A Public Hearing on the Budget was convened by Chairman, Mr. Bill Hawley, at 6:45 p.m., in the Lifelong Learning Center Board Room on August 20, 2009. Roll call: Mr. Bryan Cain, Mr. Brian Courtney, Mr. Bob Gaffner, Mr. Bill Hawley, Ms. Linda Stover and Mr. Jacob Streuter. The Fiscal Year 2009-10 Budget was reviewed by Dr. Alan Phillips, Vice President of Administrative Services. The Public Hearing closed at 7:00 p.m.

ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, August 20, 2009 at 7:00 p.m. at the Lifelong Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Courtney, Mr. Bob Gaffner; Mr. Bill Hawley, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education; Ms. Rhonda Boehne, Human Resources Director; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Mr. Travis Henson, Director of Marketing; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Ms. Laura Wedekemper, Capital Projects Coordinator; Ms. Mary Lou Whitten, Dean of Nursing and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Others present were Dr. Lynn Smith, Curriculum & Instruction Chairperson and Coordinator of Elementary Education Program at SIU-C; Mr. Jon Boehning, SkillsUSA Coordinator and Professor of Computer Information Technology; Mr. Pete Donnelly, Professor of Construction Occupations; Mr. Ken Ingersoll, Professor of Administrative Justice; Ms. Kellie Malone, Professor of Cosmetology; and Mr. Kevin Ray, Professor of Welding; Mr. Mike Loomis, Grants Facilitator; Ms. Cheryl Johnston, Bookstore Manager and Ms. Cathy Quick, Administrative Assistant to Vice President of Educational Services, also attended.

SkillsUSA students attending were Ms. Kelly Buscher, Nail Care; Mr. Norm Dailey, Carpentry; Mr. Mitch Herrin, Welding; Mr. Brian Smith, Criminal Justice student, placing 7th in the nation and Ms. Rita Swan, Culinary Arts.

New employees and employees with new appointments attending included Ms. Lisa Bowman, Administrative Assistant to Vice President of Student Services; Ms. Torey Crowell, Women’s Softball Coach; Ms. Angela Heiman, Administrative Assistant for the Alumni Association; Mr. Mitch Koester, Athletic Director and Head Baseball Coach; Ms. Jenna Lammers, Records & Registration Technician; Ms. Jan Ripperda, Manager of Records & Registration and Ms. Leslie Weaver, Women’s Basketball Coach.
Mr. Joe Witthaus, Centralia Sentinel and Mr. Bruce Kropp, WJBD Radio were present.
PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Mitch Koester.

APPROVAL OF AGREEMENT
Dr. Lynn Smith, Curriculum & Instruction Chairperson and Coordinator of Elementary Education Program at SIU-C was present for the signing of the agreement between Kaskaskia College and Southern Illinois University at Carbondale.

Motion by Mr. Courtney to approve the Agreement with SIU-C. Roll call: Courtney, Gaffner, Hawley, Stover, Streuter, Cain—all voting aye, motion carried.

PUBLIC COMMENT
None

CONSENT AGENDA
Items included in the Consent Agenda were:

A. Minutes:
   July 16, 2009—Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for August 2009
C. Treasurer’s Report and Budget Report

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Gaffner made a motion to approve the Consent Agenda. Roll call: Gaffner, Hawley, Stover, Streuter, Cain, Courtney—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting. Mr. Hawley commended the Administration their hard work and for the detailed reports.

PUBLIC COMMENT
None

OLD BUSINESS None

NEW BUSINESS

Closed Session—None

Resolution #09-51—Adoption of Annual Budget for Fiscal Year 2009-2010
Motion by Mr. Gaffner to adopt Resolution #09-51, thereby adopting the Annual Budget for Fiscal Year 2009-2010, as presented. Roll call: Hawley, Stover, Streuter, Cain, Courtney, Gaffner—all voting aye, motion carried.

Resolution #09-52—Acceptance of Architect for College Bookstore Expansion and Renovation
Mr. Cain made a motion to adopt Resolution #09-52, thereby approving the firm of BLDD Architects of Decatur, Illinois to perform professional services for the expansion and renovation of the College Bookstore. The final design approval will be submitted to the Board for Consideration in November or December, 2009. Roll call: Stover, Streuter, Cain, Courtney, Gaffner, Hawley—all voting aye, motion carried.
Resolution #09-53—
Approval for Athletic Training Facility Project Concept and Acceptance of Architect
Mr. Cain made a motion to adopt Resolution #09-53, thereby approving the proposed athletic training facility concept and proposed construction budget of $400,000, authorizing seeking approval of the project from ICCB, approving the firm of BLDD to provide professional services, and authorizing the Administration to proceed with design documents and specifications. The architectural services will be under limited agreement to include assistance with RFP, building and county code compliance and site engineering.

