ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, August 19, 2010 at 7:05 p.m. in the Clinton Wedekemper Board Room of the Lifelong Learning Center. The following Board Members were present: Mr. Jim Beasley, Mr. Bryan Cain, Mr. Brian Courtney, Mr. Bob Gaffner, Mr. Bill Hawley, Mr. Jack Mays, Mrs. Linda Stover and Mr. Daniel Finley.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education; Ms. Susan Batchelor, Dean of Nursing; Mr. Robert Blinn, Director of Title III; Ms. Rhonda Boehne, Human Resources Director; Mr. Phil Ellrich, Director of Physical Plant; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deborah Kleiboeker, Director of Institutional Advancement; Ms. Deb Massena, Controller; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Ms. Gina Schuetz, Director of Information Technology; and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Also attending were new employees Tess Opfer, Assistant Professor of Nursing, George Evans, Director of Kaskaskia College Education Program at the Centralia Correctional Center, Shawn Yoon, Assistant Professor of Spanish and Ron Kwiathowski, mailroom clerk. Crystal Gray from Student Activities also attended.

Attending from the media was Mr. John Mattson from WJBD Radio and Ms. Rachel Thomas from the Centralia Sentinel.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Tim Hood.

RECOGNITION
Dr. Underwood introduced the new faculty and staff members in attendance: Tess Opfer, Assistant Professor of Nursing, George Evans, Director of Kaskaskia College Education Program at the Centralia Correctional Center, Shawn Yoon, Assistant Professor of Spanish and Ron Kwiathowski, mailroom clerk. He also introduced Crystal Gray who was the Director of Student Life for 2009-10.

Dr. Underwood also introduced Mayor Alan Gaffner from the city of Greenville. Mayor Gaffner presented a check for $147,000 to Kaskaskia College. The check was for a grant received by the
city of Greenville to assist with costs of the Kaskaskia College business incubator located at the Kaskaskia College Greenville Education Center.

PUBLIC COMMENT
None.

CONSENT AGENDA
Items included in the Consent Agenda were:
- Minutes: July 15, 2010 regular meeting
- Ratification and Approval of Disbursements and Payrolls for August, 2010
- Treasurer’s Report and Budget Report

Motion by Mr. Bob Gaffner to approve the Consent Agenda. Roll call: Cain, Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley. With all voting aye, the motion was approved.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the board book prior to the meeting. Chairman Hawley thanked everyone for their reports.

OLD BUSINESS
None

NEW BUSINESS
Closed Session
None.

Resolution #10-50—Adoption of Annual Budget for Fiscal Year 2010-2011
Mr. Jim Beasley made the motion to adopt Resolution #10-50, thereby approving the annual budget for 2010-2011 as presented. Roll call: Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley, Cain. Will all voting aye, the motion was carried.

Resolution #10-51—Approval to Proceed with Preparation of RAMP 2013 Documents and to Engage Architectural Services to Assist with Preliminary Work to Remodel and Renovate The Crisp Technology Center
Mr. Jack Mays made a motion to adopt Resolution #10-51, thereby approving the addition of the Crisp Technology Center remodeling and renovation to the RAMP 2013 submission and authorizing that the firm of BLDD Architects of Decatur, Illinois to perform professional architectural services for the preparation of the RAMP 2013 submission documentation. Roll call: Finley, Gaffner, Hawley, Mays, Stover, Beasley, Cain, Courtney. All voted aye, the motion was approved.
Resolution #10-52--Approval to Proceed with Preparation of RAMP 2013 Documents and to Engage Architectural Services to Assist with Preliminary Work to Expand the Kaskaskia College Education Center in Nashville, Illinois
Motion by Mr. Jack Mays to approve Resolution #10-52, thereby approving the addition of the Kaskaskia College Nashville Center to the RAMP 2013 submission and authorizing the firm of BLDD Architects of Decatur, Illinois to perform professional architectural services for the preparation of the RAMP 2013 submission documents. Roll call: Gaffner, Hawley, Mays, Stover, Beasley, Cain, Courtney, Finley. Will all voting aye, the motion was approved.

Resolution #10-53--Approval to Proceed with Preparation of RAMP 2013 Documents and to Engage Architectural Services to Assist with Preliminary Work to Expand the Kaskaskia College Education Center in Trenton, Illinois
Mr. Jack Mays made a motion to approve resolution #10-53, thereby approving the addition of the Kaskaskia College Trenton Center to the RAMP 2013 submission and authorizing the firm of BLDD Architects of Decatur, Illinois to perform professional architectural services for the preparation of the RAMP 2013 submission documentation. Roll call: Hawley, Mays, Stover, Beasley, Cain, Courtney, Finley, Gaffner. With all voting aye, motion was approved.

