ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, April 28, 2011 at 7:10 p.m. in the Clinton Wedekemper Board Room. The following board members were present: Mr. Jim Beasley; Mr. Bryan Cain; Mr. Brian Courtney; Mr. Daniel Finley, Student Trustee; Mr. Robert Gaffner; Mr. Bill Hawley; Mr. Jack Mays; and Mrs. Linda Stover.

Newly elected Trustees in attendance were Dr. Dee Boswell and Mr. Kelly Bennett.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education and Literacy; Ms. Susan Batchelor, Dean of Nursing; Mr. Robert Blinn, Director of Title III; Ms. Rhonda Boehne, Human Resources Director; Ms. Suzanne Christ, Coordinator of Institutional Advancement Programs; Mr. Phil Ellrich, Director of Facilities; Mr. George Evans, Director of Correctional Center Program; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mr. Scott Holst, Director of TRIO Grant; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Mr. Craig Roper, Director of Purchasing and Auxiliary Services; Ms. Gina Schuetz, Director of Information Technology; and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Guests in attendance included Professors Sue Hardebeck, Nathan Wilkins, Josh Woods and Diana Hansen. Also in attendance were Cheryl Bennett and Annette Courtney. Lilian Phillips, mother of Dr. Alan Phillips was in attendance. John Maynerich from BLDD Architects was in attendance.

Attending from the media were John Mattson from WJBD Radio, Amber McCoy from the Centralia Sentinel, Jeff Leidel from the Greenville Advocate, Mark Hodapp from the Carlyle Banner, and Tom Kennedy from WGEL.

Chairman Hawley announced that Item L under New Business is being removed from the agenda.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Daniel Finley.
RECOGNITION OF VISITORS
Dr. Underwood recognized Nathan Wilkins for being named PBL Advisor of the Year. He also recognized Josh Woods, Diana Hansen, Sue Hardebeck, Jon Maynerich, Vivian Phillips, and Annette Courtney who were in attendance.

Dr. Underwood introduced guests who were present for the Oath of Office for new Trustees and recognition of current trustees, Cheryl Bennett and Annette Courtney.

RESOLUTION #11-12 DECLARING RESULTS OF ELECTION
A motion was made by Robert Gaffner to reject the resolution of the Clinton County Clerk declaring Dee Boswell and Kelly Bennett as winners of the Consolidated Election. Roll call: Beasley-no, Cain-no, Courtney-no, Finley-abstain, Gaffner-yes, Hawley-no, Mays-no, Stover-no. With 5 no votes, 1 abstain and 1 yes vote, the motion failed.

Motion by Bryan Cain to adopt Resolution #11-12, thereby declaring Mr. Kelly Bennett and Dr. Dee Boswell elected for a full term of six years to the office of Member of the Board of Trustees of Community College District No. 501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, Washington.

Roll call: Courtney-yes, Finley-yes, Gaffner-no, Hawley-yes, Mays-yes, Stover-yes, Beasley-yes, Cain-yes. With 7 yes votes and 1 no vote, the motion was approved.

RECOGNITION OF TRUSTEES—BRIAN COURTNEY
Motion by Jim Beasley to adopt Resolution #11-13, thereby extending sincere thanks to Brian Courtney in appreciation for his six years of service. Roll call was conducted by voice vote with all voting aye and no member voting nay. The motion was approved.

RECOGNITION OF TRUSTEES—ROBERT GAFFNER
Robert Gaffner requested that his resolution be deferred at this time.

SEATING OF NEWLY ELECTED TRUSTEES
The Oath of Office was administered by Mr. Bill Hawley, Board Chair, to Mr. Kelly Bennett and Dr. Dee Boswell. At this time Mr. Bennett and Dr. Boswell began their new term of service.

STUDENT TRUSTEE
Resolution #11-14 Recognition of Current Student Trustee
Motion by Jim Beasley to adopt Resolution #11-14 expressing appreciation and congratulations to Daniel Finley for serving as the 2010-11 Student Trustee. The resolution was approved by a voice vote with all voting aye and no member voting nay. The resolution was approved.
Seating of New Student Trustee
Chairman Bill Hawley administered the Oath of Office to the newly elected Student Trustee, Chelsea Miller.

BOARD REORGANIZATION
President Underwood conducted the meeting for the selection of officers.

Election of Chairman
Motion by Jim Beasley to nominate Bill Hawley as Chairman. Motion by Kelly Bennett to nominate Linda Stover as Chairman.

Hearing no further nominations, nominations were closed. Roll call: Beasley—Hawley; Bennett—Stover; Boswell—Hawley; Cain—Hawley; Hawley—Hawley; Mays—Hawley; Stover—Stover. With 2 votes for Linda Stover and 5 votes for Bill Hawley, Bill Hawley was elected Chairman.

