ROLL CALL/ATTENDANCE
Mr. Jim Beasley, Chairman, convened the regular meeting of the Board of Trustees on March 20, 2008 at 7:00 p.m. in the Board Room. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Louis Fogleman, Mr. Bob Funderburk, Mr. Bob Gaffner, Mr. Bill Hawley Ms. Linda Stover and Mr. Sam Weems.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Bob Bowen, Director of Facilities; Ms. Gina Glotfelty, Director of Technology Systems; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Ms. Donna Hilgenbrink, Vice President of Administrative Services; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Associate Dean of Institutional Effectiveness, Planning & Research; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mr. C.W. Stewart, Director of Institutional Advancement; Mr. Todd Tracy, Project Manager, Illinois Small Business Development Center; Ms. Laura Wedekemper, Capital Projects Coordinator; Ms. Mary Lou Whitten, Dean of Nursing, and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Mr. Terry Bruce, President and Mr. George Woods, Dean of Workforce Education at Illinois Eastern Community Colleges were present. Also attending were Susie Wurth and Wayne Watkins, PTK Advisors and Braxton Denton, PTK President and Kyle Pruden, PTK VP of Service. Thomas Renth, KC Student; Mr. Mark Hodapp, Carlyle Union Banner and Mr. Alan Hoffmann, WJBD Radio were also present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Dean Kellie Henegar.

RECOGNITION

Resolution #08-16—Conferring of Honorary Associate of Arts Degree
Motion by Ms. Stover to adopt Resolution #08-16, thereby conferring the Honorary Associate of Arts Degree upon Lewis Dobbs, with all the rights and privileges pertaining thereto. The Honorary Associate of Arts Degree will be presented to Mr. Dobbs at the Kaskaskia College May 16, 2008 Commencement Ceremony. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Weems—all voting aye, motion carried.

Presentation of Award—Board of Trustees Award for Excellence
The Board of Trustees 2008 Award for Excellence was presented to Phi Theta Kappa by the President and the Board of Trustees. PTK Advisors Ms. Susie Wurth and Mr. Wayne Watkins, Mr. Braxton Denton, PTK President and Kyle Pruden, PTK V.P. of Service were present to accept the award for providing exemplary service to the college and community.
Approval of Coal Mining Agreement
Mr. Terry Bruce, President and Mr. George Woods, Dean of Workforce Education at Illinois Eastern Community Colleges were present for the official signing of Coal Mining Agreement between Illinois Eastern Community Colleges and Kaskaskia College.

STUDENT TRUSTEE RESOLUTION #08-17—Recognition of Current Student Trustee
Mr. Hawley made a motion to adopt Resolution #08-17, thereby expressing appreciation and congratulations to Mr. Sam Weems for his contributions as Student Trustee. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Beasley—all voting aye, motion carried.

Seating of New Student Trustee
The Oath of Office for Student Trustee was administered by Mr. Jim Beasley, Board Chairman, to Mr. Trent Gherardini. At this time Mr. Gherardini began his term of service as Student Trustee.

BOARD REORGANIZATION
President Underwood conducted the meeting for the selection of a Board Chairman.

Selection of Chairman
Motion by Mr. Beasley to nominate Mr. Bill Hawley for the office of Chairman of the Board of Trustees. Roll Call: Fogleman, Funderburk, Gaffner, Gherardini, Hawley, Stover, Beasley, Courtney—all voting aye, motion carried.

At this time, Mr. Bill Hawley began his service as Chairman.

Selection of Vice Chairman
Motion by Mr. Gaffner to nominate Mr. Jim Beasley as Vice-Chairman of the Board of Trustees. Roll Call: Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman—all voting aye, motion carried.

At this time, Mr. Beasley began his service as Vice Chairman of the Board of Trustees.

Selection of Board Secretary
Motion by Mr. Fogleman to nominate Mr. Brian Courtney to continue as Secretary of the Board of Trustees. Roll Call: Gaffner, Hawley, Stover, Beasley, Courtney, Fogleman, Funderburk, Gherardini—all voting aye, motion carried.

At this time, Mr. Courtney began his service as Secretary of the Board of Trustees.

