ROLL CALL/ATTENDANCE

Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, December 17, 2009 at 7:30 p.m. in the Clinton Wedekemper Board Room of the Life Long Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bryan Cain, Mr. Bob Gaffner, Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education and Literacy; Mr. Rob Blinn, Director of Title III, Mrs. Rhonda Boehne, Human Resources Director; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Mrs. Nancy Kinsey, Dean of Institutional Effectiveness; Mrs. Deb Massena, Controller; Mrs. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mrs. Laura Wedekemper, Director of Capital Planning and Projects; and Mrs. Cathy Quick, Executive Assistant to the President/Board of Trustees.

New employees in attendance were Mrs. Susan Batchelor, Dean of Nursing and Mr. Rob Blinn, Director of Title III.

Others attending were Lori Schmidt, Associate Professor of Dental Assisting; Spring Thomas, Even Start Coordinator; and Cydney Richardson, Community Education Coordinator.

Attending from the media was Mr. Jonathan Mattson from WJBD Radio and Mr. Joe Witthaus from the Centralia Sentinel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Associate Professor Lori Schmidt.

RECOGNITION OF VISITORS

Dr. Underwood recognized new employees Susan Batchelor and Rob Blinn.

PUBLIC COMMENT
CONSENT AGENDA

Items included in the Consent Agenda were:
   A. Minutes: November 19 Tax Hearing
      Minutes: November 19 Regular Meeting
      November 30, 2009 Special Meeting
   B. Ratification and Approval of Disbursements and Payrolls for December 2009
   C. Treasurer’s Report and Budget Report

Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Cain, Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS

All administrative reports were included in the Board Book prior to the meeting. Mr. Hawley thanked the Administration for their hard work on the detailed reports.

OLD BUSINESS

None.

NEW BUSINESS

Closed Session - None.

Resolution 09#82—Support of Legislation Requiring Dental Assistant Certification and Registration

Motion by Mr. Gaffner to approve Resolution #09-82 thereby supporting legislation requiring Dental Assistant Certification and Registration in the State of Illinois. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

Resolution #09-83—Approval to Award Bid for Purchase of Fitness Center Furniture

Motion by Mr. Cain to approve Resolution #09-83 thereby awarding the bid for the purchase of fitness center furniture to Royal Office Products of Highland, IL in the amount of $5,694.40. Funding for this purchase will come from revenue generated by the fitness center.

Roll call: Gaffner, Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney. All voting aye—motion carried.
Approval of Employment—Assistant Professor of English
Motion by Mr. Gaffner to approve the employment of Mr. Clint Stevens for the position of Assistant Professor of English, at the recommended salary, effective January 4, 2010.

Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney, Gaffner. All voting aye—motion carried.

Resolution #09-84—Approval for the Location of the Athletic Training Facility
Motion by Mr. Gaffner to approve Resolution #09-84 thereby approving the location of the Athletic Training Facility to be southeast of the Gymnasium and Fitness Center, and to the west of the Trick Driver Training Area.

Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Gaffner, Hawley. All voting aye—motion carried.

Approval—Final reading of Identity Theft Policy
Motion by Mr. Courtney to approve the Identity Theft Policy as submitted. Roll call: Stover, Streuter, Beasley, Cain, Courtney, Gaffner, Hawley, Mays—all voting aye, motion carried.

Approval—Final Reading of Faculty Credentialing Policy
Motion by Mr. Gaffner to approve the Faculty Credentialing Policy as submitted. Roll call: Streuter, Beasley, Cain, Courtney, Gaffner, Hawley, Mays, Stover—all voting aye, motion carried.

First Reading—Fitness Center Policy and Procedures
The Board heard the first reading of the Fitness Center Policy and Procedures. Approval will be at the January Board Meeting.

Resolution #09-85 Tax Abatement for General Revenue Obligation Bonds (Alternative Revenue Source)
Motion by Mr. Gaffner to approve Resolution #09-85 thereby abating the tax levied for the year 2009 to pay debt service on General Obligation Bonds (Alternative Revenue Source), Series 2009, of Community College District No. 501, Counties of Clinton, Bond, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair and Washington and State of Illinois.

Roll call: Beasley, Cain, Courtney, Gaffner, Hawley, Mays, Stover, Streuter. All voting aye—motion carried.

Resolution #09-86 Reappointment of Second Year Probationary Faculty to Third Year Status, Third Year Faculty to Tenure Status and Continued Tenure
Motion by Ms. Stover to approve Resolution #09-86 thereby appointing faculty as listed below:

The following second-year probationary faculty members are recommended for third year probationary, effective with the 2010-11 academic year, which begins August 17, 2010.