Election of Vice Chairman
Motion by Dee Boswell to nominate Jim Beasley as Vice Chairman. Motion by Bryan Cain to nominate Linda Stover as Vice Chairman.

Hearing no further nominations, nominations were closed. Roll call: Beasley—Beasley; Bennett—Stover; Boswell—Beasley; Cain—Stover; Hawley—Beasley; Mays—Stover; Stover—Stover. With 4 votes for Linda Stover and 3 votes for Jim Beasley, Linda Stover was elected Vice Chairman.

Election of Secretary
Motion by Bryan Cain to nominate Jack Mays as Secretary.

Hearing no further nominations, nominations were closed. Roll call was taken by voice vote. All members voted aye, no member voted nay. Jack Mays was elected Secretary.

Establish Date, Time and Place of Regular Board Meetings
Motion by Jim Beasley to keep the meetings at 7 p.m. on the third Thursday of each month. Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. Will all members voting aye, the motion was approved.

Election of ICCTA Representative
Motion by Jack Mays to nominate Jim Beasley as the ICCTA Representative.

Hearing no further nominations, nominations were closed. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all voting aye and no member voting nay, motion was approved. Jim Beasley was elected ICCTA Representative.
Election of Alternate ICCTA Representative
Motion by Jim Beasley to nominate Dee Boswell as the Alternate ICCTA Representative.

Hearing no further nominations, nominations were closed. Roll call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all voting aye and no member voting nay, motion was approved. Dee Boswell was elected Alternate ICCTA Representative.

Election of Foundation Trustee & Director Representative
Motion by Dee Boswell to nominate Bill Hawley as the Foundation Trustee & Director Representative.

Hearing no further nominations, nominations were closed. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all voting aye and no member voting nay, motion was approved. Bill Hawley was elected Foundation Trustee & Director Representative

Appointment of SCIGA Representative
Jack Mays nominated Kelly Bennett as SCIGA Representative. All members voted aye by voice vote. Kelly Bennett is the SCIGA Representative.

Appointment of Friends of Fine Arts Representative
Chairman Hawley appointed Linda Stover as the Friends of Fine Arts Representative.

Appointment of Alumni and Friends Representative
Chairman Hawley appointed Jack Mays as the Alumni and Friends Representative.

Appointment of KCSA Representative
Chairman Hawley appointed Bryan Cain as the KCSA Representative.

Appointment of Athletic Review Committee Representative
Chairman Hawley appointed Bryan Cain as the Athletic Review Committee Representative.

PUBLIC COMMENT
None.

CONSENT AGENDA
Items included in the Consent Agenda were:
Minutes: February 17, 2011 Regular Meeting Amended
            March 17, 2011 Regular Meeting
            March 30, 2011 Special Meeting
            April 4, 2011 Work Session
Ratification and Approval of Disbursements and Payrolls for April 2011.
Treasurer’s Report, Budget Report, and President’s Reports

Motion by Jim Beasley to approve the Consent Agenda as presented. Roll Call: Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley. With all voting aye and no member voting nay, the motion was approved.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the board book prior to the meeting. Chairman Hawley thanked everyone for their reports.

OLD BUSINESS
None

NEW BUSINESS
Closed Session
None.

Approval of New Associate in Applied Science Degree—Welding Technology
Motion by Kelly Bennett to approve the submission of the Associate in Applied Science Welding Technology degree to the Illinois Community College Board for approval and implementation. Roll call: Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller. With all members voting aye and no member voting nay, the motion was approved.

Approval of New Associate in Applied Science Degree—Horticulture Science
Motion by Jim Beasley to approve the submission of the Associate in Applied Science Horticulture Science degree to the Illinois Community College Board for approval and implementation. Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. With all members voting aye and no member voting nay, the motion was approved.

Approval of Employment—Assessment Coordinator
Motion by Kelly Bennett to approve the employment of Mr. Scott Crothers as Assessment Coordinator at the recommended salary, effective May 16, 2011. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no member voting nay, the motion was approved.

Approval of Employment—Web Developer
Motion by Jim Beasley to approve the employment of Garren King as Web Developer at the recommended salary, effective May 9, 2011. Roll call:
Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion as approved.

