ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Monday, January 23, 2012 at 7:05 p.m. in the Wedekemper Board Room at Kaskaskia College. The following board members were present: Mr. Jim Beasley; Mr. Kelly Bennett; Dr. Dee Boswell; Mr. Bill Hawley; Ms. Chelsea Miller, Student Trustee; Mr. Jack Mays; and Mrs. Linda Stover. Trustee Bryan Cain was absent.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education; Mrs. Susan Batchelor, Dean of Nursing; Ms. Mary Dant, Controller; Dr. Denise Derrick, Dean of Enrollment Management; Mr. George Evans, Director of Education Program at Centralia Correctional Center; Mr. Jeff Ebel, Interim Director of Institutional Research; Mr. Phil Ellrich, Director of Facilities; Mr. Sedgwick Harris, Vice President of Student Services; Mrs. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mrs. Cathy Karrick, Director of Public Information; Mrs. Nancy Kinsey Vice President of Administrative Services; Dr. Gregory Labyak, Vice President of Instructional Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Mr. Craig Roper, Director of Purchasing and Auxiliary Services; Ms. Gina Schuetz, Director of Information Trustees Technology; and Mrs. Cathy Quick, Executive Assistant to the President/Board of Trustees. Mrs. Rhonda Boehne, Direct of Human Resources/ Legal Liaison, and Mrs. Suzanne Christ, Coordinator of Advancement Programs, joined the meeting at 7:50 p.m.

Mr. David Pistorius from First Midstate Bank was in attendance. Attending from the news media were Amber McCoy from the Centralia Sentinel, and Bruce Kropp from WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Travis Henson.

RECOGNITION OF VISITORS
Dr. Underwood introduced Professor Sue Hardebeck, David Pistorius, Amber McCoy and Bruce Kropp who were in attendance.

PUBLIC COMMENT
None
CONSENT AGENDA

Items included in the Consent Agenda were:
- Minutes: December 15, 2011 regular meeting
- Ratification and Approval of Disbursements and Payrolls for January 2012
- Treasurer’s Report, Budget Report, and President’s Reports

Motion by Jim Beasley to approve the Consent Agenda as presented. Roll call: Bennett, Boswell, Hawley, Mays, Miller, Stover, Beasley. With all members voting aye and no member voting nay, the motion was approved.

REPORTS OF ADMINISTRATIVE OFFICERS

All administrative reports were included in the board book prior to the meeting. Chairman Hawley thanked everyone for their reports.

OLD BUSINESS
None

NEW BUSINESS

CLOSED SESSION
None

APPROVAL OF RETIREMENT—PROFESSOR OF OFFICE SYSTEMS TECHNOLOGY

Motion by Jack Mays to approve the retirement of Barb Norstrom as Professor of Office Systems Technology effective May 11, 2012. Roll call: Boswell, Hawley, Mays, Miller, Stover, Beasley, Bennett. With all members voting aye and no member voting nay, the motion was approved.

RESOLUTION #12-01—APPROVAL TO REJECT PROPOSAL SUBMITTED FOR PURCHASE OF VIRTUALIZED CLUSTERED SERVER SYSTEM

Motion by Dee Boswell to adopt Resolution 12-01, thereby rejecting the sole proposal for RFP 12-007 for a Virtualized Clustered Server System submitted by Pinnacle Computers of Evansville, Indiana. Roll call: Hawley, Mays, Miller, Stover, Beasley, Bennett, Boswell. With all members voting aye and no member voting nay, the motion was approved.

FINAL READING—APPROVAL OF ENGINEERING STUDENT CLUB CONSTITUTION.

Motion by Kelly Bennett to approve the Engineering Student Club Constitution as presented. Roll call: Mays, Miller, Stover, Beasley, Bennett Boswell, Hawley. With all members voting aye and no member voting nay, the motion was approved.
FINAL READING—APPROVAL OF ALPHA DELTA NU NURSE HONOR SOCIETY CONSTITUTION
Motion by Linda Stover to approve the Alpha Delta Nu Nurse Honor Society Constitution as presented. Roll call: Miller, Stover, Beasley, Bennett, Boswell, Hawley, Mays. With all members voting aye and no member voting nay, the motion was approved.

FIRST READING—SEX OFFENDER REGISTRATION POLICY #5.57
The first reading of the Sex Offender Registration Policy was presented. The final reading and approval will be at the February meeting.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Beasley reported that the most pressing problem is the State’s financial condition and it is looking like the solution may come by changing the State retirement systems.

Foundation Report
The quarterly foundation meeting is January 23, 2012. Payment for the Mary Albert Oneal property netted about $305,000. If the funds are not needed for the Vandalia Phase II project, they will be used for scholarships.

