ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, September 17, 2009 at 7:00 p.m. at the Lifelong Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bryan Cain, Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Rhonda Boehne, Human Resources Director; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Ms. Laura Wedekemper, Director of Capital Planning and Projects; Ms. Mary Lou Whitten, Dean of Nursing and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Others present were Ms. Shirley Martin, Retired Executive Assistant to the President and Board of Trustees; Ms. Chris Browne, Program Coordinator of Cosmetology; and Crystal Simmons, Director of Student Life. Also attending were Joe Whithouse from the Centralia Sentinel and Jonathan Mattson from WJBD Radio.

New employees attending included Ms. Jeannette Firebaugh, Enrollment Specialist; Mr. Joshua Woods, Assistant Professor of English; and Mr. Eric Jones, Assistant Professor of Respiratory Therapy.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Jacob Streuter.

RECOGNITION OF RETIREE
Resolution #09-64—Executive Assistant to the President/Board of Trustees
Motion by Mr. Beasley to adopt Resolution #09-64, thereby congratulating Ms. Shirley Martin upon her retirement with the best wishes of the Board, faculty, staff and students. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

RECOGNITION OF STUDENT
Resolution #09-65—Recognition of Nursing Student
Motion by Ms. Stover to present Courtney DeWeese Reams with a Certificate of Humanitarian Services for her assistance to a motorist in need on September 1, 2009. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried. Mary Lou Whitten accepted the certificate in Ms. Reams absence.
NAMING OF THE BOARD ROOM
Motion by Mr. Beasley to name the Life Long Learning Center Board Room the Clinton Wedekemper Board Room. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, and Courtney—all voting aye, motion carried.

PUBLIC COMMENT None

CONSENT AGENDA
Items included in the Consent Agenda were:
A. Minutes: August 20, 2009—Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for September, 2009
C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Hawley—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting.

OLD BUSINESS None

NEW BUSINESS

Closed Session—None

Resolution #09-66—Approval to Award Bid For Automotive Technology Program Uniforms
Motion by Mr. Mays to adopt Resolution #09-66, thereby awarding the bid for a stock rental program for Automotive Technology Program uniforms for Academic Years 2009-10 ($1,652.80), 2010-2011 ($1,723.20), and 2011-12 ($1,796.50). Roll call: Streuter, Beasley, Cain, Courtney, Hawley, Mays, Stover—all voting aye, motion carried.

Resolution #09-67—Approval to Award Bid for Cosmetology Program Nail Kits
Motion by Mr. Cain to adopt Resolution #09-67, thereby awarding the bid for the purchase of nail kits for the Fall 2009, Spring 2010 and Summer 2010 semesters to Nail Technology Supply of Gladstone, MO, in the amount of $149.95 per kit. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter,—all voting aye, motion carried.

Resolution #09-68—Approval to Rescind Bid Awarded for HVAC Equipment
Motion by Mr. Beasley to adopt resolution #09-68 thereby rescinding the bid awarded in August 2009, to Black and Company of Effingham, IL for the purchase of a heavy-duty hand brake for $3,550.00 and a Pittsburgh Machine for $2,540.00, and to allow immediate purchase of the items at the lowest quoted price. Roll call: Cain, Courtney, Hawley, Mays, Streuter, Stover, and Beasley—all voting aye, motion approved.
Site Selection for Veterans Tribute
Motion by Ms. Stover to table the approval of the site selection for the Veterans Tribute until after a work session to tour the site. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

Approval of Board of Trustee Meeting Calendar
Motion by Mr. Mays to approve the Board of Trustees Meeting Calendar as presented through January 20, 2011, as listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>September 17, 2009</td>
<td>KC Board Room</td>
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<tr>
<td>October 15, 2009</td>
<td>KC Salem Education Center</td>
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<tr>
<td>November 19, 2009</td>
<td>KC Board Room</td>
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<tr>
<td>December 17, 2009</td>
<td>KC Board Room</td>
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<tr>
<td>January 21, 2009</td>
<td>KC Greenville Education Center</td>
</tr>
<tr>
<td>February 18, 2010</td>
<td>KC Vandalia Campus</td>
</tr>
<tr>
<td>March 18, 2010</td>
<td>KC Workforce Center</td>
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<tr>
<td>April 15, 2010</td>
<td>KC Board Room</td>
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Conferring of Honorary Associate of Arts Degree
Board Reorganization
Retirees Recognition
May 20, 2010        KC Nashville Education Center
June 17, 2010       KC Crisp Technology Center
July 15, 2010       KC Trenton Education Center
August 19, 2010     KC Board Room

Beginning of Fall Semester
Public Hearing
September 16, 2010  KC Board Room
October 21, 2010    KC Salem Education Center
November 18, 2010   KC Board Room
December 16, 2010   KC Board Room
January 20, 2011    KC Greenville Education Center

Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney—all voting aye, motion carried.

