ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, December 15, 2011 at 7:00 p.m. in the Wedekemper Board Room at Kaskaskia College. The following board members were present: Mr. Jim Beasley; Mr. Kelly Bennett; Dr. Dee Boswell; Mr. Bryan Cain; Mr. Bill Hawley; Ms. Chelsea Miller, Student Trustee; Mr. Jack Mays; and Mrs. Linda Stover.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education; Ms. Rhonda Boehne, Director of Human Resources/Legal Liaison; Ms. Mary Dant, Controller; Dr. Denise Derrick, Dean of Enrollment Management; Mr. George Evans, Director of Education Program at Centralia Correctional Center; Mr. Phil Ellrich, Director of Facilities; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Ms. Debbie Jones, Coordinator of Alumni Association; Mrs. Cathy Karrick, Director of Public Information; Dr. Gregory Labyak, Vice President of Instructional Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Mr. Craig Roper, Director of Purchasing and Auxiliary Services; Ms. Gina Schuetz, Director of Information Technology; and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Guests in attendance included new employee, Ms. Suzanne Arndt, Mr. Kevin Heid from Midland State Bank, Mrs. Roxie Underwood, Mrs. Diana Hawley, Mr. Danny Stover, Mrs. Cheryl Bennett, Mr. Loren Boehne, and Mrs. Carol Ellrich. Attending from the news media were Amber McCoy from the Centralia Sentinel, and Will Doolen from WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Trustee Kelly Bennett

RECOGNITION OF VISITORS
Dr. Underwood recognized new employee Suzanne Arndt. He also thanked Will Doolen, from WJBD Radio and Amber McCoy from the Centralia Sentinel for their attendance.

PUBLIC COMMENT
None
**CHANGES TO AGENDA**
Chairman Hawley asked for the following changes to be made to the agenda:
Payrolls under Consent Agenda should ready December 2011, item G under new business is a recommendation—not resolution, and item T under new business should ready reschedule meeting from January 19 to January 23.

**CONSENT AGENDA**
Items included in the Consent Agenda were:
- Minutes: November 17, 2011 regular meeting
- Ratification and Approval of Disbursements and Payrolls for December 2011
- Treasurer’s Report, Budget Report, and President’s Reports

Motion by Jim Beasley to approve the Consent Agenda as presented. Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. With all members voting aye and no member voting nay, the motion was approved.

**REPORTS OF ADMINISTRATIVE OFFICERS**
All administrative reports were included in the board book prior to the meeting. Chairman Hawley thanked everyone for their reports.

**OLD BUSINESS**
None

**NEW BUSINESS**

**CLOSED SESSION**
Kelly Bennet made a motion to enter into closed session to discuss personnel.
Roll call: Bennett-yes; Boswell-no; Cain-yes; Hawley-yes; Mays-yes; Miller-yes; Stover-yes; Beasley-no. With 2 no votes and 6 yes votes, the motion was approved.

The meeting entered into closed session at 7:05 p.m.

Motion by Boswell to leave closed session and enter back into open session.
Roll call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion was approved.

Closed session ended at 7:22 p.m. and the open meeting reconvened.

**RESOLUTION #11-55—TAX ABATEMENT FOR GENERAL REVENUE OBLIGATION BONDS (ALTERNATE REVENUE SOURCE)**
Motion by Kelly Bennett to adopt resolution #11-55, thereby abating the tax levied for the Year 2011 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2009. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.
RESOLUTION #11-56—INTENT TO LEVY AN EQUITY TAX PURSUANT TO SECTION 3-14.3 OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT
Motion by Boswell to adopt resolution #11-56, thereby approving the additional equity tax levy in accordance with the provisions of Section 3-14.3 of the Public Community College Act. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

RESOLUTION #11-57—CONSIDERATION AND ACTION ON A RESOLUTION DECLARING THE INTENT OF THE COLLEGE TO ISSUE FUNDING BONDS
Motion by Bennett to adopt resolution #11-57, thereby declaring intent to issue funding bonds in the amount of $12,500,000 to fund capital projects. Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain. With all members voting aye and no member voting nay, the motion was approved.

APPROVAL OF ACADEMIC CALENDARS FOR 2013-14
Motion by Cain to approve the 2013-14 Academic Calendars as presented. Roll call: Mays-yes, Miller-yes, Stover-yes, Beasley-abstain, Bennett-yes, Boswell-yes, Cain-yes, Hawley-yes. With 7 members voting aye and 1 member voting abstain, the motion was approved.

