ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on May 15, 2007 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Gaffner, Mr. Bill Hawley and Mr. Brandon Smith.

Also present were Ms. Linda Stover, recently elected Trustee and Mr. Sam Weems, recently selected Student Trustee.

Others present included Dr. James Underwood, President; Ms. Rhonda Boehne, Director of Human Resources; Mr. Bob Bowen, Director of Facilities; Ms. Arlene Dueker, Associate Dean of Distance Learning and LRC; Mr. Randy Fark, Institutional Advancement Officer; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Interim Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Director of Institutional Research; Ms. Deb Massena, Director of Budget & Finance; Mr. Steve Normansell, English Professor and Interim Dean of Arts & Sciences; Mr. Craig Roper, Director of Purchasing; Ms. Tyra Taylor, Dean of Enrollment Management and Retention Services; Ms. Mary Lou Whitten, Dean of Nursing and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Mr. Art Borum, Business Services Field Representative; Mr. Murlen Garner, Assistant Professor of Cosmetology; Ms. Gina Glotfelty, Director of Technology Systems; Mr. Mark Hodapp, Centralia Evening Sentinel; Mr. Jim Krumrey, English Professor; Mrs. Sandy Krumrey, Administrative Assistant to Vice President of Administrative Services; Ms. Lori Schmidt, Associate Professor of Dental Assisting; Ms. Frances Smith, Business & Industry Specialist; Mr. Danny Stover, guest; Ms. Tina Suarez, Assistant Professor of Childcare; and Ms. Laura Wedekemper, Capital Projects Facilitator.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Todd Tracy.

PUBLIC COMMENT
None

STUDENT TRUSTEE
RESOLUTION #07-26—Recognition of Current Student Trustee
Mr. Hawley made a motion to adopt Resolution #07-26, thereby expressing appreciation and congratulations to Mr. Brandon Smith for his contributions as Student Trustee. Roll Call: Courtney, Fogleman, Gaffner, Hawley, Beasley—all voting aye, motion carried.
Seating of New Student Trustee
The Oath of Office was administered by Mr. Jim Beasley, Board Chairman, to Mr. Sam Weems. At this time Mr. Weems began his term of service as Student Trustee.

CANVAS OF ELECTION RESULTS/CERTIFY ELECTION

RESOLUTION #07-27—Declaring Results Of Election
Following a canvas of the election returns, a motion was made by Mr. Fogleman to adopt Resolution #07-27, thereby declaring Mr. Bill Hawley and Ms. Linda Stover elected for a full term of six years to the office of Member of the Board of Trustees of Community College District No. 501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, Washington. Roll Call: Fogleman, Gaffner, Hawley, Weems, Beasley, Courtney—all voting aye, motion carried.

Seating of Newly Elected Board Members
The Oath of Office was administered by Mr. Jim Beasley, Board Chair, to Mr. Bill Hawley and Ms. Linda Stover. At this time Mr. Hawley and Ms. Stover began their term of service.

BOARD REORGANIZATION
President Underwood conducted the meeting for the selection of a Board Chairman.

Selection of Chairman
Motion by Mr. Gaffner to nominate Mr. Jim Beasley for the office of Chairman of the Board of Trustees. Roll Call: Courtney, Fogleman, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

At this time, Mr. Jim Beasley began his service as Chairman.

Selection of Vice Chairman
Motion by Mr. Gaffner to nominate Mr. Bill Hawley as Vice-Chairman of the Board of Trustees. Roll Call: Fogleman, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

At this time, Mr. Hawley began his service as Vice Chairman of the Board of Trustees.

Selection of Board Secretary
Motion by Mr. Gaffner to nominate Mr. Brian Courtney as Secretary of the Board of Trustees. Roll Call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

At this time, Mr. Courtney began his service as Secretary of the Board of Trustees.

Appointment of College Treasurer
Mr. Beasley, Board Chair, appointed Ms. Donna Hilgenbrink to continue in her role as College Treasurer. Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Gaffner—all voting aye, appointment was approved.