Final Reading—Approval of Facilities Master Plan
Motion by Mr. Bob Gaffner to approve the Kaskaskia College Facilities Master Plan FY 2011-2015 as presented. Roll call: Mays, Stover, Beasley, Cain, Courtney, Finley, Gaffner, Hawley. With all members voting aye, the motion was approved.

First Reading—Student Services Administration Policy 5.05 Revision
Trustees heard the first reading of the Student Services Administration Policy 5.05 revision. Any questions should be presented prior to the September meeting. Final reading and approval will be presented at the September 16 meeting.

First Reading—Student Services Admission Policy 5.15 Revision
Trustees heard the first reading of the Student Services Admission Policy 5.15 revision. Any questions should be presented prior to the September meeting. Final reading and approval will be presented at the September 16 meeting.

First Reading—Student Services Financial Aid Policy 5.20 Revision
Trustees heard the first reading of the Student Services Financial Aid Policy 5.20 revision. Any questions should be presented prior to the September meeting. Final reading and approval will be presented at the September 16 meeting.

First Reading—Students with Chronic Communicable Diseases Policy 5.60 Revision
Trustees heard the first reading of the Student with Chronic Communicable Diseases Policy 5.60 revision. Any questions should be presented prior to the September meeting. Final reading and approval will be presented at the September 16 meeting.
Resolution #10-54—Approval of Health Insurance Savings Stipend
Motion by Mr. Jack Mays to adopt Resolution #10-54, thereby approving payment of a stipend in the September 16, 2010 payroll, pursuant to the information presented, to all College employees who are currently covered by the health insurance plan and who will be on the health insurance plan for the upcoming plan year, which runs from September 1, 2010 to August 31, 2011. Roll call: Stover, Beasley, Cain, Courtney, Finley, Gaffner, Hawley, Mays. With all voting aye, the motion was approved.

Approval of Student Activity Fee Budget
Motion by Mr. Brian Courtney to approve student allocations as recommended, 50% in the fall semester and the balance in the spring semester. Roll call: Beasley, Cain, Courtney, Finley, Gaffner, Hawley, Mays, Stover. With all voting aye, motion was approved.

Resolution #10-55—Microsoft Campus Agreement Renewal
Motion by Mr. Brian Courtney to adopt Resolution #10-55, thereby authorizing the college to purchase the renewal of the Microsoft Campus Agreement through CDWG of Vernon Hills, Illinois for the amount of $19,078.24. Roll call: Cain, Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley. All voted aye, the motion was approved.

Resolution #10-56—Approval of Contractor for Greenhouse Renovation
Motion by Mr. Bryan Cain to adopt Resolution #10-56, thereby authorizing staff to submit the appropriate application materials to the Illinois Community College Board requesting approval of the project and reallocation of PHS funds; and award the bid for the greenhouse renovation to Kohnen Air Conditioning & Heating of Germantown, IL in the amount of $22,732.00. Roll call: Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley, Cain. With all voting aye, the motion was approved.

Reclassification of Institutional Advancement Position
Motion by Mr. Jim Beasley to approve reclassification of Suzanne Christ from Administrative Assistant for Institutional Advancement to Coordinator of Institutional Advancement Programs (a Professional/Managerial position) at the recommended salary, effective August 23, 2010. Roll call: Hawley, Stover, Beasley, Cain, Courtney, Finley, Gaffner. Mr. Mays was absent for the vote. With seven members voting aye, the motion was approved.

Approval of Resignation—Dean of Corporate Training and Continuing Education
Motion by Mr. Jim Beasley to approve the resignation of Tonya Odum as Dean of Corporate Training and Continuing Education. Roll call: Mays-yes, Stover-abstain, Beasley-yes, Cain-yes, Courtney-yes, Finley-yes, Gaffner-yes, Hawley-yes. With 7 yes votes and one abstain vote, the motion was approved.

Approval of Retirement—Enrollment Specialist
Motion by Mr. Brian Courtney to approve the retirement of Phyllis Harmening as Enrollment Specialist effective October 31, 2010. Roll call: Stover, Beasley, Cain, Courtney, Finley, Gaffner, Hawley, Mays. With all voting aye, motion was approved.
Resolution #10-57—Disposition of College Property
Motion by Mr. Brian Courtney to adopt Resolution #10-57, thereby approving disposition of college property declared as no longer needed for College purposes as listed. Disposition is pursuant to Board Policy #6.3. Roll call: Beasley, Cain, Courtney, Finley, Gaffner, Hawley, Mays, Stover. With all voting aye, motion was approved.

Approval of Election Notice
Mr. Jim Beasley made a motion to approve the Board Election Notice to be published in the Centralia Sentinel on September 11, 2010. Roll call: Cain, Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley. With all voting aye, the motion was approved.

