technology to the status of Faculty Member Emeritus and extending special wishes for happiness in his retirement and future endeavors. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

AGREEMENT—Southern Illinois University—Carbondale
Motion by Mr. Hawley to approve the Educational Agreement between Kaskaskia College and Southern Illinois University—Carbondale. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Dr. Thomas Calhoun, Associate Provost for Academic Affairs; Dr. James Allen, Director of University Core Curriculum and Interim Director of University Honors Program; Dr. Stephen Yarbrough Director of Continuing Education were present for the signing of the Agreement.

CONSENT AGENDA
Items included in the Consent Agenda are:
   A. Minutes of May 15, 2007 Regular Meeting
   B. Ratification and Approval of Disbursements and Payrolls for June 2007
   C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the University Alliance Update, KCSA Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Gaffner to approve the Consent Agenda as presented. Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
Educational Services
Interim Vice-President Tim Hood reported that SIU-C will have faculty on site at KC and they are currently working on allowing KC faculty teach for them. SIU-C has seen the great work KC has been doing for years and is excited about this opportunity.

Dr. Underwood added that KC is avoiding duplication of offerings from 4-year colleges. KC is currently working on a reverse bachelor’s degree with Greenville.

Administrative Services
Progress Report on Capital Projects
• Ms. Donna Hilgenbrink reported on the Institute for Entrepreneurial Success and Crossroads Workforce Center. Leases are being finalized with the tenants. The Dislocated Worker program and the SBDC has moved into the building.
• Bob Bowen reported the Health & Professional Building is near completion and the remaining temporary buildings have been torn down. The bid opening for the Lifelong Learning Center Phase I is scheduled for July 12.
• A Construction Project Update was distributed to the Board.

Grant Activity Report
Ms. Nancy Kinsey distributed a detailed report on Grants Information and responded to questions and comments by the Board.

Technology Reports

CLOSED SESSION
None

OLD BUSINESS
None

NEW BUSINESS

Personnel

Approval of Resignation—Assistant Professor of Radiologic Technology
Mr. Hawley made a motion to accept the resignation of Kimberly Robert, Assistant Professor of Radiologic Technology, effective June 4, 2007. Roll call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Approval of Resignation—Assistant Professor of Radiologic Technology
Motion by Mr. Hawley to accept the resignation of Jane Laughhunn, Assistant Professor of Radiologic Technology, effective June 4, 2007. Roll call: Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Approval of Resignation—Dean of Enrollment Management & Retention Services
Motion by Mr. Courtney to accept the resignation of Tyra Taylor, Dean of Enrollment Management & Retention Services, effective June 29, 2007. Roll call: Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Approval of Appointment—Interim Dean of Career & Technical Education
Motion by Mr. Fogleman to appoint Ava Rawlings as Interim Dean of Career and Technical Education, effective July 1, 2007 at the recommended salary. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.
Approval of Transfer—Resource Room Specialist
Mr. Fogleman made a motion to approve the transfer of Dianne Weihe to the position of Resource Room Specialist at the recommended salary, effective July 1, 2007. This position is contingent on grant funding. The transfer was made due to the elimination of her Case Manager Position. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Approval of Employment—Director of Admissions & Registration
Motion by Mr. Gaffner to approve the employment of Ms. Denise Derrick as Director of Admissions and Registration, effective July 16, at the recommended salary. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Approval of Employment—Director of Advising and Retention Services
Motion by Mr. Gaffner to approve the employment of Ms. Christin Dalaviras as Director of Advising and Retention Services, effective July 1, 2007 at the recommended salary. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Approval of Employment—Full-Time Enrollment Specialist
Motion by Ms. Stover to approve the employment of Ms. Staci Palm as full-time Enrollment Specialist, effective July 1, 2007, at the recommended salary. Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Approval of Employment—Business Specialist
Motion by Mr. Gaffner to approve the employment of Ms. Lee Ann Schuetz as Business Specialist, effective July 1, 2007, at the recommended salary. Roll call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Approval of Employment—Director of Truck Driver Training Program
Mr. Gaffner made a motion to approve the employment of Mr. Stanton Carroll as the Director of Truck Driver Training, effective July 1, 2007, at the recommended salary. Roll call: Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Approval of Employment—Assistant Professor or Radiologic Technology (2 positions)
Motion by Mr. Hawley to approve the employment of Ms. Amber Edwards as Assistant Professor of Radiologic Technology, at the recommended salary, effective Fall Semester 2007. Part-time contracts will be issued for any Summer 2007 instructional duties. Roll call: Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.
Motion by Mr. Hawley to approve the employment of Ms. Sharon Elwood as Assistant Professor of Radiologic Technology, at the recommended salary, effective Fall Semester 2007. Part-time contracts will be issued for any Summer 2007 instructional duties. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #07-44—Salary Adjustments for 2007-2008
Mr. Hawley made a motion to adopt Resolution #07-44, thereby approving the salaries, with adjustments for the recommended employees, for Fiscal Year 2007-08, effective July 1, 2007. Roll call: Courtney-yes; Fogleman-yes; Funderburk-yes; Gaffner-yes; Hawley-abstain; Stover-yes; Beasley-yes—with 6 voting “yes” and 1 voting “sustain”, motion carried.