Date, Time and Place of Regular Meetings
Motion by Mr. Gaffner to schedule Board of Trustee meetings on the third Thursday of each month at 7:00 p.m. on the Kaskaskia College campus for the coming year. Roll Call: Stover, Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley—all voting aye, motion carried.
Selection of ICCTA Representative
Motion by Mr. Gaffner, to nominate Mr. Jim Beasley to serve as the Board’s ICCTA Representative during the coming year. Roll call: Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover—all voting aye, motion carried.

Selection of Alternate ICCTA Representative
Mr. Beasley, Board Chair, recommended Mr. Bob Gaffner and Mr. Bill Hawley serve as the Board’s Alternate ICCTA Representatives during the coming year. Roll call: Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Selection of Foundation Trustee & Director Representative
Motion by Mr. Gaffner to nominate Mr. Bill Hawley to serve as the Foundation Trustee and Director Representative during the coming year. Roll call: Courtney, Fogleman, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried unanimously.

Resolution #07-28—English Professor
Motion by Mr. Hawley to adopt Resolution #07-28, thereby extending appreciation to Professor Jim Krumrey for 20 years of service as English Professor and promoting him to the status of Faculty Member Emeritus, an everlasting status. Roll call: Fogleman, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Resolution #07-29—Administrative Assistant to Vice President of Administrative Services
Motion by Mr. Gaffner to adopt Resolution #07-29 there by congratulating Mrs. Sandy Krumrey for 17 years of Service to Kaskaskia College and extending special wishes for happiness in all her future endeavors. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

Resolution #07-30—Business & Industry Specialist
Motion by Mr. Gaffner to adopt Resolution #07-30, thereby extending appreciation to Ms. Frances Smith for 7 years of service as Business & Industry Specialist and extending special wishes for happiness in her future endeavors. Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Gaffner—all voting aye, motion carried.

CONSENT AGENDA
Items included in the Consent Agenda are:
A. Minutes of April 19, 2007 Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for May 2007
C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the University Alliance Update, KCSA Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Gaffner to approve the Consent Agenda as presented. Roll call: Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover—all voting aye, motion carried.
REPORT OF ADMINISTRATIVE OFFICERS

Educational Services
1. Interim Vice-President Tim Hood gave a brief report on the Institute for Entrepreneurship Success. Ms. Lisa Atkins will be managing the building.
2. Mr. Hood reported that in 2002, 1,052 students were enrolled in Dual Credit for 4,171 credit hours. Last year, in 2006, 3,256 students (non-duplicated) enrolled in 15,606 credit hours.

Administrative Services

Progress Report on Capital Projects
- Ms. Donna Hilgenbrink reported the lease was being finalized for the Institute for Entrepreneurship Success. An update on the Lifelong Learning Center was prepared and distributed to the Board.
- Bob Bowen reported on moving the programs from the temporary buildings to the new Health & Professional Careers building.

Preliminary Budget
Ms. Hilgenbrink distributed a prepared update on the Preliminary Budget. A Work Session was scheduled for Thursday, June 14.

Technology Reports

CLOSED SESSION

REPORTS

Illinois Community College Trustees Association Report
Mr. Beasley reported on attending Lobby Day. The ICCTA Annual Banquet is scheduled for June 7-9.

KC Foundation Report
Mr. Bill Hawley reported the following:
- The Foundation Scholarship Committee met and winners of scholarships have been notified.
- Sports & Wellness Complex Campaign steering committee continues to meet on the 3rd Tuesday of each month. October 2007 is the tentative kickoff date for the campaign.
- The Foundation Golf Tournament will be held on June 22, 2007 at Governor’s Run in Carlyle.
- Closing on the Knight home will take place on May 16, 2007. Proceeds of the sale will be used for student housing scholarships.

Friends of the Fine Arts Update
Mr. Fogleman reported that Kaskaskia College Friends of the Fine Arts will have an Executive Committee meeting on June 21 and the annual meeting on August 30, 2007. Mr. Fogleman urged everyone to review the new Season of Entertainment brochure.
Student Trustee Report
Mr. Sam Weems, Student Trustee, reported on a successful spring picnic. The Student Congress met with President Underwood on April 26. Lucas Funderburk is exploring a chapter of Fellowship of Christian Athletes on the KC campus.

