ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, September 16, 2010 at 7:00 p.m. in the Clinton Wedekemper Board Room of the Lifelong Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bill Hawley, Mr. Jack Mays, Mrs. Linda Stover and Mr. Daniel Finley. Mr. Bryan Cain and Mr. Bob Gaffner were absent.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education; Ms. Susan Batchelor, Dean of Nursing; Ms. Rhonda Boehne, Human Resources Director; Mr. Phil Ellrich, Director of Physical Plant; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deborah Kleiboeker, Director of Institutional Advancement; Ms. Deb Massena, Controller; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Ms. Gina Schuetz, Director of Information Technology; and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Skills USA students Zac Paine, Mollie McGraw, and Rachel Fisher were in attendance with sponsors Kellie Malone and Ken Ingersoll. Also in attendance was Kevin Ray, Assistant Professor of Welding.

Attending from the media was Mr. John Mattson from WJBD Radio and Ms. Rachel Thomas from the Centralia Sentinel.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Daniel Finley.

RECOGNITION
Dr. Underwood recognized and presented certificates to the SkillsUSA students who placed at the Skills USA Illinois competition and who competed at the National competition: Zac Paine, Mollie McGraw, and Rachel Fisher. Ken Ingersoll presented the Trustees with SkillsUSA pins. Kellie Malone thanked the Trustees for their support of SkillsUSA.

Dr. Underwood presented Kevin Ray, Assistant Professor of Welding with a certificate acknowledging Kevin for being chosen as the American Welding Society District 14 Educator of the Year.
APPROVAL OF AGREEMENT
Motion by Mr. Jim Beasley to approve the Memorandum of Agreement between Kaskaskia College for the Associate in Applied Science Degree in Nursing and McKendree University for the Bachelor of Science Degree in Nursing. This agreement develops a seamless postsecondary education system between Kaskaskia College and McKendree University for students interested in obtaining a Bachelor of Science Degree in Nursing.

Roll call: Jim Beasley, Brian Courtney, Daniel Finley, Bill Hawley, Jack Mays, Linda Stover. All voted aye, the motion was approved.

Guests from McKendree University in attendance for the signing ceremony were Dr. James Dennis, President; Dr. Christine Bahr, Provost, and Dr. Richelle Rennegarbe, Division Chair of Nursing.

PUBLIC COMMENT
None.

CONSENT AGENDA
Items included in the Consent Agenda were:
  Minutes: August 16, 2010 Budget Hearing
  August 16, 2010 Regular Meeting
  Ratification and Approval of Disbursements and Payrolls for September, 2010
  Treasurer’s Report, Budget Report, and President’s Reports
Motion by Mr. Jim Beasley to approve the Consent Agenda. Roll call: Brian Courtney, Daniel Finley, Bill Hawley, Jack Mays, Linda Stover, Jim Beasley. With all voting aye, the motion was approved.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the board book prior to the meeting. Chairman Hawley thanked everyone for their reports.

OLD BUSINESS
None

NEW BUSINESS
Closed Session
None.
FINAL READING—APPROVAL OF STUDENT SERVICES ADMINISTRATION POLICY 5.05 REVISION
Motion by Linda Stover to approve the Student Services Administration Policy 5.05 Revision as presented. Roll call: Daniel Finley, Bill Hawley, Jack Mays, Linda Stover, Jim Beasley, Brian Courtney. With all voting aye, the motion was approved.

FINAL READING—APPROVAL OF STUDENT SERVICES ADMISSIONS POLICY 5.15 REVISION
Motion by Brian Courtney to approve the Student Services Admission Policy 5.15 as presented. Roll call: Bill Hawley, Jack Mays, Linda Stover, Jim Beasley, Brian Courtney, Daniel Finley. With all voting aye, the motion was approved.

FINAL READING—APPROVAL OF STUDENT SERVICES FINANCIAL AID POLICY 5.20 REVISION
Motion by Jack Mays to approve the Financial Aid Policy 5.20 Revision as presented. Roll call: Mays, Stover, Beasley, Courtney, Finley, Hawley. All voted aye, motion was approved.