New Personnel Initiatives and Changes
Motion by Mr. Courtney to approve the change of position of Ms. Nancy Kinsey from Director of Planning, Institutional Research and Grants to Associate Dean of Associate Dean of Institutional Effectiveness, Planning & Research. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Motion by Mr. Fogleman to approve the change of position of Ms. Jill Tomaszewski from Recruitment/Placement Specialist to Director of Student Recruitment & Development. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Motion by Mr. Hawley to change the position of Mr. Brandon Richter to Network Support Specialist, a Professional/Managerial position. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Motion by Mr. Gaffner, to change the position of Ms. Torey Crowell from a 30 hour position to full-time status as PC/Network Technician, a KCTOP position. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Motion by Mr. Hawley to change the position of Ms. Stacy Arning from a 30 hour position to full-time status as Computer Services Specialist, a Professional/Managerial position. Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Motion by Ms. Stover to change the position of Mr. Joe Kurwicki from a 30 hour position to full-time status as Coordinator of Media Services, a Professional/Managerial position. Roll call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Motion by Mr. Funderburk to change the position of Ms. Kathie Bryan from a 30 hour position to full-time status as a Cashier, a KCTOP position. Roll call: Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.
Motion by Mr. Fogleman to change the position of Ms. Brenda Pieron from a 30 hour position to full-time status as a Cashier, a KCTOP position. Roll call: Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Motion by Mr. Hawley to change the part-time faculty position of Mr. Sam Bundy to full-time Assistant Professor of Math. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Approval of Title Change to Vice President of Student Services
Mr. Fogelman made a motion to approve the title change of Dean of Enrollment Management and Retention Services to Vice President of Student Services, effective July 1, 2007. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Final Reading—Adjunct Faculty Salary Model
Motion by Mr. Fogleman to approve the Adjunct Faculty Salary Model as presented, effective Fall 2007 semester. This schedule is not applicable to faculty members in Adult Education, non-credit community education and continuing education courses, and credit and non-credit business and industry courses. Adjunct faculty members in those areas will be paid according to departmental guidelines.

<table>
<thead>
<tr>
<th># of Semesters Experience at KC</th>
<th>Lecture Rate</th>
<th>Lab Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-5 semesters experience</td>
<td>$26.00 per hour</td>
<td>$22.00 per hour</td>
</tr>
<tr>
<td>6-12 semesters experience</td>
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<tr>
<td>13-20 semesters experience</td>
<td>$28.00 per hour</td>
<td>$24.00 per hour</td>
</tr>
<tr>
<td>21 or more semesters experience</td>
<td>$29.00 per hour</td>
<td>$25.00 per hour</td>
</tr>
</tbody>
</table>

Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Business

Resolution #07-45—Acceptance of Contractor to Provide West Parking Lot and Keister Drive Drainage & Pavement Improvements
Motion by Mr. Fogleman to adopt Resolution #07-45, thereby accepting Depew & Owens Builders, Inc., of Centralia Illinois the total bid of $140,348.70 to provide West Parking Lot and Keister Drive drainage and pavement improvements. Roll call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #07-46—Acceptance of Contractor to Provide Commons Lighting
Motion by Ms. Stover to adopt Resolution #07-46, thereby awarding Kohrman Electric, Bartelso, Illinois the total bid of $90,434 to provide Commons lighting. Discussion included moving several of the lights on the north side to allow for future expansion. Roll call: Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.
Resolution #07-47—Purchase of Classroom Seating
Motion by Mr. Hawley to adopt Resolution #07-47, thereby awarding the bid for the purchase of classroom seating for three classrooms located in the Science and Technology Building to Office Products Center of Illinois in the amount of $7,538.60. Roll call: Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-48—Purchase of Dental Assisting Seating
Mr. Fogleman made a motion to adopt Resolution #07-48, thereby awarding the bid for the purchase of dental assisting laboratory seating to Goetze Dental of Maryland Heights, MO in the amount of $7,665.00. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #07-49—Respiratory Therapy Program Equipment—Ventilator
Motion by Mr. Courtney to adopt Resolution #07-49, thereby approving the purchase of a Puritan Bennett, Model 840 Ventilator from Puritan Bennett of St. Louis, MO in the amount of $27,498.92. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Resolution #07-50—Respiratory Therapy Program Equipment—BiPap
Mr. Gaffner made a motion to adopt Resolution #07-50, thereby approving the purchase of a BiPap Vision Ventilatory Support System for the Respiratory Therapy Program from Respironics, Inc. of Carlsbad, CA in the amount of $8,016.30. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Resolution #07-51—MAC Computer Lab
Motion by Mr. Hawley to adopt Resolution #07-51, thereby approving the purchase of thirteen iMac computers from Apple Incorporated of Austin, Texas for the amount of $26,234.00. Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Resolution #07-52—Novell License Agreement
Motion by Mr. Courtney to adopt Resolution #07-52, thereby authorizing the College to purchase the renewal of the Novell Academic License Agreement for $23,900.50. Roll call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