President’s Report
- Dr. Underwood reported that Kaskaskia College is working with Parkland College on a PTK Conference to be held on June 1-3.
- The President expressed appreciation to everyone who helped make the Commencement ceremony a successful event.

PERSONNEL

Approval of Assistant Professor of English
Motion by Mr. Hawley to approve the employment of Ms. Melinda Veller as Assistant Professor of English at the recommended salary, effective Fall Semester, 2007. Roll call: Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Approval of Building & Grounds Technicians (2 positions)
Motion by Mr. Courtney to approve the employment of Mr. Frank Ioerger and Mr. Thomas White as full-time Building and Grounds Technicians at the recommended salary, effective May 21, 2007. Roll call: Courtney, Fogleman, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Approval of Resignation—Resource Room Specialist/DWP
Motion by Mr. Hawley to approve the resignation of Ms. Brenda Robare as Resource Room Specialist, effective April 27, 2007. Roll call: Fogleman, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Approval of Resignation
Motion by Mr. Gaffner to approve the resignation of Ms. Penny Brinkman, Dean of Career and Technical Education, effective December 31, 2007. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.

First Reading—Adjunct Faculty Salary Model
The Board reviewed the Adjunct Faculty Salary Model for the first reading. The Model will be on the June 21, 2007 Agenda for final approval.

OLD BUSINESS
None

NEW BUSINESS

Approval of Program—Truck Driver Training & New Director Position
Motion by Mr. Gaffner to approve the Truck Driver Training Program and the new position of Director of the program. During discussion, Mr. Fogleman asked for statistics on Rend Lake’s program. Mr. Hawley suggested community service hauling by the program. Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Gaffner—all voting aye, motion carried.
Resolution #07-31—Approval of Truck Driver Training Area Improvement
Motion by Mr. Gaffner to adopt Resolution #07-31, thereby awarding the bid for the repairs to the Truck Training Area to Howell Paving of Centralia, Illinois in the amount of $31,861.86. Roll call: Stover-yes; Weems-yes; Beasley-yes; Courtney-yes; Fogleman-no; Gaffner-yes; Hawley-no—with 5 voting “yes” and 2 voting “no”, motion carried.

Resolution #07-32—Approval of Joint Agreements
Motion by Mr. Hawley to adopt Resolution #07-32, thereby approving the Joint Agreements with colleges not included in the previously approved State contract. This Joint Agreement is with Illinois Eastern Community Colleges, John A. Logan College, Rend Lake College, Richland Community College, Shawnee Community College, and Southeastern Illinois College, and Southwestern Illinois College. Roll call: Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley, Smith—all voting aye, motion carried.

Resolution #07-33—Approval of Purchase of Dental Program Equipment
Motion by Mr. Gaffner to adopt Resolution #07-33, thereby approving the purchase of three DXTRR III X-ray Trainers for the Dental Assisting program from Dentsply International-Rinn Division of Elgin, Illinois in the amount of $18,671.85. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Resolution #07-34—Approval of Purchase of Dental Assisting Program Equipment
Motion by Mr. Gaffner to adopt Resolution #07-34, thereby approving the purchase of a StatIM 5000 cassette autoclave for the Dental Assisting program to Sullivan-Schein Dental of Earth City, Missouri in the amount of $5,459. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Courtney, Fogleman, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Resolution #07-35—Approval of Purchase of Diagnostic Medical Sonography Software & Clinical Modules
Motion by Mr. Courtney to adopt Resolution #07-35, thereby approving the purchase of the Emergency Medicine Application Simulation Software, FAST Module and Abdominal Aorta Module for the Diagnostic Medical Sonography program from MEDSIM of Fort Lauderdale, Florida in the amount of $8,170. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Fogleman, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Resolution #07-36—Approval of Purchase of Diagnostic Medical Sonography Program Equipment
Motion by Mr. Gaffner to adopt Resolution #07-36, thereby awarding the bid for the purchase of ultrasound tables and stirrups for the Diagnostic Medical Sonography program to Owens Scientific, Inc. of Katy, Texas in the amount of $9,340.00. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.
Resolution #07-37—Approval of Purchase of Cosmetology Program Equipment
Motion by Mr. Hawley to adopt Resolution #07-37, thereby approving the purchase of equipment for the Cosmetology program from the following vendors: Beauty Craft Salon Services/Victory of Troy, MI, Burmax Company, Inc. of Holtsville, New York in the amount of $7,190.06 and A.M. Salon Equipment, Inc. of St. Louis, Missouri for the total amount of $8,996.06. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Hawley, Stover, Weems, Courtney, Fogleman, Gaffner, Beasley—all voting aye, motion carried.

