ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, June 18, 2009 at 7:00 p.m. at the KC Nashville Education Center. The following Board Members were present: Mr. Jim Beasley, Mr. Bryan Cain, Mr. Brian Courtney, Mr. Bill Hawley, Mr. Jack Mays, Ms. Linda Stover and Mr. Jacob Streuter.

Those present included Dr. James Underwood, President; Ms. Lisa Atkins, Director of Adult Education and Literacy; Ms. Rhonda Boehne, Human Resources Director; Ms. Gina Glotfelty, Director of Information Technology; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts & Sciences; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career & Technical Education; Mr. Craig Roper, Director of Auxiliary Operations & Purchasing; Ms. Laura Wedekemper, Capital Projects Coordinator; and Ms. Shirley Martin, Executive Assistant to the President/Board of Trustees.

Others present were Ms. Ruth Barczewski, Coordinator of Nashville Education Center; Mr. Steve Groner, Project Manager, Illinois Small Business Development Center; Ms. Marlene Hawkins, Enrollment Specialist, Nashville Education Center; Ms. Betty Holthaus, Washington County Coordinator/Adult Education & Literacy; Ms. Pat Mefford, Assistant Coordinator of Nashville Education Center and Mr. Will Summers, Adult Literacy Tutor.

Guests included Mr. Michael Howard, Export/Import Bank of US, Director of Midwest Office; Ms. Tess Morrison, Independent Consultant, International Trade center; and Ms. Cheryl Zapp, Chamber Director. Mr. Joe Witthaus, Centralia Sentinel and Mr. Alan Hoffman, WJBD Radio were present.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was lead by Mr. Travis Henson

APPROVAL OF AGREEMENT—City-State Marketing Partners Program
Mr. Beasley made a motion to approve the Agreement between the Small Business Development Center and the Institute for Entrepreneurial Success – International Trade Center, Kaskaskia College and the Export-Import Bank of the United States. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

PUBLIC COMMENT
None
CONSENT AGENDA
Items included in the Consent Agenda were:
A. Minutes:
   May 21, 2009—Regular Meeting
B. Ratification and Approval of Disbursements and Payrolls for June 2009
C. Treasurer’s Report and Budget Report
Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

Mr. Beasley made a motion to approve the Consent Agenda. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting.

PUBLIC COMMENT
None

OLD BUSINESS None

CLOSED SESSION None

NEW BUSINESS

Resolution #09-38—Approval of RAMP 2011-KC Vandalia Education Center Phase II
Motion by Mr. Beasley to adopt Resolution #09-38, thereby authorizing the College to submit a Capital Project Request for Fiscal Year 2011 to the Illinois Community College Board to seek funding to construct the proposed Vandalia Education Center Phase II, priority #1, in accordance with the Resource Allocation Management Plan (RAMP) Application process. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney—all voting aye, motion carried.

Resolution #09-39—Approval of RAMP 2011-Agricultural Facility
Motion by Mr. Cain to adopt Resolution #09-39, thereby authorizing the College to submit a Capital Project Request for FY 2011 to the Illinois Community College Board to seek funding to construct the proposed Agricultural Facility, priority #2, in accordance with the Resource Allocation Management Plan (RAMP) Application process. Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Hawley—all voting aye, motion carried.

Resolution #09-40—Approval of RAMP 2011-Lifelong Learning Center, Phase II
Motion by Ms. Stover to adopt Resolution #09-40, thereby authorizing the College to submit a Capital Project Request for FY 2011 to the Illinois Community College Board to seek funding to construct the proposed Lifelong Learning Center Phase II, priority #3, in accordance with the Resource Allocation Management Plan (RAMP) Application process. Roll call: Stover, Streuter, Beasley, Cain, Courtney, Hawley, Mays—all voting aye, motion carried.
Resolution #09-41—Approval to Award Bid for Purchase of Cosmetology Kits
Ms. Stover made a motion to adopt Resolution #09-41, thereby awarding the bid for the purchase of cosmetology kits for the fall 2009, spring 2010 and summer 2010 semesters to Marianna Industries, Inc., of Omaha, NE in the amount of $485.81 per kit. The projected cost for kits for the fall 2009, spring 2010 and summer 2010 semesters is $14,574.30, $7,287.15 and $7,287.15 respectively. Roll call: Streuter, Beasley, Cain, Courtney, Hawley, Mays, Stover—all voting aye, motion carried.

Resolution #09-42—Prevailing Wage Act
Motion by Mr. Courtney to adopt Resolution #09-42, thereby ratifying that Kaskaskia College is in compliance with Public Act 820 ILCS 130/1 et seq. (1993), formerly IL Rev. Stat., Chapter 48, paragraphs 39s-1 et seq., an act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city and any public body or political subdivision or by anyone under contract for public works. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter—all voting aye, motion carried.