APPROVAL OF NEW DEGREE—ASSOCIATE IN FINE ARTS, MUSIC
Motion by Boswell to approve the Associate in Fine Arts, Music degree as approved. Roll call: Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays. With all members voting aye and no member voting nay, the motion was approved.

Trustees ask that a note of appreciation be sent to Professor Cliff Jourdan for the work on this degree.

RECOMMENDATION OF REAPPOINTMENT OF SECOND YEAR PROBATIONARY FACULTY TO THIRD YEAR STATUS, THIRD YEAR FACULTY TO TENURE STATUS, AND CONTINUED TENURE
Motion by Bennett to approve the following recommendations for the 2012-13 academic year, effective August 20, 2012:

Second-year faculty recommended for continued employment as third-year probationary faculty:

<table>
<thead>
<tr>
<th>Career and Technical Education</th>
<th>Arts and Sciences</th>
<th>Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Shawn Yoon</td>
<td>Tessa Opfer</td>
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It is also recommended that faculty member, Robert Hawkins, HVAC, who is eligible to move from third-year probationary status to tenure status effective with the 2012-13 academic year, will have his probationary status extended for one additional academic
year, consistent with 110 ILCS 805/3B-2 of the Illinois Public Community College Act. Notice will be provided to Mr. Hawkins, consistent with the above statute.

Third-year faculty recommended for continued employment as tenured faculty:

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<tr>
<th>Career and Technical Education</th>
<th>Arts and Sciences</th>
<th>Nursing</th>
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</thead>
<tbody>
<tr>
<td>Eric Jones</td>
<td>Clint Stevens</td>
<td>None</td>
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<td></td>
<td>Joshua Woods</td>
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</table>

Tenured faculty recommended for continued employment:

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<tr>
<th>Career and Technical Education</th>
<th>Arts and Sciences</th>
<th>Nursing</th>
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</thead>
<tbody>
<tr>
<td>Jon Boehning</td>
<td>Bruce Fink</td>
<td>Joan Meredith</td>
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<tr>
<td>Barbara Norstrom</td>
<td>Brian Cambron</td>
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<td>Richard Rittenhouse</td>
<td>Sandra Cox</td>
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<tr>
<td>Kevin Tenpenny</td>
<td>Niranjan Goswami</td>
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<tr>
<td>Beth Urban</td>
<td>Jeff Sulcer</td>
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<tr>
<td>Chris Browne</td>
<td>Wayne Watkins</td>
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<tr>
<td>Cynthia Hoffmann</td>
<td>Susie Wurth</td>
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<td>Virginia Williams</td>
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<td>Nathan Wilkins</td>
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<td>Don Sensel</td>
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<tr>
<td>Jason Pauley-CCC</td>
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<tr>
<td>Ken Ingersoll</td>
<td></td>
<td></td>
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<tr>
<td>Clarke Griffin</td>
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</tbody>
</table>

Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. With all members voting aye and no member voting nay, the motion was approved.

APPROVAL OF RETIREMENT—ASSISTANT PROFESSOR OF MUSIC
Motion by Cain to approve the retirement of Mike Register as Assistant Professor of Music effective July 30, 2012. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no member voting nay, the motion was approved.

The Board asked Dr. Underwood to confer their pleasure with Mike’s work.

APPROVAL OF EMPLOYMENT—COMMERCIAL CUSTODIAL INSTRUCTOR
Motion by Mays to approve Matthew Lindow as Commercial Custodial Instructor at the Centralia Correctional Center at the recommended salary, effective February 1, 2011. The appointment is pending Department of Corrections approval. Roll call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion was approved.
APPROVAL OF EMPLOYMENT—ASSISTANT PROFESSOR OF ACCOUNTING
Motion by Beasley to approve Ira Kaye Frashier as the Assistant Professor of Accounting at the recommended salary, effective January 3, 2012. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

APPROVAL OF EMPLOYMENT—DIRECTOR OF TITLE III
Motion by Mays to approved the reclassification of Jill Klostermann as the grant funded Professional/managerial position of Director of Title III at the recommended salary, effective January 3, 2012. Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain.