Sixteen individuals have been nominated to serve as new Foundation Trustees. They are being contacted to inquire their availability to serve.

The Annual Foundation Golf Tournament will be June 22 in Centralia. The scholarship books have been distributed. Mr. Hawley distributed a chart showing recent scholarship trends. Preliminary plans for the TCEP banquet are being made.

Sports & Wellness Steering Committee Update
No report.

Alumni & Friends Association Report
The Alumni & Friends Association met Tuesday, January 17, 2012 at 5:00 p.m. The STAT (Students Today/Alumni Tomorrow) met at 4:00 p.m. and then joined the Alumni & Friends Board meeting for dinner and the meeting. Membership is at 364 members.

The STAT Organization is participating in the Alumni & Friends Association’s Membership Contest. The grand prize is a choice of a laptop computer or an iPad. The contest will end on April 15th. The STAT members are also planning to sell carnations in observance of Valentine’s Day. They plan to donate half of the proceeds to be applied to the Alumni & Friends Fitness Trail.
Presently nine out of the ten Fitness Station sponsorships have been sold for the Fitness Trail. Proposals have been sent to prospects that may be interested in purchasing the final fitness station.

The Todd Allen Show was held Friday, November 18th. This event made $2,394.

The 2nd Annual Mardi Gras Dance will be held on Saturday, February, 11, 2012 at Bretz Wildlife in Carlyle from 8:00 p.m. to midnight with music provided by the Jorrells. Tickets are available from Dr. Boswell, Suzanne Christ or Debbie Jones. A Quarter Auction is being planned for Friday, March 30, 2012 at 7:00 p.m.

The next STAT meeting is scheduled for Monday, January 30, 2012 at noon in the Lifelong Learning Center. The Alumni & Friends Association Board will meet Tuesday, February 28th at 5:00 p.m. with a light meal provided.

**KCSA and Athletic Review Committee Report**

KCSA is assisting the Athletic Department with the fundraising for the completion of the flooring for the Sports Facility. A very successful pitching and hitting baseball camp was held January 14 with over $1,700 raised. Other fundraisers scheduled are basketball fundraiser, high school girls soccer shoot-out and girls and boys high school all-star game scheduled in April. KCSA has raised over $17,000 toward this project.

**Friends of Fine Arts Report**

Membership is at 342. The next meeting will be January 24 at 12:15. The KCFFA Rotary Scholarship banquet will be April 14. February 24 will be “Seussical” the Musical and February 28 will be the Band concert.

**Student Trustee Report**

Student Trustee, Chelsea Miller reported that the welcome back breakfast sponsored by student life was held on January 10. Intramural sports are beginning. Spring intramural sports will be volleyball, soccer, and basketball. These intramural sports will be utilizing the new sports building.

**PRESIDENT’S COMMUNICATIONS**

Dr. Underwood reported that this is the fourth year that we have completed an online student survey. Survey results show a high percentage agreeing that our online program is well received and the quality of work of the online instructors is superb.

Dr. Underwood shared the report from the AQIP site visit team from November and a copy of our response report. The report from the AQIP team was extremely positive. He thanked the team who led the AQIP effort to include Dean Kellie Henegar, Dean Denise Derrick, Vice President Nancy Kinsey, Jeff Ebel and Scott Crothers for their work on the report.
Dr. Underwood also distributed a report from the Education Center Advisory Committee Meetings. We are working to follow up on all the suggestions received at the meetings. Dr. Underwood thanked Dean Kellie Henegar for coordination of the meetings and the creation of the report.

Dr. Underwood reported on the Lt. Governor’s recent address to the City Club of Chicago regarding community college completion rates. The address was in response to the Lt. Governor’s tour of all 49 Illinois community colleges.

The Vandalia building project and design team has begun meeting to determine the design of Phase II. Thursday, January 25, Dr. Underwood and other KC representatives and representatives from BLDD Architects will be meeting with representatives from the Capital Development Board in regard to BLDD Architects being assigned to the project.

Dr. Underwood announced that the Kaskaskia College has been named as an institution who supports veterans.

Staff are working on cutting down the cost of the proposed maintenance building. They are looking at an alternate site on the eastern side of the east parking lot.

INFORMATIONAL
January certificates of acknowledgement are listed in the board materials.

FUTURE AGENDA ITEMS
A. Purchase of Datatel Servers  
B. Physical Plant Maintenance Building Bids  
C. Cafeteria POS System  
D. Presentation & Proposal on Completion Data and Goals and Retention Data and Goals

ADJOURNMENT
Motion by Jack Mays to adjourn. Vote was taken by voice vote with all members voting aye, no member voted nay. The meeting adjourned at 8:15 p.m.

Chairman, Board of Trustees ___________________________  Secretary, Board of Trustees ___________________________