Roll call: Streuter, Cain, Courtney, Gaffner, Hawley, Stover—all voting aye, motion carried.

Resolution #09-54—Acceptance of Architect for Kaskaskia College Fitness Trail
Motion by Mr. Gaffner to adopt Resolution #09-54, thereby accepting the firm of BLDD Architects of Decatur, Illinois to perform professional services for construction of the Kaskaskia College Fitness Trail. This will be a restrictive agreement for specific design and engineering services. Roll call: Cain, Courtney, Gaffner, Hawley, Stover, Streuter—all voting aye, motion carried.

Resolution #09-55—
Approval to Award Bid for Purchase of Men's Soccer Uniforms and Equipment
Ms. Stover made a motion to adopt Resolution #09-55, thereby awarding the bid for the purchase of uniforms and equipment for the Men’s Soccer program to Lees Sports of Nashville, Illinois in the amount of $5,838.65. Roll call: Courtney, Gaffner, Hawley, Stover, Streuter, Cain—all voting aye, motion carried.

Resolution #09-56—To Award Bid for Purchase of HVAC Program Equipment
Mr. Courtney made a motion to adopt Resolution #09-56, thereby awarding the bid for the purchase of a heavy-duty hand brake and Pittsburg machine to Black and Company of Effingham, Illinois in the amount of $3,550.00 and $2,540.00 respectively. Roll call: Gaffner, Hawley, Stover, Streuter, Cain, Courtney—all voting aye, motion carried.

Resolution #09-57—Disposal of College Property
Motion by Mr. Gaffner to adopt Resolution #09-57, thereby approving the disposal of equipment declared as no longer needed for College purposes and the College Administration should dispose of such equipment in accordance with College Policy #6.3. Roll call: Hawley, Stover, Streuter, Cain, Courtney, Gaffner—all voting aye, motion carried.

Resolution #09-58—Approval to Award Bid for Cellular Signal Amplifiers
Mr. Gaffner made a motion to adopt Resolution #09-58, thereby awarding the bid for the purchase of cellular signal amplifiers to Prime Cellular of Cheyenne, Wyoming in the amount of $9,830.13. Roll call: Stover, Streuter, Cain, Courtney, Gaffner, Hawley—all voting aye, motion carried.

Resolution #09-59—Approval of Purchase of iMAC Computers
Mr. Gaffner made a motion to adopt Resolution #09-59, thereby approving the purchase of nine (9) iMac Computers from Apple Incorporated of Austin, Texas for the amount of $12,303.00. Roll call: Streuter, Cain, Courtney, Gaffner, Hawley, Stover—all voting aye, motion carried.
Resolution #09-60—Approval of Blackboard 3-Year License Agreement
Mr. Cain made a motion to adopt Resolution #09-60, thereby approving entering into a three-year contract agreement with Blackboard, Inc., for Blackboard CE8 course management system for the total amount of $106,375.00. Roll call: Cain, Courtney, Gaffner, Hawley, Stover, Streuter—all voting aye, motion carried.

Resolution #09-61—Approval of Microsoft Campus Agreement Renewal
Motion by Mr. Gaffner to adopt Resolution #09-61, thereby authorizing the College to purchase the renewal of the Microsoft Campus Agreement through CDWG of Vernon Hills, Illinois for the amount of $20,517.12. Roll call: Courtney, Gaffner, Hawley, Stover, Streuter, Cain—all voting aye, motion carried.

Resolution #09-62—Extension of Tuition Waivers
Mr. Courtney made a motion to adopt Resolution #09-62, thereby extending the pilot program to waive tuition for recently unemployed district residents in a select list of courses. Students who have filed and been approved for unemployment benefits since January 1, 2008, and who reside in the Kaskaskia College district will be eligible to receive tuition waivers for up to six credit hours of selected late start Fall 2009 courses. These waivers will be utilized for seats in selected courses which are not presently filled, but would have made regardless of seats generated by waivers.

Roll call: Gaffner, Hawley, Stover, Streuter, Cain, Courtney—all voting aye, motion carried.

Resolution #09-63—Approval of Health Insurance Stipend
Motion by Ms. Stover to adopt Resolution #09-63, thereby approving the payment of a stipend in the September 16, 2009 payroll, pursuant to information provided, to all College employees who are currently covered by the health insurance plan and who will be on the health insurance plan for the upcoming plan year, which runs from September 1, 2009 to August 31, 2010. Roll call: Hawley, Stover, Streuter, Cain, Courtney, Gaffner—all voting aye, motion carried.