Resolution #07-38—Approval of Purchase of Physical Therapy Equipment
Motion by Mr. Courtney to adopt Resolution #07-38, thereby approving the purchase of treatment tables and a traction table with accompanying items for the Physical Therapy program from Advanced Rehabilitation Systems of Romeoville, Illinois in the amount of $10,552.20. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Stover, Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley—all voting aye, motion carried.

Resolution #07-39—Approval of Purchase of Radiology Program Equipment
Motion by Mr. Gaffner to adopt Resolution #07-39, thereby approving the purchase of A PIXY full body phantom with pathology and trauma for the Radiology Technology program to Supertech, Inc. of Elkhart, Indiana in the amount of $19,082. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Weems, Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #07-40—Approval of Purchase of Welding Program Equipment
Motion by Mr. Hawley to adopt Resolution #07-40, thereby approving the purchase of a Miller Dynasty-350 GTAW System equipment for the Welding Technology program to CeeKay Welding Supply of Centralia Illinois, in the amount of $6,544. Funding for this purchase will come from FY2006-07 institutional technology funds. Roll call: Beasley, Courtney, Fogleman, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Resolution #07-41—Approval of Purchase of Computer Lab Furniture
Motion by Mr. Hawley to adopt Resolution #07-41, thereby approving the purchase of computer lab furniture for the Health & Professional Careers building from Conference Technologies, St. Louis, Missouri in the amount of $26,903. Roll call: Courtney, Fogleman, Gaffner, Hawley, Stover, Weems, Beasley—all voting aye, motion carried.

Resolution #07-42—Approval of Purchase of Cisco Network Equipment
Motion by Mr. Hawley to adopt Resolution #07-42, thereby approving AT&T as the awarded vendor for the purchase of wireless network equipment at a cost of $72,024.17. Roll call: Fogleman, Gaffner, Hawley, Stover, Weems, Beasley, Courtney—all voting aye, motion carried.

Approval of Logo and Leaderhead
Motion by Mr. Gaffner to approve the updated KC Logo and Letterhead as presented. Roll call: Gaffner, Hawley, Stover, Weems, Beasley, Courtney, Fogleman—all voting aye, motion carried.
**Final Reading—Child Care Student Club Constitution**
Motion by Mr. Gaffner to approve the Child Care Student Club Constitution, as presented for the Final Reading. Roll call: Hawley, Stover, Weems, Beasley, Courtney, Fogleman, Gaffner—all voting aye, motion carried.

**INFORMATIONAL**

5-Year Plan for the KC Children’s Learning Center  
Dr. Underwood reviewed the Plan and asked the Board of Trustees for suggestions. Mr. Fogleman asked about extended hours during evenings and weekends.

**Pilot Project for Book Rental**  
Mr. Roper updated the Board on the pilot project for textbook rental. Consideration is being given to expanding the project to math next fall. Mr. Beasley suggested sharing this information to ICCTA as a model pilot project.

**Salary Adjustments for 2007-08**  
This item will be on the June agenda. A 4% increase will be recommended for non-union employees.

**Proposed Personnel Initiatives for 2007-08**  
This information will be included on the Work Session agenda.

**ADJOURNMENT**

Motion by Mr. Hawley to adjourn the meeting. All voting aye, motion carried.

The meeting adjourned at 10:05 p.m.