RESOLUTION #11-58—APPROVAL OF DESTRUCTION OF AUDIO RECORDING OF EXECUTIVE SESSION MINUTES FROM MARCH 28, 2010 AND JUNE 14, 2010
Motion by Beasley to adopt resolution #11-58, thereby authorizing the Executive Assistant, Cathy Quick, to destroy the audio recording of Executive Session minutes form March 28, 2010 and June 14, 2010. Roll call: Mays-no; Miller-yes; Stover-no; Beasley-yes; Bennett-no; Boswell-yes; Cain-no; Hawley-yes. With 4 no votes and 3 yes votes, the motion failed.

RESOLUTION #11-59—TO ENTER INTO A CONTRACTUAL ARRANGEMENT WITH NELNET BUSINESS SOLUTIONS TO ALLOW STUDENTS TO SCHEDULE PAYMENTS FOR EACH SEMESTER IN ORDER TO INCREASE AFFORDABILITY FOR THEM AND TO REDUCE UNCOLLECTED TUITION FOR KASKASKIA COLLEGE
Motion by Bennett to adopt resolution #11-59, thereby entering into a contractual agreement with Nelnet Business Systems, effective January 1, 2013 to be reviewed annually for continuation. Roll call: Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays. With all members voting aye and no member voting nay, the motion was approved.

RESOLUTION #11-60—APPROVAL TO REJECT PROPOSAL SUBMITTED FOR PURCHASE OF VIRTUALIZED CLUSTERED SERVER SYSTEM
Motion by Bennett to adopt resolution #11-60, thereby rejecting the sole proposal for RFP 12-003 received from Pinnacle Computers of Evansville, IN. Roll call: Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller. With all members voting aye and no member voting nay, the motion was approved.

RESOLUTION #11-61—APPROVAL TO REJECT BIDS RECEIVED FOR PHYSICAL PLANT EQUIPMENT & STORAGE FACILITY
Motion by Mays to adopt resolution #11-61, thereby rejecting all bids received and authorizing College staff to work with BLDD Architects to revise the specifications and re-bid the project. Roll call: Beasley, Bennett, Boswell, Cain,
Hawley, Mays, Miller Stover. With all members voting aye, and no member voting nay, the motion was approved.

RESOLUTION #11-62—DISPOSITION OF SURPLUS PROPERTY
Motion by Bennett to adopt resolution #11-62, thereby declaring equipment list submitted as “no longer needed for College purposes” and authorizing Administration to dispose of such equipment in accordance with College Policy #6.3. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no members voting nay, the motion was approved.

RESOLUTION #11-63—APPROVING AND AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING THE ILLINS GREEN ECONOMY NETWORK
Motion by Mays to adopt resolution #11-63, thereby authorizing the College to enter into an intergovernmental agreement with other community colleges to establish the Illinois Green Economy Network. Roll call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye, and no member voting nay, the motion was approved.

FIRST READING—ENGINEERING STUDENT CLUB CONSTITUTION
The Trustees heard the first reading of the Engineering Student Club Constitution. The final reading and approval will be at the January meeting.

FIRST READING—ALPHA DELTA NU NURSE HONOR SOCIETY
The Trustees heard the first reading of the Alpha Delta Nu Nurse Honor Society Student Club. The final reading and approval will be at the January meeting.

APPROVAL TO CHANGE JANUARY 2012 MEETING FROM JANUARY 19 TO JANUARY 23
Motion by Boswell to change the meeting in January 2012 from January 19 to January 23. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no members voting nay, the motion was approved.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Beasley reported that the next ICCTA meeting will be in Washington DC on February 13, 2012 during the National Legislative Summit.

He asked everyone to watch for information coming out in the Chicago Tribune in regards to the retirement systems.

Foundation Report
Mr. Hawley reported that the next quarterly meeting will be January 23, 2012 at 6 p.m. in the LLC. The foundation has received the funds resulting from the sale of
the O’neill property and will consider using the funds for Vandalia scholarships. Mr. Hawley thanked Phil Ellrich and his staff for all the work in getting the property ready for the sale.

The 2012 Annual Foundation Golf Tournament will be June 29 at the Greenview Golf Course in Centralia.

Scholarship books should be finished to begin distribution after the first of January.

Work on the Annual Entrepreneurship Dinner has begun.

Mr. Hawley asked Trustees to consider nominations for Foundation Trustees.

**Sports & Wellness Steering Committee Update**

Dr. Underwood reported that the Steering Committee continues to work hard and things are going really well.