Approval of Resignation—Salem Education Center Coordinator
Mr. Cain made a motion to accept the resignation of Mr. Kurt Friese, Salem Education Center Coordinator, effective August 15, 2009. Roll call: Stover, Streuter, Cain, Courtney, Gaffner, Hawley—all voting aye, motion carried.

Approval of Retirement—Counselor Specialist
Motion by Mr. Cain to accept the retirement of Mr. Willie Harris, Counselor Specialist, effective October 1, 2009. Roll call: Streuter, Cain, Courtney, Gaffner, Hawley, Stover—all voting aye, motion carried.

Approval of Employment—Executive Assistant to President/Board of Trustees
Ms. Stover made a motion to approve the employment of Ms. Cathy Quick as Executive Assistant to President/Board of Trustees, effective September 1, 2009, at the recommended salary. Roll call: Cain, Courtney, Gaffner, Hawley, Stover, Streuter—all voting aye, motion carried.
Approval of Employment—Assistant Professor of English
Mr. Gaffner made a motion to approve the employment of Mr. Joshua Woods as Assistant Professor of English, effective August 24, 2009 at the recommended salary. Roll call: Courtney, Gaffner, Hawley, Stover, Streuter, Cain—all voting aye, motion carried.

Approval of Title III Positions
Mr. Courtney made a motion to approve authorizing the College administration to proceed with establishing and filling the following positions in accordance with the Title III grant proposal and established by College procedures for hiring. The positions include:

- Title III Director (50% Professional/Managerial Position)
- Title III Activity Coordinator (50% Professional Managerial Position)
- Curriculum/Learning Specialist (Full-time Professional/Managerial Position)
- Technology Support Specialist (Full-time Professional/Managerial Position)
- Title III Project Administrative Assistant (Full-time Support Staff Position)

Roll Call: Gaffner, Hawley, Stover, Streuter, Cain, Courtney—all voting aye, motion carried

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Hawley reported the ICCTA Seminar will be held on September 11 and 12. Mr. Beasley and Mr. Hawley will attend.

Reports
KC Foundation
Mr. Hawley reported the following:

- The Foundation Quarterly meeting will be held on October 26, at 6:00 p.m. in the Lifelong Learning Center.
- The Foundation Scholarship Dinner is scheduled for September 28, 2009 at 5:00 p.m.
- Planning is in process for the Distinguished Lecturer Event to be held in Fall 2009.
- Planning has begun for the 2010 Golf Tournament, which will be held on June 25, 2010 at the Colonial golf Course in Sandoval.

Alumni Association
A plan of action and a timeline to achieve the goal of 1,200 members by the end of 2010 has been established. There are presently 140 members. Bonnie Huels has agreed to be the chair of the Alumni & Friends Board of Directors. The KC Family Reunion and Open House is scheduled for Saturday, October 17, 2009.

Sports & Wellness
The baseball and tennis task forces are conducting a targeted brick purchase program. The bricks are to honor former coaches Larry Smith and Jim McKee. The soccer and fitness center projects are also planning brick campaigns. Total donations and pledges to date are around $280,000.

KCSA
The KCSA is currently planning their 7th Annual Par-3 golf Tournament for September 12, 2009 at Governor’s Run. The KCSA recently acquired two new Corporate Sponsors in Pepsi Mid-America and Jansen Chevrolet. They are currently selling advertisements for the KC Athletic Posters.
Friends of the Fine Arts
Ms. Kellie Henegar reported the Friends of Fine Arts membership is now 171 individual memberships. The annual meeting is scheduled for September 18, 2009. Friends of the Fine Arts is currently working with KCSA and the Alumni Association to offer members a Triple Crown membership.

Student Trustee Report
Mr. Streuter reported classes were in session and a Welcome Back Breakfast was held on Tuesday morning. A “Meet the Clubs Day” in being planned.

President’s Communication

Veteran’s Plaque
Mr. Sedgwick Harris presented a plaque from G.I. Jobs magazine, stating Kaskaskia College was selected as a Military Friendly School for 2010. This honor places the College in the top 15% of all schools nationwide.

Student Satisfaction Survey
Mr. Sedgwick Harris presented a PowerPoint presentation with very positive results of the Noel Levitz Student Satisfaction Survey.

Other
- The Board was given a copy of the Fall Annual Report.
- KC has been asked and has agreed to host the reintegration of 300 individuals returning from Iraq and Afghanistan in October and December.

ADJOURNMENT
Motion by Mr. Cain to adjourn, all voting aye, motion carried.

The meeting adjourned at 9:00 p.m.