Approval of Resignation—Assistant Professor of English
Motion by Mr. Courtney to accept the resignation of Ms. Melinda Veller as Assistant Professor of English effective December 11, 2009. Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Hawley—all voting aye, motion carried.

Approval of Position Reclassification
Motion by Ms. Stover to reclassify Chanda Spring Thomas as Even Start Coordinator from 30 to 40 hours per week, a Professional/Managerial position, at the recommended salary effective October 1, 2009. The position is grant funded and continuation of the position is subject to continuation of funding. Roll call: Stover, Streuter, Beasley, Cain, Courtney, Hawley, Mays—all voting aye, motion carried.
Resolution 09-69 Approval of Student Activity Fee Budget
Motion by Mr. Cain to adopt Resolution #09-69, thereby approving the Student Activity Fee Budget as presented for the Fiscal Year 2009-10. Roll call: Streuter, Beasley, Cain, Courtney, Hawley, Mays, Stover—all voting aye, motion carried.

Special Board Meeting—For Employment Approvals
Motion by Mr. Beasley to conduct a special Board of Trustees meeting on Tuesday, September 29, 2009 at 7 p.m. in the Clinton Wedekemper Board Room of the Life Long Learning Center for employment approvals. The meeting will follow a work session which begins at 6 p.m. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
The next ICCTA Meeting will be November 13 and 14 in Chicago. The Annual Leadership and Core Values Institute will be November 18 and 19 in Springfield.

Mr. Beasley reported that ICCTA is dropping the Pacesetter and Life Long Learning Awards.

Mr. Beasley was appointed as the voting delegate at the National convention in October.

Reports
KC Foundation Report
The next quarterly meeting of the Kaskaskia College Foundation is October 26. The Foundation Scholarship Dinner is September 28. Social hour starts at 5 p.m. with dinner at 6 p.m.

Megan Daum will be at Kaskaskia College on October 29 as part of the Distinguished Lecturer Series.

Alumni and Friends Report
Plans are underway for the Family Reunion and Open House on October 17.

KCSA
The KCSA Golf Tournament was held on September 12. There were a record number of hole sponsors this year netting $3,000. Mr. Hawley thanked Cathy Karrick for her hard work on this event.

The Fall athletics poster is being distributed. Sponsorship for it totaled $4,000.

There will be Basketball Shootout held on October 17 as part of the Family Reunion Day. Also there will be a Welcome Back Dinner for Athletes on October 19. The Adopt-an-Athlete program in currently being organized.

Friends of the Fine Arts Update
Kellie Henegar reported that the Triple Crown memberships are coming in and membership is now at 173. The Annual Friends of Fine Arts Dinner will be Friday, September 18 beginning at 6 p.m.
Casey Rae will be the next visiting artist featured in the Dee and Sue Boswell Art Gallery.

Mr. Bill Miller will perform at the first Season of Entertainment event on September 26. The Fall Instrumental Music Concert is scheduled for October 6.

**Student Trustee Report**
Mr. Streuter reported that the first Student Activity Board meeting was held on September 15. A celebration of Constitution Day was held on September 17. The Fall Student Picnic is September 23. Plans are for the student activity float to participate in fall parades in Salem, Vandalia and Centralia.
Mr. Streuter attended the Illinois Student Advisory Meeting in Springfield. Currently the Student Advisory Committee is focusing on textbook costs and restoring MAP allocations.

**President’s Communications**

**Title III Model Update**
Ms. Nancy Kinsey and Ms. Kellie Henegar gave a presentation on the Title III structure. Included in the presentation were the 5-year timeline of activities, a Title III organizational chart, and job descriptions for the new Title III positions.

**Fact Cards on Illinois Community Colleges**
Dr. Underwood distributed the Illinois Community College Fact Card and thanked Travis Henson and Nancy Kinsey for creation of these cards. The cards are being distributed throughout the state. Mr. Beasley will distribute the cards at the next Illinois Community College Trustees Meeting.

**Correspondence**
Dr. Underwood announced that official tenth day enrollment shows a credit hour increase of 14.3 percent over Fall 2008.

**FUTURE AGENDA ITEMS**
Future agenda items include:

A. Biology Lab Renovations  
B. Commercial Custodial Equipment  
C. Zone Pump Replacement  
D. Automotive Parts Management  
E. Maintenance Tech Position  
F. Identity Theft Policy  
G. Fitness Center Equipment  
H. Tax Levy and PHS Projects  
I. Audit Report  
J. Title III Positions  
K. Printing of College Catalog

**INFORMATIONAL**

**Trustee Comments**
Mr. Beasley asked to see a report at a future meeting on student employees.
Mr. Hawley thanked the Success Center personnel for helping a student that he had referred for services.

Dr. Underwood announced that Kaskaskia College had once again been selected to present at the Annual American Community College Trustee Meeting this year. Dr. Underwood and Trustees will share the Kaskaskia College Foundation model and its successes.

**ADJOURNMENT**
Motion by Mr. Beasley to adjourn, all voting aye, motion carried.

The meeting adjourned at 9:10 p.m.