Date, Time and Place of Regular Meetings
Motion by Mr. Beasley to schedule Board of Trustee meetings on the third Thursday of each month at 7:00 p.m. on the Kaskaskia College campus for the coming year. Roll Call: Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

Selection of ICCTA Representative
Motion by Mr. Fogleman to nominate Mr. Jim Beasley to serve as the Board’s ICCTA Representative during the coming year. Roll call: Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.
Selection of Alternate ICCTA Representative
Mr. Beasley recommended that Mr. Bob Gaffner serve as the Board’s Alternate ICCTA Representatives during the coming year. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Selection of Foundation Trustee & Director Representative
Motion by Ms. Stover to nominate Mr. Bill Hawley to serve as the Foundation Trustee and Director Representative during the coming year. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

PUBLIC HEARING CONCERNING THE INTENT OF THE COLLEGE TO SELL FUNDING BONDS
There were no written or oral public comments.

Mr. Gaffner, Trustee, commented this is not a permanent increase and bonds will ultimately retire.

CONSENT AGENDA
Items included in the Consent Agenda are:
   A. Minutes: March 12, 2008 Works Session March 20, 2008 Regular Meeting
   B. Ratification and Approval of Disbursements and Payrolls for April 2008
   C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Motion by Mr. Beasley to approve the Consent Agenda. Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
Educational Report Kid Business, A Youth Entrepreneurial Program The Youth Entrepreneurship Program is designed to assist seventh and eighth grade students by helping them from the groundwork for creating their own business. Students are taught how to understand local markets and areas of business opportunity, business ethics, and how to use student interest and creativity to design and implement an actual business plan.

Progress Report on Capital Projects Ms. Hilgenbrink distributed a report on ICCB funding issues. Dr. Underwood reviewed the report. For the 2001-08 period, total funds for community college operations (excluding special funds for Chicago) decreased $25.5 million. ICCTA has requested, on behalf of community colleges, $88 million in new money over the next 3 years.

Mr. Bob Bowen reviewed the Facility Activity Report, which was mailed to the Board prior to the meeting and was available for questions.
Ms. Gina Glotfelty prepared a Technology Report that was mailed to the Board prior to the meeting, and was present to respond to questions from the Board.

**Student Services Report** Mr. Sedgwick Harris reported on the following items:
- The Student Satisfaction Survey was distributed on April 9.
- Ways to improve the suggestion boxes on campus and education centers are being considered, including an electronic suggestion box.
- A Student Services Director’s Board has been established, with a focus on communication.

**OLD BUSINESS** None

**CLOSED SESSION** Closed Session was not held.

**NEW BUSINESS**

**Recommendation for Employment—Network Manager**
Motion by Mr. Gaffner to approve the employment of Mr. Nicholas Farley as Network Manager, effective April 28, 2008, at the recommended salary. This is a replacement for the position formerly held by Bruce Fisher. Roll call: Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman—all voting aye, motion carried.

**Approval of Retirement—Even Start Coordinator/GED**
Motion by Mr. Courtney to approve the retirement of Jan Bollheimer, Even Start Coordinator/GED, with regrets, effective July 11, 2008. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

**Approval of Retirement—Assistant Professor of Cosmetology**
Motion by Mr. Beasley to approve the retirement of Murlen Garner, Assistant Professor of Cosmetology, with deep regrets, effective May 16, 2008. Roll call: Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner—all voting aye, motion carried.

**Resolution #08-18—Notifications to Full-Time Grant Funded Classified Staff**
Motion by Mr. Gaffner to adopt Resolution #08-18, thereby determining that the present employment of Jane Stonecipher shall terminate at the end of the 2007-08 fiscal year (June 30, 2008). This is an honorable dismissal and the President or his designee will apprise Jane Stonecipher of any change in status. Roll call: Stover, Gaffner, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

**Resolution #08-19—Notifications to Full-Time Grant-Funded Faculty**
Motion by Mr. Gaffner to adopt Resolution #08-19, thereby determining that the present employment of Dale Blohm, Steve Mandrell, David Holshouser and Jason Pauley shall terminate at the end of the 2007-08 fiscal year (June 30, 2008). This is an honorable dismissal and the President or his designee will apprise each of them of any change in status. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.
Resolution #08-20—Notifications to Full-Time and Part-Time Grant-Funded Professional/Managerial Staff

