ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, November 19, 2009 at 7:24 p.m. in the Clinton Wedekemper Board Room of the Life Long Learning Center. The meeting following a Truth in Taxation Hearing which convened at 6:45. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bryan Cain, Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education and Literacy; Mrs. Rhonda Boehne, Human Resources Director; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Mrs. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Mrs. Cathy Karrick, Director of Public Information; Mrs. Nancy Kinsey, Dean of Institutional Effectiveness; Mrs. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mrs. Laura Wedekemper, Director of Capital Planning and Projects; Mrs. Mary Lou Whitten, Dean of Nursing; and Mrs. Cathy Quick, Executive Assistant to the President/Board of Trustees.

New employees in attendance were Catherine Overstreet, Title III Curriculum/Learning Specialist; Debbie Bryant, Administrative Assistant to the Vice President of Instructional Services; Matt Szatkowski, Maintenance Service Technician; Chase Smith, Student Success Specialist and Assistant Men’s Basketball Coach; Addae Houston, Student Success Specialist & Asst. Women’s Basketball Coach; and Dietra Marcum, Technology Assistant for the Help Desk.

Others attending were Assistant Professor of Speech and co-sponsor of the Speech Team, Mrs. Brandi Wilkins; Assistant Professor of Speech/Theater and co-sponsor of the Speech Team, Mr. David Quinn; members of the Kaskaskia College Speech Team, Mollie McGraw, Matthew Horst, Sierra Miller, Amber Edler, Nathan Slininger, and Kim Hardy.

Attending from the media was Mr. Jonathan Mattson from WJBD Radio and Mr. Joe Withouse from the Centralia Sentinel.
PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Jacob Streuter.

RECOGNITION OF VISITORS
Dr. Underwood recognized the Kaskaskia College Speech Team for their recent success at the Illinois Central College in Peoria and wished them success at next competition at College of Lake County in Grayslake, IL.

Dr. Underwood also introduced new employees Catherine Overstreet, Title III Curriculum/Learning Specialist; Debbie Bryant, Administrative Assistant to the Vice President of Instructional Services; Matt Szatkowski, Maintenance Service Technician; Chase Smith, Student Success Specialist and Assistant Men's Basketball Coach; Addae Houston, Student Success Specialist & Asst. Women's Basketball Coach; and Dietra Marcum, Technology Assistant for the Help Desk.

RECOGNITION OF EMPLOYEE
Resolution #09-74 — Dean of Nursing
Motion by Mr. Beasley to adopt Resolution #09-74, thereby congratulating Mrs. Mary Lou Whitten upon her retirement December 31, 2009, with the best wishes of the Board, faculty, staff and students. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

PUBLIC COMMENT
None.

CONSENT AGENDA
Items included in the Consent Agenda were:
A. Minutes: October 15, 2009 — Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for November 2009
C. Treasurer’s Report and Budget Report

Mr. Cain made a motion to approve the Consent Agenda. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting. Mr. Hawley thanked the Administration for their hard work on the detailed reports.

OLD BUSINESS
Resolution—Approval of Site Selection for Veterans Tribute
Motion by Mr. Mays to table this agenda item until more information is received. Roll call: Hawley- yes, Mays- yes, Stover-yes, Streuter-yes, Beasley-no, Cain-yes, Courtney, yes. With the vote of 6 yes and 1 no, motion was approved.
NEW BUSINESS
Closed Session - None.

Resolution #09-75  Certification of Tax Levy Amount For the College Budget Year 2010-11 Motion by Mr. Beasley to adopt resolution #09-75, thereby approving the annual tax levy as presented for Fiscal Year 2011. Roll Call—Mays-yes, Stover-no, Streuter-yes, Beasley-yes, Cain-yes, Courtney-yes, Hawley-yes. With six yes votes and one no vote, the motion was approved.

Resolution #09-76  Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act Motion by Mr. Mays to adopt resolution #09-76, thereby approving the additional tax levy of .13 in accordance with the provisions of Section 3-14.3 of the Public Community College Act. Roll call: Stover-no, Streuter-yes, Beasley-yes, Cain-yes, Courtney-yes, Hawley-yes, Mays-yes. With six yes and one no vote, the motion was approved.

Approval of 2010-11 Lab Fees. Motion by Mr. Cain to approve the 2010-11 lab fees as submitted. Roll call: Steuter, Beasley, Cain, Courtney, Hawley, Mays, Stover. All voting aye—motion was approved.

Approval—Introductory Welder Level I Certificate Motion by Ms. Stover to approve the Introductory Welder Level I Certificate as submitted. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter. With all voting aye, motion was approved.

Approval—Intermediate Welder Level II Certificate Motion by Mr. Courtney to approve the Intermediate Welder Level I Certificate as submitted. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley. With all voting aye, motion was approved.

Approval—Auto Parts Specialist Certificate Motion by Mr. Mays to approve the Auto Parts Specialist Certificate as submitted. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney. With all voting aye, the motion was approved.

Resolution #09-77  Protection, Health & Safety Projects for FY2011 Motion by Mr. Courtney to approve Resolution #09-77, thereby authorizing the renovation of Science Lab Renovations West (Phase IV) as submitted. Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Hawley. With all voting aye, motion was approved.

