ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, October 15, 2009 at 7:00 p.m. at the Salem Education Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bryan Cain, Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Mrs. Cathy Karrick, Director of Public Information; Mrs. Nancy Kinsey, Dean of Institutional Effectiveness; Mrs. Deb Massena, Controller; Mrs. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Mrs. Laura Wedekemper, Director of Capital Planning and Projects and Mrs. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Others present were Mayor Leonard Ferguson, of the City of Salem; Mr. Art Carnahan, Director of the Salem Chamber of Commerce; Mr. Don Marshall, KC Security Officer, and Mrs. Sandy Marshall; Mr. John Maynerich, BLDD Architects; Mr. Randy Ragan, Partner, McGladrey & Pullen Certified Public Accountants; and Ms. Elizabeth Cassady, Manager of Audit Services; also from McGladrey & Pullen Certified Public Accountants; and new employee Ms. Cara Reynolds, Salem Education Center Coordinator.

Others attending were Assistant Professor of Agriculture and Collegiate FFA Sponsor, Mr. Aaron Heinzezman and members of the Kaskaskia College Dairy Judging Team, Mr. Nick Harre, Mr. Matt Jansen, Mr. Ryan Zurliene, Mr. Mark Hornbostel, Mr. Seth Sickmeyer, and Ms. Kristi Droste. The Dairy Judging Team recently placed third at the All American Dairy Show in Harrisburg, PA.

Attending from the media was Mr. Jonathan Mattson from WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Travis Henson.

RESOLUTION #09-69  Don Marshall
Motion by Mr. Mays to adopt Resolution #09-69, thereby extending sincere thanks from the board, administration, faculty, staff and students in appreciation for Mr. Marshall’s dedication and service to others for assistance in apprehending an armed
intruder. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

**ANNUAL AUDIT REPORT**
Mr. Randy Ragan, Partner, and Ms. Elizabeth Cassady Manager of Audit Services, McGladrey & Pullen Certified Public Accountants presented the Final Audit Report for 2009.

**PUBLIC COMMENT**
None.

**CONSENT AGENDA**
*Items included in the Consent Agenda were:*
  A. Minutes:
     September 17, 2009 — Regular Meeting
     September 29, 2009 Special Meeting
  B. Ratification and Approval of Disbursements and Payrolls for October 2009
  C. Treasurer’s Report and Budget Report

Mr. Cain made a motion to approve the Consent Agenda. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

**REPORT OF ADMINISTRATIVE OFFICERS**
All administrative reports were included in the Board Book prior to the meeting. Mr. Hawley thanked the Administration their hard work and for the detailed reports.

**OLD BUSINESS**
None.

**NEW BUSINESS**
Closed Session - None.

**Resolution #09-70  Approval to Award Bid for Printing of College Catalogs**
Motion by Ms. Stover to adopt resolution #09-70 thereby awarding the bid for printing 3,750 college catalogs to Creasey Printing Services of Springfield, IL in the amount of $4,937.00. Roll Call—Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney—all voted aye, motion carried.

**First Reading—Amendment to Athletic Hall of Fame Policy**
The Board reviewed the first reading of the Athletic Hall of Fame Policy and Procedure revision. The final reading and request for approval will be on the November 19 Board Agenda.
Approval of the 2011-12 Academic Calendar
Mr. Cain made a motion to approve the 2011-12 Academic Calendar as presented. Roll call: Mays-yes; Stover-yes; Streuter-yes; Beasley-abstain; Cain-yes; Courtney-yes; Hawley-yes—with 6 voting “yes”, and 1 voting “abstain”, motion carried.

Resolution #09-71 Approval of HPC Controller Repair/Replacement
Motion by Mr. Beasley to adopt resolution #09-71 thereby authorizing the installation and programming of a web-based controller in the Health and Professional Career Building from TayCon Building Technologies of St. Charles, MO at a cost of $10,238.85. Roll Call: Stover, Streuter, Beasley, Cain, Courtney, Hawley, Mays—all voted aye, motion carried.

Resolution #09-72 Public Hearing-Increase in 2009 Aggregate Tax Levy
Motion by Mr. Beasley to adopt Resolution #09-72, thereby authorizing a public hearing regarding an increase in the 2009 aggregate tax levy and to levy an additional equity tax of .13, as approved by the Illinois Community College Board.

Mr. Beasley’s motion requested the removal of the words more than in the Section 2 paragraph of the resolution. Section 2 of the resolution will be revised as follows:

“That the aggregate amount of money is estimated to be necessary to be raised by taxation for the calendar year commencing January 1, 2009 and terminating December 31, 2009, exclusive of election costs, and exclusive of the taxes necessary to meet the bond principal and interest requirements is $5,685,919 based upon the annual budget of Community College District No. 501, which is more than 108.87% of the amount estimated to be extended on 2008 final aggregate levy.”