**Approval of Employment—Vice President of Instructional Services**
Motion by Linda Stover to approve the employment of Dr. Gregory Labyak as Vice President of Instructional Services at the recommended salary, effective June 1, 2011. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Resignation—Vice President of Administrative Services**
Motion by Kelly Bennett to approve with regrets the resignation of Dr. Alan Phillips as Vice President of Administrative Services effective May 13, 2011. Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Retirement—Building and Grounds Technician**
Motion by Jim Beasley to approve the retirement of Joe Winkler as Building and Grounds Technician effective June 30, 2011. Roll call: Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Retirement—Associate Professor of Economics/Business**
Motion by Linda Stover to approve the retirement of Ronald Tremmel as Associate Professor of Economics/Business effective July 31, 2011. Roll call: Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Retirement Associate Professor CISCO**
Motion by Bryan Cain to approve the retirement of Charles Kuhn as Associate Professor CISCO effective May 31, 2011. Roll call: Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Retirement—Director of Financial Reporting and Internal Auditing**
Motion by Jack Mays to approve the retirement of Debra Funderburk as Director of Financial Reporting and Internal Auditing effective October 31, 2011. Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. With all members voting aye and no member voting nay, the motion was approved.

**Approval of Extension of Full-Time, Temporary PTA Faculty Member**
This item was removed from the agenda.
Approval of Reclassification—Institutional Research Specialist
Motion by Kelly Bennett to approve the reclassification of Agnes Edwards from Institutional Research Specialist to Institutional Research Coordinator, a Professional/Managerial position, at the recommended salary, effective May 2, 2011. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11-15—Reappointment of First Year Probationary Faculty to Second year Probationary Employment Status
Motion by Jack Mays to adopt Resolution #11-15, thereby approving first year probationary faculty to second year probationary status as follows:

<table>
<thead>
<tr>
<th>Arts &amp; Science</th>
<th>Nursing</th>
<th>Career and Technical Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shawn Yoon</td>
<td>Tessa Opfer</td>
<td>None</td>
</tr>
</tbody>
</table>

Roll call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11-16—Reappointment of Professional/Managerial and Executive/Managerial Employees
Motion by Bryan Cain to adopt Resolution #11-16, thereby approving the Professional/Managerial and Executive Managerial employees for reappointment as presented. Roll call: Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

Approval of Faculty Rank Promotions
Motion by Jim Beasley to approve the following faculty rank promotions as presented:

From Assistant Professor to Associate Professor
Kenneth Ingersoll

From Associate Professor to Professor
Lorraine Schmidt
Julie Ellie
Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain. With all members voting aye and no member voting nay, the motion as approved.

Notifications to Grant Funded Employees
Resolution #11-17—Notifications to Full-Time Grant-Funded Faculty
Motion by Jim Beasley to adopt Resolution #11-17, thereby approving the notification of full-time and grant-funded faculty as presented. Roll call: Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley. With all members voting aye and no member voting nay, the motion was approved.
Resolution #11-18—Notifications to Full-Time and Part-Time Grant-Funded and Contractually-Funded Professional/Managerial Staff
Motion by Kelly Bennett to adopt Resolution #11-18, thereby approving the notification of full-time and part-time grant-funded and contractually-funded Professional/Managerial staff as presented. Roll call: Miller, Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11-19—Notifications of Full-Time Grant-Funded and Contractually-Funded Classified Staff
Motion by Kelly Bennett to adopt Resolution #11-19, thereby approving the notification of full-time grant-funded and contractually-funded classified staff as presented. Roll call: Stover, Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller. With all members voting aye and no member voting nay, the motion was approved.

First Reading—Donation of Paid Leave Days Policy 2.3106 Revision
The first reading of the Donation of Paid Leave Days Policy 2.3106 Revision was heard. The final reading and approval will be at the May meeting.

Resolution #11-20—Approval of Contractor to Provide Asbestos Abatement Services
Motion By Bryan Cain to adopt Resolution #11-20, thereby accepting the bid of $61,070.00 and authorizing administration to enter into a contract with General Waste Services, Inc. of Alton IL to provide asbestos abatement in the North Science Lab and Agriculture Lab. Roll call: Beasley, Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11-21—Approval of Contractor for Science Lab and Agriculture Lab Renovations
Motion by Jim Beasley to adopt Resolution #11-21, thereby accepting the bid of $201,000.00 and authorizing administration to enter into a contract with Bruce Unterbrink Construction, Inc. of Greenville, IL to provide renovation of the North Science Lab and Agriculture Lab. Roll call: Bennett, Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11-22—Approval of Contractor for Construction of Fitness Trail
Motion by Jim Beasley to adopt Resolution #11-22, thereby accepting the base bid, alternate bid no. 1, and alternate bid no. 2 for a total bid price of $251,007.00 and authorizing the administration to enter into a contract with DePew & Owen Builders, Inc. of Centralia, IL to construct the Fitness Trail. Roll
call: Boswell, Cain, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11--23—Approval to Reject Proposal Submitted for Consulting Services for International Trade
Motion by Kelly Bennett to adopt Resolution #11-23, thereby rejecting the proposal received from Elizabeth Ahern Consulting Services LLC of Greenville, IL and authorizes the College staff to release a new request for proposal for consulting services. Roll call: Cain Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