Resolution #09-80  Approval of Property Casualty Insurance Renewal Motion by Mr. Beasley to adopt resolution #09-80, thereby approving the Property and Inland Marine, Liability, and Worker’s Compensation coverage with Indiana Insurance Company and Medical Professional coverage with Essex and James River Company for the period of December 1, 2009 to November 30, 2010 as submitted. Roll call—Stover,
Resolution #09-79 Approval of Agreement with Kaskaskia College Foundation
Motion by Mr. Cain to approve resolution #09-79 thereby approving the Use Agreement with the Kaskaskia College Foundation for use of the Mary Albert O’Neill property owned by the Kaskaskia College Foundation. Roll call: Streuter, Beasley, Cain, Courtney, Hawley, Mays, Stover. With all voting aye, motion was approved.

Resolution #09-78—Approval of Disposal of Surplus Equipment
Motion by Ms. Stover to approve resolution #09-78, thereby approving the disposal of surplus equipment as listed. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter. With all voting aye, the motion was approved.

Approval of Position—Retention Facilitator
Motion by Mr. Courtney to approve the creation of a Retention Facilitator position for the Student Services Division. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley. With all voting aye, motion was approved.

First Reading—Faculty Credentialing Policy
The Board heard the first reading of the Faculty Credentialing Policy. The policy will be approved at the December 17 Board of Trustees meeting.

First Reading—Identity Theft Policy
The Board heard the first reading of the Identity Theft Policy. The policy will be approved at the December 17 Board of Trustees meeting.

Approval—Final Reading Amendment to Athletic Hall of Fame Policy
Motion by Mr. Beasley to approve the Athletic Hall of Fame Policy amendment as submitted. Roll call: Courtney, Hawley, Mays Stover, Streuter, Beasley, Cain. With all voting aye, motion was approved.

Consideration For Special Board Meeting—For Employment Approvals.
The Board set a special meeting for November 30, 2009, for employment approvals and other items. The meeting will begin at 6 p.m. in the Clinton Wedekemper Board Room.

BOARD PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report.
Mr. Beasley thanked Mr. Allan Gaffner, Mayor of Greenville, for his support and for sending a resolution to the General Assembly to support funding for education and needed cash flow requirements from the state.

Mr. Beasley asked Dr. Underwood to complete the paperwork to nominate Chairman Bill Hawley for the 2010 ICCTA Ray Hartstein Trustee Achievement Award.
The National Legislative Summit in Washington DC will be held February 7-10. Chairman Hawley suggested sending only two trustees to save costs for the College. Included in this Summit is the ICCTA Meeting and a massive walk on the Legislature. Student Trustee Jacob Streuter expressed interest in attending. Trustees should email Chairman Hawley if they are interested in attending.

**KC Foundation Report**
Mr. Hawley reported that the last quarterly meeting was October 26. At that meeting the Foundation adopted the Kaskaskia College Core Values.

The next meeting will be January 25 at 6 p.m. in the Life Long Learning Center.

The sponsorship of Megan Daum as part of the Teachers, Coaches, and Entrepreneurs Program was well attended.

**Sports and Wellness Update**
The Grade School Basketball Tournament raised $1,500.

**Alumni and Friends Report**
Over 300 people attended the Todd Allen performance. The event was fully sponsored and thus generated $6,000. Additional triple crown memberships are being received. The next meeting is being planned for December 8.

**Kaskaskia College Sports Association**
KCSA has acquired two new corporate sponsors. They are Home Fashions of Carlyle and Allen Real Estate of Centralia.

**REPORTS**

**Friends of Fine Arts**
Dean Kellie Henegar reported that new memberships are being received. Currently on display in the Dee and Sue Boswell Art Gallery is the Vietnam Veteran Art Exhibit. The performance of My Three Angels will be November 21 and 22. The combined Winter Concert is December 8. The Madrigal Dinner is being planned for December 4 and 5. The Duttons will perform as part of the Season of Entertainment on December 19. Over 500 tickets have already been sold.

**Student Trustee Report**
Mr. Streuter reported that October 26 and 27 the Cosmetology Student Club sponsored a successful blood drive. Student Activities participated in the Halloween Parade in Centralia on October 31. Intermural sports are being planned for Spring semester.

November 1 – 11 Student Activities held balloon sales in support of the Veteran’s Tribute. The balloons were released at the conclusion of the Enduring Freedom program on November 12.
Future events include the Penny Wars and Karoke. November 23 will be pack the house night at the basketball game. A tree decoration contest will be held in December.

Dr. Underwood thanked Jacob and the Core Values 101 Group which recently presented at the Leadership Class.

**PRESIDENT COMMUNICATIONS**

**AQIP Systems Appraisal Summary**

Deans Nancy Kinsey and Kellie Henegar gave a report on the AQIP System Appraisal that was recently received from the Higher Learning Commission. Nancy reported that the report has some constructive suggestions for improvement. Many of those suggestions have already been incorporated into projects as part of that initiative. In February the Strategy Forum Team will go to Lisle to discuss issues to focus on. Chairman Hawley thanked Deans Kinsey and Henegar for the team’s hard work and effort on this project.

Dr. Underwood distributed a handout on the results of the Survey for Continuous Improvement. This survey was completed by those who served on selection committees within the last year.

**Future Agenda Items**

Future Agenda items include:

- Science Lab Renovations
- Equipment for Commercial Custodial Program
- Zone Pump Replacements
- Grant Policy
- Athletic Training Facility
- Fitness Trail
- Fitness Center Equipment and Financing
- Engage Architect for Vandalia Phase II Building

**Adjournment**

Motion by Mr. Mays to adjourn. All voting aye – Motion approved. The meeting adjourned at 9:40 p.m.