<table>
<thead>
<tr>
<th>Career and Technical Education</th>
<th>Arts &amp; Sciences</th>
<th>Nursing</th>
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</thead>
<tbody>
<tr>
<td>Kelli Malone</td>
<td>None this year</td>
<td>Cindy Auld</td>
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<tr>
<td>Cris Myers</td>
<td></td>
<td>Cris Myers</td>
</tr>
<tr>
<td>Lisa Motch</td>
<td></td>
<td>Lisa Motch</td>
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</tbody>
</table>

The following third-year probationary faculty members are recommended for tenure, effective with the 2010-11 academic year, which begins August 17, 2010.

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<tr>
<th>Career and Technical Education</th>
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<th>Nursing</th>
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</thead>
<tbody>
<tr>
<td>Charles DeBernardi</td>
<td>Sam Bundy</td>
<td>None this year</td>
</tr>
<tr>
<td>Amber Edwards</td>
<td></td>
<td></td>
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<tr>
<td>Sharon Elwood</td>
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</table>

The following tenured faculty be granted continued employment effective with the 2010-11 academic year, which begins August 17, 2010.

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<th>Career and Technical Education</th>
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<th>Nursing</th>
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</thead>
<tbody>
<tr>
<td>Steve Mandrell</td>
<td>Brandi Wilkins</td>
<td>Kathie Knuf</td>
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<tr>
<td>Kerri Richards</td>
<td>Bonnie Huels</td>
<td>Mary Kuhl</td>
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<tr>
<td>Aaron Heinzmann</td>
<td>Sue Hardebeck</td>
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<tr>
<td>Charlie Kuhn</td>
<td>Eric Hofelich</td>
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<tr>
<td>Rich Dalman</td>
<td>Pradeep Vig</td>
<td></td>
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<tr>
<td>Danny Mays</td>
<td>Julie Ellis</td>
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<tr>
<td>Kevin Ray</td>
<td>Jay Garrett</td>
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<tr>
<td>Ron Tremmel</td>
<td>Diana Hansen</td>
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<tr>
<td>Lori Schmidt</td>
<td>David Quinn</td>
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<tr>
<td>Tim March</td>
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<td></td>
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<tr>
<td>Tina Suarez</td>
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</table>

Roll call: Cain, Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley. All voting aye, motion carried.

**Action—Approval of Executive Session Minutes (5ILCS 120/2.06)(d)**

Motion by Mr. Cain to keep executive minutes closed. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Streuter, Beasley, Cain. All voting aye-motion carried.

**Action on Recording of Executive Session Minutes from July 19, 2007**
Motion by Mr. Mays to destroy the recording of Executive Session Minutes from July 19, 2007.

Roll call: Gaffner-yes, Hawley-yes, Mays-yes, Stover-yes, Streuter-yes, Beasley-yes, Cain-abstain, Courtney-yes. With seven yes votes and one abstain, motion carried.

Approval to Change Date of January Board Meeting
Motion by Mr. Courtney to change the January 2010 meeting from January 21 to January 28.

Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney, Gaffner, All voting aye-motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported that the next ACCT convention will be held in Canada. The by-laws committee has finished updating the operations manual. June 3 to 5 will be the Annual Convention in Springfield. The Legislative Summit will be held February 8 – 10 in Washington DC.

KC Foundation Report
Mr. Hawley reported that the next Foundation meeting will be January 25 at 6 p.m. in the Life Long Center.

Planning is underway for the TCEP Dinner in Spring 2010. The 2010 Scholarship Booklet is being developed and contains 170 scholarships.

The Bike Around The Lake appreciation luncheon will be held December 18.

Sports and Wellness Update

Alumni and Friends Report
Plans are underway for a scholarship fundraiser event on April 5 which will feature John Foppe, a motivational speaker from Clinton County. The goal is to raise $5,000 at this event for scholarships. The next meeting will be January 11. Bylaw changes will be considered at this meeting. Fifty new memberships have resulted from the Triple Crown membership. Plans are to raise $5,000 from a donated automobile which will be raffled off.

Kaskaskia College Sports Association
The KCSA again this year donated $10,000 to the athletic budget to assist with scholarships.

REPORTS
**Friends of Fine Arts**
As of December the Friends of Fine Arts has 185 members. The Friends of Fine Arts Rotary Scholarship Banquet will be April 10. Fall Drama attendance was 736. The Duttons will perform as part of the Season of Entertainment on Saturday, December 19.

**Student Trustee Report**
Fall semester ended with a Christmas tree decorating contest and a penny wars contest. Planning is underway to have intramural sports in the spring semester. The Spring Welcome Back Breakfast will be January 13.

**PRESIDENT COMMUNICATIONS**

**Future Agenda Items**
Future Agenda items include:
- Science Lab Renovations
- Equipment for Commercial Custodial Program
- Zone Pump Replacements
- Grant Policy
- Athletic Training Facility
- Fitness Trail
- Engage Architect for Vandalia Phase II Building

**Adjournment**
Motion by Mr. Mays to adjourn. All voting aye – Motion approved. The meeting adjourned at 8:07 p.m.