Motion by Mr. Fogleman to adopt Resolution #08-20, thereby determining that Cecil Argue, Lisa Atkins, Cheryl Boehne, Janet Bollheimer, Susan Bryant, Sandra Cain, Cheryl Cameron, Lauri Dougherty, Michael Hoyt, Carla Loepker, Nancy Michael, Sandra Neabuhr, Regina Reid, Lee Ann Schultz, Chanda Spring Thomas, Todd Tracy, Mark Vogel, Scott Wernsman, Bessie Wesling, Margaret Winter and Pamela Woelfel shall terminate at the end of the 2007-08 fiscal year (June 30, 2008). This is an honorable dismissal and the President or his designee will apprise each of them of any change in status. Roll call: Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #08-21—Reappointment of Professional Managerial and Executive Managerial Employees

Motion by Mr. Beasley to adopt Resolution #08-21, thereby approving the reappointment of the full-time Professional/Managerial and Executive/Managerial employees listed below, subject to the terms and conditions of the individual Personnel Contracts issued by the President of the College to each employee

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<th>Stacy Arning</th>
<th>Sharon Grice</th>
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<td>Deana Belcher</td>
<td>Charles Harris</td>
<td>Brandon Richter</td>
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<td>Wendy Blythe</td>
<td>Sedgwick Harris</td>
<td>Janice Ripperda</td>
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<td>Rhonda Boehne</td>
<td>Kyle Hemann</td>
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<td>Art Borum</td>
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<td>Lisa Collier</td>
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<td>Arlene Covington</td>
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<td>Lori Cox</td>
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<td>Steven Cox</td>
<td>Catherine Karrick</td>
<td>Robert Tebbe</td>
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<td>Jennifer Craft</td>
<td>James Kellerman</td>
<td>Jill Tomaszewski</td>
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<td>Christin Dalaviras</td>
<td>Nancy Kinsey</td>
<td>Amy Trout</td>
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<td>Dean Daum</td>
<td>Joe Kurwicki</td>
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<td>Denise Davenport</td>
<td>Michael Loomis</td>
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<td>Arlene Dueker</td>
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<td>Janice Eischens</td>
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<td>Sharon Fey</td>
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<td>Bruce Fischer</td>
<td>Tonya Odum</td>
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<td>Kurt Friese</td>
<td>Tracy Plagemann</td>
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<td>Debra Funderburk</td>
<td>Mimi Polczynski</td>
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**Faculty Rank Promotions**
Motion by Mr. Beasley to approve the Faculty Rank Promotions as recommended and listed below: From Associate Professor to Professor:

- Sue Hardebeck
- Eric Hofelich
- Pradeep Vig

Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

**Resolution #08-22—Approval of First Year Probationary Faculty to Second Year Status**
Motion by Mr. Fogleman to adopt Resolution #08-22, thereby approving the reappointment of First Year Probationary Faculty to Second Year Status, effective immediately, as follows:

- **Arts & Sciences**
  - Sam Bundy
  - Melinda Veller

- **Career and Technical Education**
  - Charles DeBernardi
  - Amber Edwards
  - Sharon Elwood

- **Nursing**
  - Lisa Motch

Roll call: Fogleman, Funderburk, Gaffner, Hawley, Stover, Gaffner, Beasley, Courtney—all voting aye, motion carried.

**Resolution #08-23—Adoption of the Five-Year Institutional Plan**
Mr. Beasley made a motion to adopt Resolution #08-23, thereby approving the Five-Year Institutional Plan as presented. Dr. Underwood thanked Nancy Kinsey for her role in this project. Roll call: Gaffner, Hawley, Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk—all voting aye, motion carried.

**Resolution #08-24—Authorizing Issuance of General Obligation Bonds**
Motion by Mr. Gaffner to adopt Resolution #08-24, thereby authorizing issuance of general obligation bonds for the purpose of paying claims. Roll call: Hawley—yes; Stover—yes; Gherardini—yes; Beasley—yes; Courtney—no; Fogleman—yes; Funderburk—yes; Gaffner—yes—with 7 voting “yes” and 1 voting “no”, motion carried.