FINAL READING—APPROVAL OF STUDENTS WITH CHRONIC COMMUNICABLE DISEASES POLICY 5.6 REVISION
Motion by Jack Mays to approve the Students with Chronic Communicable Diseases Policy 5.6 Revision with the following changes:

Change the first word in the second sentence of first paragraph from Such to A to read “A determination shall be made using this…”

Add “on a case by case basis” to the end of the first sentence of the second paragraph to read, “Decisions will be made based upon the facts of the particular case and may be re-evaluated from time to time on a case by case basis.”

Roll call: Stover, Beasley, Courtney, Finley, Hawley, Mays. With all voting aye, the motion was approved.

FIRST READING—FITNESS CENTER POLICY 3.8 REVISION
The first reading of the Fitness Center Policy 3.8 Revision was heard. Any questions or suggested changes should be submitted before the October meeting. The final reading and approval will be at the October 21 meeting.

FIRST READING—STUDENT COMPLAINTS POLICY 5.07
The first reading of the Student Complaints Policy 5.07 was heard. Any questions or suggested changes should be submitted before the October 21 meeting. The final reading and approval will be at the October meeting.
FIRST READING—GRADE APPEALS POLICY 5.08
The first reading of the Grade Appeals Policy 5.08 was heard. Any questions or suggested changes should be submitted before the October meeting. The final reading and approval will be at the October meeting.

APPROVAL OF 2011 BOARD OF TRUSTEES MEETING CALENDAR
Motion by Jack Mays to approve the 2011 Board of Trustees meeting calendar as presented. Roll call: Beasley, Courtney, Finley, Hawley, Mays, Stover. With all voting aye, the motion was approved.

APPROVAL OF DEPARTMENT CHAIRS
Motion to approve the appointment of following faculty to the position of Department Chair for a term of three years was made by Linda Stover.

Business Technologies - Ron Tremmel
Fine and Performing Arts - Cliff Jourdan
Humanities – Brandi Wilkins
Mathematics - Eric Hofelich
Physical and Life Science - Bruce Fink
Social/Behavioral Sciences and Professional Services – Jay Garrett
Technology and Transportation – Danny Mays

Roll call: Courtney, Finley, Hawley, Mays, Stover, Beasley. With all voting aye, motion was approved.

RESOLUTION #10-58--DISPOSAL OF COLLEGE PROPERTY
Motion by Brian Courtney to adopt Resolution #10-58, thereby approving the disposal of college property declared as “no longer needed for College purposes” as listed in accordance with College Policy 6.3. Roll call: Finley, Hawley, Mays, Stover, Beasley, Courtney. With all voting aye, motion was approved.

APPROVAL OF EMPLOYMENT—JOB PREPAREDNESS COORDINATOR
Motion by Jack Mays to approve the employment of Carla Loepker as the Job Preparedness Coordinator at the Correctional Center at the recommended salary, effective October 1, 2010. The appointment is pending Department of Corrections approval. Roll call: Hawley, Mays, Stover, Beasley, Courtney, Finley. All voted aye, motion was approved.

RESOLUTION #10-59—ACCEPTANCE OF DONATED FURNITURE
Linda Stover made the motion to adopt Resolution #10-59, thereby accepting the donation of three leather sofas for use by the students in the Student Center from Lane Furniture of Tupelo, Mississippi, and extending sincere appreciation to Lane Furniture for the donation of the sofas. Roll call: Mays, Stover, Beasley, Courtney, Finley, Hawley. With all voting aye, the motion was approved.
BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
ICCTA reaffirmed their five goals for this year at the last meeting as follows:

- To protect the Nursing 2-year degree.
- To guarantee automatic transfer credit from community colleges to state universities.
- Secure more workforce dollars.
- Protect the Community College MAP funding program and cap the amount that proprietary institutions can receive.
- Eliminate the State Board of Education’s authority to approve degrees for proprietary institutions.

There will be a White House Community College Summit on October 5. ICCTA is asking for community colleges to relate success stories for the summit.

September 21 is the first day to circulate petitions to run for a seat on the Board of Trustees and the election is April 5, 2011.