Roll call: Streuter-yes, Beasley-yes, Cain-yes, Courtney-no, Hawley-yes, Mays-yes, Stover-no—with 5 voting “yes”, and 2 voting “no”, motion carried.

Resolution #09-73 Approval of Contractor to Provide Renovations to the Main Building Entrance and the East Entrance of the Gymnasium Building
Motion by Mr. Beasley to adopt resolution #09-73 thereby awarding the bid to provide Renovations to the Main Building Entrance and the East Entrance of the Gymnasium Building to Bruce Unterbrink Construction, Greenville, in the amount of $556,286.

Roll call: Beasley-yes; Cain-yes; Courtney-no; Hawley-yes; Mays-yes; Stover-No; Streuter-yes—with 5 voting “yes” and 2 voting “no”, motion carried.

Approval of Employment—Title III Technology Support Specialist
This item was withdrawn from the agenda.

Approval of Employment—Title III Curriculum/Learning Specialist
Mr. Cain made a motion to approve the employment of Katherine Overstreet as Title III Curriculum/Learning Specialist at the recommended salary, effective November 2, 2009.

Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voted aye, motion carried.

**BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS**

**Illinois Community College Trustees Association Report**
Mr. Beasley reported that the Governor has voted to restore MAP Grants.

**Reports**

**KC Foundation**
Mr. Hawley reported the following items:
- The next Foundation meeting will be October 26 at 6 p.m.
- The Teachers and Coaches Entrepreneurship Distinguished Lecturer series will present Meghan Daum on October 29 at 7 p.m. in the Lifelong Learning Center. Ms. Daum has agreed to meet with Kaskaskia College Journalism students in the afternoon before dinner.

**Alumni and Friends**
- Next Saturday, October 17, is the Kaskaskia College Family Reunion and Alumni Open House. Thank you to everyone who has helped with planning for this event.
- November 6, Alumni and Friends will sponsor the Todd Allen Show. Tickets are available for purchase.

**KCSA Report**
- KCSA will sponsor a grade school basketball shootout Saturday, October 17.
- The Fall Welcome Back Dinner for all athletes will be October 19.
- The KCSA sponsored book fair is October 27.
- A Meet the Team and Gatorade Night will be October 26.

**Friends of Fine Arts**
- Currently there are 70 individual members, 88 family, 12 corporate, 1 honorary and 6 triple crown members.
- The fall concert was attended by 450 people.
- Currently an exhibit by Casey Rae is in the Dee and Sue Boswell Art Gallery.
- The Kaskaskia Theater will present My Three Angels on November 21 and 22.
Student Trustee Report

- The fall picnic was held on October 24. Approximately 800-1,000 students were served. Kaskaskia College student, Jamie Nattier, provided the music. See You At The Pole sponsored by BASIC was also held at noon on October 24.
- The Student Forum with Dr. Underwood was held on October 14.
- Fall Fest sponsored by Phi Theta Kappa will be held on October 23.
- Student Activities will sponsor a Fall Fest on October 27.
- Cosmetology will again sponsor a blood drive on October 27.

President’s Communication

Dr. Underwood reported that on the tenth day enrollment report submitted to the Illinois Community College Board, head count has increased 5.3% over last fall. Midterm statistics show the headcount increase at 8.9%. Credit hour enrollment is up 19.3%

Vice President Sedgwick Harris gave an update on the College’s H1N1 plan. A team has been formed to establish an action plan. The team includes Vice Presidents Dr. Alan Phillips, Sedgwick Harris, and Tim Hood; Deans, Mary Lou Whitten, Nancy Kinsey, Ava Rawlings, Kelli Henegar, and Tonya Odum; Ms. Deana Belcher and Mr. Phil Ellrich. Goals of the committee are to provide awareness and accurate information to all College constituents, to take appropriate preventative measures to inhibit or reduce the impact of the flu strain, and to enact appropriate response measures in the event that an outbreak occurs.

Dr. Underwood announced that the College received feedback on the AQIP accreditation portfolio which was submitted to the Higher Learning Commission. The Higher Learning Commission has granted continued accreditation.

Trustee Comments

Mr. Beasley has been asked to speak at the Patoka Veterans Day event. He passed out signup sheets for the Veterans Tribute.

Chairman Hawley thanked those who assisted with preparation and presenting at the ACCT conference in San Francisco recently.

Chairman Hawley appointed a committee to design an effective Presidential evaluation and time table to include a calendar and procedures. Ms. Linda Stover will chair the committee. Mr. Mays and Mr. Beasley will also be on the committee.

Chairman Hawley appointed another committee to develop a code of ethics, protocol, and handbook for Trustees. Mr. Brian Courtney will be chair of this
committee. Mr. Cain, Mr. Gaffner, and Mr. Streuter will serve on this committee. Chairman Hawley will be an ad hoc member of both committees.

Motion by Mr. Beasley to adjourn, all voting aye, motion carried. The meeting adjourned at 9:27 p.m.

Chairman                             Secretary