Annual Report – Continuing/Community Education

June 18, 2003

The following events highlight this past fiscal year in the Continuing/Community Education Division:

Online Classes
- 27 classes are now offered online compared to 10.
- 587 students enrolled in 2003 compared to 198 in 2002.

Dislocated Worker Services
- 500 new clients were served through some form of Dislocated Worker Programming.
- 213 clients were retained from previous years
- 69 former-Quebecor clients completed training programs in May, 2003 – 64 have found fulltime employment.
- 50 clients from WIB 24 are now enrolled in training programs as compared to 5 the previous year. This is a direct result of building of partnership and education within social service agencies.

Career Services
- Served 13,496 in 2003 compared to 5931 students in 2002 (part of this increase is a new reporting system that allows those served via distance media to be captured).
- Reinstatement of online job posting and job matching service implemented

Adult Education and Literacy
- Over 700 students served at primarily off campus locations (final numbers for comparison are not available until after July 30)
- New outreach efforts in Nashville and Germantown to increase family literacy activities with fathers and their children
- Revision to GED graduation activities to include caps and gowns and diploma covers
- Bess Wesling was appointed to state literacy advisory committee
- Expansion of GED scholarship program
- Improvement in process to transition students into college classes
- Improvement in support services to GED students who enroll in college classes
Education Centers

- July 1 the Nashville Center will be established. Classes will begin August 18.

<table>
<thead>
<tr>
<th>Location</th>
<th>FY 2002</th>
<th>FY 2003</th>
<th>% of increase in credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breese</td>
<td>905</td>
<td>1291</td>
<td>43%</td>
</tr>
<tr>
<td>Carlyle</td>
<td>1039</td>
<td>1096</td>
<td>5%</td>
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<tr>
<td>East St. Louis</td>
<td>230</td>
<td>370</td>
<td>61%</td>
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<tr>
<td>Greenville</td>
<td>994</td>
<td>1673</td>
<td>68%</td>
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<tr>
<td>Nashville</td>
<td>689</td>
<td>725</td>
<td>5%</td>
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<tr>
<td>Salem</td>
<td>1375</td>
<td>2191</td>
<td>59%</td>
</tr>
<tr>
<td>Trenton</td>
<td>342</td>
<td>526</td>
<td>54%</td>
</tr>
<tr>
<td>Vandalia</td>
<td>3085</td>
<td>4010</td>
<td>30%</td>
</tr>
</tbody>
</table>
Community Education
Produced a Community Education class schedule for mass distribution to market programs and classes
Added new programs to include
  - Turf management
  - Non-credit golf
  - Continuing education for funeral home operators
  - Continuing education for home ec educators
  - Continuing education for women in agriculture
Expansion of programs to include
  - Teacher Recertification
  - KICK programs in Vandalia, Salem, Trenton and on campus
  - Non-credit offerings now available at all Education Centers as a part of regular offerings
Established Continuing and Community Education data entry in the AS400 database
Established EMT program in 3 locations in district
Re-established CNA program at Vandalia Center

Professional Growth and Development
Provided opportunities for staff development in
  - Assessment
  - Personal growth
  - Job skills
  - Computer technologies

Goals:
Expand online program to include Degree Completion option
Establish a more solid partnership with WIB 22 to provide increased training opportunities for Dislocated Workers in that area
Continue to build WIB 24 partnership
Offer additional program completion opportunities in Education Centers
Continue to improve transitional options for adult ed and literacy students
Continue to develop the seniors’ college concept and add additional continuing education sections as available.
Improve cashier functions for Community/Continuing Ed area
Expand EMT/Paramedic program throughout the district
Expand CNA program throughout the district