Approval to Change November Board Meeting from November 18 to November 16.
Motion by Mr. Jack Mays to change the date of the November 2010 Board of Trustees meeting from November 18 to November 16 due to a scheduling conflict. Roll call: Courtney, Finley, Gaffner, Hawley, Mays, Stover, Beasley, Cain. With all voting aye, the motion was approved.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Jim Beasley gave the ICCTA report. The new ICCTA President is Mr. David Harby of Danville College. The goal for the coming year is to rebuild the funding foundation for Community Colleges.

The ICCTA building will be in full occupancy by November. The By Laws and Operations Manual is tangible now.

KC Foundation Report
Mr. Bill Hawley reported for the Kaskaskia College Foundation that the next quarterly meeting will be October 25 at 6 p.m. in the Lifelong Learning Center. The Annual Scholarship Dinner will be September 27. Invitations will be mailed shortly. The Distinguished Lecture Event will on October 28. This year’s Lecturer will be Theresa Wilson, the founder of the Blessing Basket Project. There is a possibility of holding an additional Distinguished Lecture Event in the spring.

The 2011 Foundation Golf Tournament will be held on June 24, 2011 at the Salem Country Club. The 2012 Golf Tournament is to be held at the Greenview Golf Course in Centralia. The Foundation recognized Virginia Whitlock as Director Emeritus on her resignation. New officers elected for 2010-11 year as follows: President, Jack Johnston; First Vice President, Janice Romack; Second Vice President, Elwyn Cheatum; Secretary, LuAlice Kampwerth; and Treasurer, Ernie Chappel. Jeannie Zibby was installed as a new Foundation Director.

Title III Update
Chairman Hawley reported that Kaskaskia College will raise $225,500 for federal matching funds totaling $451,000 for new endowed scholarships. To date pledges have been received for $140,665 with $65,545 paid. Thus far in the first year of the grant we have received pledges totally 62% of the total five year goal.
Sports & Wellness Steering Committee Report
Mr. Bryan Cain reported plans for the fitness trail are proceeding. A major proposal has been sent to the Prairie Cardiac Center in Springfield. Peoples National Bank has accepted a leadership role in fund raising within the local community and banking industry for the project. They are planning a major fund raising event here in the fall. Local hospitals and orthopedic centers are being solicited as well. Committee members were challenged to sell 5 sections.

Brick sales appear to be going well. One gift of $800 has been received, and that will be matched by a corporate gift. Total needed to complete the project is $75,000.

Alumni and Friends Report
Mr. Jack Mays reported for the Friends of Fine Arts that the proceeds of $50,000 from the John Foppe program and the Todd Allen Show have been transferred to the Title III program. On August 27 Alumni and Friends will attend the ballgame of the Southern Illinois Miners at Marion. If a date can be agreed upon, the Harlem Globetrotters may perform this year. The membership committee asked members to submit names of graduates to solicit for membership.

The newsletter went out in July. Flyers are being distributes for the Family Reunion and Open House. The Alumni and Friends will partner with the Marketing Department to help decorate a float for the Halloween Parade. The Cookbook Committee is soliciting recipes for the cookbook.

KCSA and Athletic Review Committee Report
Mr. Bryan Cain reported that there have been no meetings this month.

Friends of Fine Arts Report
Mr. Brian Courtney reported that membership is a 242 members. The executive board met on Thursday, August 12 for lunch and a photo to announce the planned gift for the Title III matching grant program. The amount announced is $30,000 over 5 years. Plans are underway for the Friends of Fine Arts Annual Meeting which will be Friday, September 17. The evening will include the announcement of the scholarship recipients and awards of KCFFA Enrichment Grant Funds.

The KC permanent art collection is in the Dee and Sue Boswell Art Gallery and will remain on display throughout August. The next exhibit is scheduled for September and includes Works on Silk by Pat Vivod.

The 2010-11 Fine Arts calendar is complete. Season of Entertainment sales are ahead of last year with 168 season tickets sold already. Upcoming events include October 1, Season of Entertainment presents Abbamania. On October 2 the Concert and Jazz Bands perform.

Student Trustee Report
Mr. Daniel Finley reported the Welcome Back Breakfast started off the year. They served 340 students plus faculty and staff. In upcoming events, the Constitution competition will be held on Constitution Day. The Fall Picnic was moved to the 18th of October.
**PRESIDENT’S COMMUNICATIONS**
Dr. Underwood reported a preliminary look at enrollment for the fall term shows it level with last fall. Dr. Underwood complimented the Planning and Growth Committee for their work in planning and executing the in-service day this past Monday.

Dr. Underwood provided the Trustees with a copy of the Annual Report. The report is also posted on the College website.

**FUTURE AGENDA ITEMS**

**Adjournment**
Mr. Bryan Cain made the motion to adjourn. All voted aye by voice vote. The meeting adjourned at 8:55 p.m.

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Chairman                                        Secretary
Board of Trustees                                Board of Trustees