Resolution #11—24—Approval to Accept Donation of a GEO Thermal Unit for HVAC Department
Motion by Jim Beasley to adopt Resolution #11-24, thereby accepting the donation of a GEO Thermal Unit from Dr. Robert Frost of Altamont, IL and extending sincere appreciation to Dr. Frost for the donation of the unit. Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell, Cain. With all members voting aye and no member voting nay, the motion was approved.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Jim Beasley reported that at the March 12 ICCTA meeting the ICCTA expressed support for performance based funding, support for the FY2012 community college budget proposal for the governor which includes a 1-year freeze on the community college base operating grant formula, and opposed trustee sub districting.

May 4 is ICCTA Lobby Day.

KC Foundation Report
Mr. Hawley reported that the next meeting is July 25. At the April 25 Annual Meeting, 8 new trustees were installed.

The Foundation Scholarship Dinner is planned for early June. The Annual Golf Tournament is June 24 at the Salem Country Club.

Sports & Wellness Steering Committee Report
Mr. Cain reported that the committee continues the efforts to raise the needed funds for the Fitness Trail. Currently, a local family is considering donating funds for the Naming Rights of the Trail. We will hear from them by the end of April or early May.

Work is continuing with People’s Bank to secure a speaker for a fundraising banquet to be held this summer. The date is dependent on the availability of the speaker.
Several prospects have been identified for continuing the process of conducting meetings on the Fitness Trail and College update.

The new building is now being used by sports teams. We continue to raise funds for a floor to cover the concrete. A very successful regional All-Star game was conducted in April thanks to Coach Hancock with high school seniors throughout the College district participating.

Other projects are being considered and planned as fund raisers for the project. A total of $80,000 is the goal.

**Alumni & Friends Association Report**

Mr. Mays reported the proceeds from the Mardi Gras Dance held March 5th totaled $2,000. A similar event is being planned for next year to once again be held at Bretz Wildlife with the Jorrell’s providing the music. Other events being planned are a Todd Allen Show to be held Friday, November 18, 2011 in the Jane Knight Auditorium, and a Murder Mystery Dinner Show next winter with David Quinn and the Theater students providing the entertainment.

A major membership drive is underway inviting people to join the Alumni & Friends Association by the end of April to be considered as a Charter Member and have their name on the proposed wall. In addition, there was a contest inviting students or anyone interested in acquiring memberships to join the fun. The individual who brings in the most memberships by April 15th would win their choice of a laptop computer or an IPad. The lucky winner was Brandon Gebke, and he chose the IPad.

The next meeting is scheduled for Monday, May 9, 2011 at 3:00 p.m.

**KCSA and Athletic Review Committee Report**

The KCSA had another successful year raising over $13,500 for its 2010-11 fundraisers. KCSA is currently planning their fundraisers for the 2011-12.

KCSA honored Jordan Jones, graduating sophomore cross country runner for his work as a student representative at the last Quarterly Meeting. The next Quarterly Meeting will be held June 13.

**Friends of Fine Arts Report**

Linda Stover reported that membership is at 268. Approximately 250 people attended the 6th Annual KCFFA/Rotary Scholarship Banquet on April 16. Early estimates indicate that over $19,000 was raised that evening that will support fine and performing arts scholarships and enrichment grants.

Thirteen schools participated in the 3rd Annual Honor Band held on April 7. Upcoming events include: May 1 - Theater Guild presents The Genie in the Wishing Well, May 5 - KC Choir and Community Chorale will perform in the LLC,
May 10 - KC Concert and Jazz Band will perform, and May 21 - Aaron Tippin—Live and Unplugged will be presented as part of the Season of Entertainment.

**Student Trustee Report**
No report this month.

**PRESIDENT’S COMMUNICATIONS**
Dr. Underwood reported that the Tree Campus USA Award has been presented to the College. He also reported that he had received a call from Representative Cavaletto stating that budget recommendations for next year have been for level funding for community colleges.

**INFORMATIONAL**
Certificates of Acknowledgement issued during April were listed in the Board report.

**FUTURE AGENDA ITEMS**
Approval of Joint Agreements will be in May.

**ADJOURNMENT**
Motion by Jim Beasley to adjourn. All voted aye and the meeting adjourned at 10:05 p.m.

Chairman, Board of Trustees  Secretary, Board of Trustees