**Alumni & Friends Association Report**

Mr. Mays reported membership is at 353 members. There was no meeting in December and the next meeting is January 17, 2012.

Upcoming events include Mardi Gras Dance on February 11, George Protz, Bluegrass Musician on March 11, 2012. These projects will benefit the Fitness Trail.

Nine of the ten Fitness Station sponsorships have been sold. Proposals have been sent out for the last station.

A group of students in STAT have asked to become more involved in the Alumni and Friends Association. A membership drive is being conducted and fundraisers are being planned to benefit the Fitness Trail.

**KCSA and Athletic Review Committee Report**

Mr. Cain reported that the KCSA is currently assisting the athletic department with fundraising for the completion of the flooring for the Sports Facility. A pitching and hitting baseball camp is scheduled Saturday, January 14 with former players who are in the minor league system along with Bryan Eversgerd and Brian Dinkelman. A cheer and dance competition is also planned for Saturday, January 28th. Other fundraisers scheduled will be baseball and softball tournaments and a fund raiser with St. Louis University Basketball Coach Rick Majerus

**Friends of Fine Arts Report**

Mrs. Stover reported that KC Friends of the Fine Arts Membership is at 335 memberships.
Preliminary plans were made for the upcoming KCFFA/Rotary Scholarship Banquet & Auction on April 14, 2012. Plans include a raffle for a tv/blu-ray player and entertainment provided by the Theatre Guild. The date of next meeting is Tuesday, January 24, 2012 at 12:15pm.

November/December Events Overview

Dee and Sue Boswell Art Gallery
December - TBD
Intrusive Thoughts: Artwork from the National Vietnam Veterans Art Museum

On Thursday, November 17th the KC Choir and Community Chorale performed at Nashville High School in a joint concert with Nashville High School.

On Saturday, November 19th and Sunday, November 20th the KC Theatre Guild performed Rehearsal for Murder in the Jane Knight Auditorium. Approximately, 250 were in attendance. Spring plans includes an original performance of “Pirates to the Rescue” which includes seven performances planned for April 25 – 29th.

On Friday, December 2nd and Saturday, December 3rd the KC Choirs presented their annual Feast of Song at Christmastide in the LLC. The audience for both nights totaled 174 patrons. The evening included a wonderful, candle-lit feast of prime rib and a feast of Christmas songs with Christmas images projected on the screens in the LLC. Ticket sales for this year’s event were considerable higher than the past two years.

On Tuesday, December 6th the KC Concert Band and Jazz Band performed their winter concert in the Jane Knight Auditorium to an audience of 309 patrons.

On Sunday, December 11th the final Season of Entertainment event for fall occurred with The Grascals Christmas Show in Jane Knight Auditorium. 327 people were in attendance for this performance.

Upcoming Spring Events

Friday, February 24 @ 7:30 pm
Seussical the Musical

Tuesday, February 28 @ 7:30 pm
KC Concert Band and Jazz Band

Student Trustee Report
Chelsea Miller reported there were 68 children adopted for Christmas through the Angel Tree. Student Congress participated in both a toy and coat drive this year. Intermural sports will begin in the spring with volleyball and basketball.
PRESIDENT’S COMMUNICATIONS
Dr. Underwood reported that the Enrollment Management Team has been meeting regularly. They are reviewing the half price policy after 18 credit hours, and looking at changing it to 15 hours. They are also looking at programs that need an update of technology and new curriculum.

The Vandalia Phase II design team is being formed, and hope to have the team members put together next week so that they can meet after the first of the year.

The Trenton campaign structure is underway. We are working on honorary chairpersons as well as campaign workers. Trustees are invited to serve on the Steering Committee. All recommendations from the Steering Committee will come to the Trustees for approval.

Dr. Underwood acknowledged the work of Mrs. Underwood for the wonderful reception at their home and for the open house held on campus.

INFORMATIONAL
December certificates of acknowledgement are listed in the board materials.

FUTURE AGENDA ITEMS
A. Purchase of Datatel Servers
B. Physical Plant Maintenance Building Bids
C. Cafeteria POS System
D. Presentation & Proposal on Completion Data and Goals and Retention Data and Goals

ADJOURNMENT
Motion by Hawley to adjourn. Vote was taken by voice vote with all members voting aye, no member voted nay. The meeting adjourned at 8:40 p.m.

Chairman, Board of Trustees
Secretary, Board of Trustees