**Resolution #08-25—Authorizing and Directing Execution of an Escrow Agreement**
Motion by Mr. Beasley to adopt Resolution #08-25, thereby authorizing and directing the execution of an escrow agreement. Roll call: Stover, Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley—all voting aye, motion carried.

**Resolution #08-26—Purchase of Greenville Property**
Motion by Mr. Gaffner to adopt Resolution #08-26, thereby approving the purchase of the property located at 208 North Third, Greenville, Illinois, for the Greenville Education Center and authorizing the college President to move forward to complete this purchase. Roll call: Gherardini, Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover—all voting aye, motion carried.

Dr. Underwood will discuss dedicated parking spaces with the City of Greenville.
Resolution #08-27—Acceptance of Vendors to Provide Desktop/Notebook Computers

Motion by Mr. Beasley to adopt Resolution #08-27, thereby approving the purchase of Desktop/Notebook Computers for a total bid of $190,788.00. Roll call: Beasley, Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini—all voting aye, motion carried.

Resolution #08-28—Reject Bid for Computer Furniture

Motion by Mr. Gaffner to adopt Resolution #08-28, thereby rejecting the bid received from W. Schiller & Company, Inc. and authorizing college staff to re-bid the purchase of the computer lab furniture. Roll call: Courtney, Fogleman, Funderburk, Gaffner, Hawley, Stover, Gherardini, Beasley—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report

Mr. Beasley reported on the following:

• Mr. Beasley thanked the staff for their help with the Regional ICCTA meeting held on campus on March 27, 2008.
• Lobby Day is Wednesday, April 30, in Springfield, Illinois. The President and Mr. Beasley plan to attend. Mr. Gaffner, Mr. Hawley and Mr. Courtney will also attend.

Reports—Mr. Hawley

KC Foundation Mr. Hawley reported the following:

• The Annual Foundation meeting and dinner will be held on April 28 at 5:30 p.m. Linda Ellis will speak.
• The Annual Foundation Golf Tournament will be held June 27 at Governor’s Run.
• The Scholarship Committee has met. Recipients will be notified soon.
• Dedication of the Vandalia Education Center is May 2, 2008
• An Arbor Day Ceremony is planned for April 25 at 10:00 a.m.

Sports & Wellness Update Mr. Hawley reported that paid leave donations equal $22,500, brochures are being prepared for the brick paving program and student athlete success stories are being written.

Alumni and Friends Association Mr. Hawley reported the Alumni Weekend is scheduled for October 3 – 5, 2008.

KCSA Update Mr. Hawley said a free clinic and autograph day is scheduled for Saturday, April 19.

Friends of the Fine Arts Mr. Fogleman reported the following:

• National Geographic Photographer Joel Sartore is scheduled on April 26 at 7:30 p.m. Mr. Sartore will hold a clinic at 2:00 p.m. for students prior to the event.
• Snow White and the Seven Dwarfs was performed for 1500 students in two days on the KC campus. Mr. Fogleman commended the Mr. Quinn and the students for an extremely successful event.
Student Trustee Report
Mr. Trent Gherardini reported on the following:
• The Black Students Association trip to New Orleans. Appreciation was expressed for Ms. Irene Young’s leadership as club sponsor.
• Mr. Gherardini attended Student Lobby Day on April 15.
• Spring Picnic was held April 16
• A Student Forum with President Underwood is scheduled for April 24.

President’s Communication
• President Underwood thanked Mr. Beasley for attending the Breakfast Forums with him.
• Open Forums have been conducted with students, faculty and staff. Input has been captured and responses to suggestions are being made.
• Progress continues with South Central transit on use of the Tech Center in downtown Centralia. We expect to have a contract completed in the next week. SCT will take the contract to their April Board meeting.

ADJOURNMENT
Motion by Mr. Beasley to adjourn the meeting. All voting aye, motion carried. The meeting adjourned at 9:35 p.m.