The next meeting is November 12 regarding legislative issues.

KC Foundation Report
Bill Hawley reported the next quarterly meeting of the Kaskaskia College Foundation is October 25 at 6 p.m. The Foundation Scholarship Dinner is September 27. Please let Suzanne Christ know if you plan to attend. The Distinguished Lecture Event will be on October 28. Theresa Wilson with the Blessing Basket Project will be the featured speaker. Dinner for invited guests will be at 5:30 and the program will start at 7:00 p.m.

Title III Update
Bill Hawley reported that great progress has been made in the first year of the Title III Endowment campaign. To date, we have received pledges totaling $181,665 with $74,045 paid leaving a balance of $107,620 in outstanding pledges due over the next one to five years. Thus far in the first year of the grant 81% of the total five-year goal of pledges have been received.

Sports & Wellness Steering Committee Report
Brian Courtney reported brick sales are continuing. Two major proposals have been sent to area residents seeking funding. Progress is continuing on the building. The fitness trail project committee continues to sell trail sections. A Centralia bank plans a fund raiser for the project with the date to be determined.

Alumni and Friends Report
Mr. Jack Mays reported on the September 13 meeting of Alumni and Friends. The Marketing/Media Committee is working on a float for upcoming parades. The Membership committee is proposing a membership drive for the week of October 4. STAT members and their parents will receive VIP seating at graduation. Possible ideas for events are hosting a murder mystery dinner and Taste of KC to launch the cookbook sales.
The cookbook is scheduled to go on sale in November. Items that will be auctioned off at the Family Reunion will be a donated used car and a 32” flat screen TV.

KCSA and Athletic Review Committee Report
In the absence of Trustee Bryan Cain, Brian Courtney reported that the KCSA will host the Annual Par-3 Golf Tournament on Saturday, September 18. Sixteen teams are signed up and they currently have 37 hole sponsors. The KCSA will host a grade school cross country meet on Tuesday, September 27 with twelve teams signed up to attend.

The annual grade school basketball shoot-out is scheduled for October 16 and the roster of teams for the Shoot-Out is full with three girls games and three boys games scheduled.

The KCSA Annual Kids Club Book Fair is October 26.

Friends of Fine Arts Report
Mr. Brian Courtney reported that total membership is at 243. The Annual Meeting is scheduled for September 17 with appetizers/dinner beginning at 6:15 p.m. The program will begin at 7:00 p.m. The evening will include the announcement of the KCFFA scholarship recipients, and the award to Fine and Performing Arts Faculty of the KCFFA enrichment grant funds.

“Works on Silk” by Pat Vivod is now on display in the Dee and Sue Boswell Art Gallery. Upcoming events include ABBAmania on October 1 at 7:30 p.m. and a performance by the KC Concert band and Jazz Band on October 5 at 7:30 p.m.

Student Trustee Report
Mr. Daniel Finley reported that demonstrations on texting while driving and DUI was held on September 8. A meet the clubs event was held on September 16 and a Constitution celebration was held on September 16 and 17. September 16 from 11-1 Student Activities sponsored John Rush known as the “Human IPOD” in the student center. Phi Theta Kappa will sponsor a 5k run on October 2 and a Hallowfest on October 22. October 18 will be the Fall Student Picnic.

PRESIDENT’S COMMUNICATIONS
Vice President, Dr. Alan Phillips reported that progress on the Sports and Wellness Facility is on schedule. On October 6th there will be a dedication of the renovated bookstore, front entrance, and remodeled A&P, IT and Title III Labs.

Vice President, Tim Hood reported that preparation work is continuing on the Green Home Weatherization Grant in which contractors and architects will be trained on green home weatherization procedures. Tim thanked Dean Kellie Henegar and Instructor Josh Woods for their work on beginning the Visiting Writer’s Series.

Vice President, Sedgwick Harris reported that Student Services continues to work toward the kick off of the TRIO grant.
ADJOURNMENT
Jack Mays made the motion to adjourn the meeting. All voted aye and the meeting adjourned at 8:55 p.m.

_____________________________  _______________________________
Chairman                        Secretary
Board of Trustees                Board of Trustees