Resolution #07-53—Microsoft Campus Agreement
Motion by Mr. Hawley to adopt Resolution #07-53, thereby approving Educational Resources in Elgin, IL as the awarded vendor for the purchase of our Microsoft Campus Agreement renewal at the cost of $12,578.56. Roll call: Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.
Resolution #07-54—Approval of RAMP/Vandalia Education Center Phase II
Motion by Mr. Funderburk to adopt Resolution #07-54, thereby authorizing the College to submit a Capital Project Request for FY2009 to the ICCB to seek funding to construct the proposed Vandalia Education Center Phase II, priority project #1, in accordance with the Resource Allocation Management Plan application process. Roll call: Stover, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-55—Approval of RAMP/Agricultural Facility
Motion by Mr. Funderburk to adopt Resolution #07-55, thereby authorizing the College to submit a Capital Project Request for FY2009 to the ICCB to seek funding to construct the proposed Agricultural Facility, priority project #2, in accordance with the Resource Allocation Management Plan application process. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #07-56—Approval of RAMP/Lifelong Learning Center Phase II
Motion by Mr. Courtney to adopt Resolution #07-56, thereby authorizing the College to submit a Capital Project Request for FY2009 to the ICCB to seek funding to construct the proposed Lifelong Learning Center Phase II, priority project #3, in accordance with the Resource Allocation Management Plan application process. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Resolution #07-57—Prevailing Wage for Clinton County
Motion by Mr. Fogleman to adopt Resolution #07-57, thereby ratifying that Kaskaskia College is in compliance with Public Act 820 ILCS 130/1 et seq. (1993), formerly IL Rev. Stat., Chapter 48, paragraphs 39s-1 et seq., an act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city and any public body or political subdivision or by anyone under contract for public works. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

Resolution #07-58—Surplus Equipment
Motion by Mr. Fogleman to adopt Resolution #07-58, thereby authorizing the College Administration to offer equipment deemed inadequate for College operations and educational programs to other schools and organizations within the College District. Roll call: Funderburk, Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS/RECOMMENDATIONS

Illinois Community College Trustees Association Report—Mr. Beasley
Mr. Beasley reported on the June 8 and 9 ICCTA meeting, stating he had spoken to the assembly requesting support for Kaskaskia College regarding HB1876, and KC received their unanimous support. A thank you letter will be sent to the ICCTA Trustees. Members of the area press will also be thanked by Dr. Underwood and Mr. Beasley.
The KC Board of Trustees received a thank you letter from Lin Warfel for nominating him for the ICCTA Trustee award. Brandon Smith received Student Trustee of the Year and was awarded a $500 scholarship.

Foundation Report
Mr. Hawley reported thanked Jo Beckemeyer for organizing a successful golf tournament to be held Friday, June 22 at Governor’s Run in Carlyle. The Foundation received $50,000 for the Joe P. Knight home. The next Quarterly meeting is July 23, 2007 at 6:00 p.m.

Friends of the Fine Arts
Mr. Fogleman reported that Friends of the Fine Arts will hold their annual meeting on August 30, 2007. A membership committee was formed at the meeting held today. The new Season of Entertainment is in place, with 62 ticket holders. There are currently 37 individual, 72 family and 6 corporate memberships. 5 additional scholarships, one in each discipline, will be offered this year.

President’s Communications
Dr. Underwood reported on the successful Economic Summit held on June 18 on the KC Campus.

Personnel Report
A Personnel Report was presented to the Board

**ADJOURNMENT**

Motion by Mr. Gaffner to adjourn the meeting. All voting aye, motion carried.

The meeting adjourned at 9:00 p.m.