Resolution #09-43—Salaries for 2009-2010
Motion by Mr. Beasley to adopt Resolution #09-43, thereby approving the salary increases and other adjustments for recommended employees, effective July 1, 2009, as proposed. Roll call: Cain, Courtney, Hawley, Mays, Stover, Streuter, Beasley—all voting aye, motion carried.

Approval of Resignation—Head Women’s Basketball Coach/Athletic Director
Motion by Mr. Courtney to approve the resignation of Head Women’s Basketball Coach and Athletic Director, Zach Loll. Roll call: Courtney, Hawley, Mays, Stover, Streuter, Beasley, Cain—all voting aye, motion carried.

Approval of Employment—Financial Aid Specialist
Ms. Stover made a motion to approve the employment of Ms. Monecia Boozer as Financial Aid Specialist at the recommended salary, effective July 1, 2009. Roll call: Hawley, Mays, Stover, Streuter, Beasley, Cain, Courtney—all voting aye, motion carried.

Approval of Employment—Financial Aid Advisor
Mr. Beasley made a motion to approve the employment of Ms. Jessica Rolla as Financial Aid Advisor at the recommended salary, effective July 6, 2009. Roll call: Mays, Stover, Streuter, Beasley, Cain, Courtney, Hawley—all voting aye, motion carried.

Reclassification from Full-Time Temporary Faculty to Full-Time Regular Faculty Appointment
Motion by Mr. Courtney to approve the appointment of Cristina Myers as a regular, full-time Assistant Professor of Nursing, effective Fall semester 2009 at the recommended initial salary per academic year, with an adjustment for completing her Master’s degree, according to the faculty salary schedule and pursuant to regular horizontal movement procedures and documentation, effective September 2009. Roll call: Stover, Streuter, Beasley, Cain, Courtney, Hawley, Mays—all voting aye, motion carried.

KCTOP Salary Adjustments
Mr. Mays made a motion to approve the salary increases and other adjustments for the recommended KCTOP employees as presented, effective July 1, 2009. Roll call: Streuter, Beasley, Cain, Courtney, Hawley, Mays, Stover—all voting aye, motion carried.
Resolution #09-44—Approval of Novel Academic License Agreement Renewal
Motion by Mr. Courtney to adopt Resolution #09-44, thereby authorizing the College to purchase the renewal of the Novell Academic License Agreement for $25,791.75. Roll call: Beasley, Cain, Courtney, Hawley, Mays, Stover, Streuter (absent)—all voting aye, motion carried.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS

Illinois Community College Trustees Association Report
Mr. Beasley reported on the following items:
• ICCTA Convention was June 4-6 at the Hyatt Regency in Chicago. Ms. Amber Edwards, Assistant Professor of Radiologic Technology, received the state Pacesetter Award. This is the first time someone from KC has received this award.
• President’s Council is working on a video regarding funding with Kennedy-King College in Chicago. Dr. Underwood, Mr. Bill Hawley, Ms. Ava Rawlings and Mr. Travis Henson will assist in the video.
• ICCTA has formed a committee on agriculture. Those volunteering to serve are Dr. Bob Mees, Dr. Georgia Costello, Dr. Jerry Weber, Mr. Mike Monaghan, Mr. Geoffrey Obrezut and Jim Beasley.
• The ACCT Convention will be in San Diego on October 7-10, 2009. Mr. Beasley also updated the Board on pending legislation.

Reports
KC Foundation
Mr. Hawley reported the following:
• The Foundation Golf Tournament will be held on June 26, 2009 at Okawville. There are 60 hole sponsors, 10 golf cart sponsors and 29 teams signed to play.
• The Foundation Scholarship Dinner is scheduled for September 28, 2009. Approximately 140 scholarships have been awarded from the proceeds of last year’s Golf Tournament.
• The next Quarterly Foundation meeting is July 27, 2009 at 6:00 p.m.

KCSA Report
• The KCSA has been in existence for 6 years and has raised in excess of $300,000. $95,000 has been contributed back to the Athletic Program. $45,000 was provided for the buses in the organization’s first 3 year. $40,000 of the $100,000 pledge has been provided toward the new Athletic Training Center. The organization gave back $10,000 toward athletic scholarships this year.

The Board Chairman, Bill Hawley, commended Cathy Karrick for her leadership with the KCSA.

Alumni Association
A college-wide support team meeting was held recently. Subcommittees are meeting, the next full team meeting will be held on July 7, 2009 at 9:00 a.m. The KC Family Reunion and Open House is scheduled for October 10, 2009.
Sports and Wellness Campaign
The Institutional Advancement office is preparing a mailing for the brick purchase campaign.

Friends of the Fine Arts
Dean Kellie Henegar reported the Friends of Fine Arts membership is now 171 individual memberships and 88 family memberships. The newsletter will be mailed soon. The date for the next fundraiser will be decided at the meeting scheduled for August 6, 2009. The Annual Meeting will be held on September 18, 2009.

Student Trustee Report
Mr. Streuter reported on attending the Leadership Institute on June 4, 5 and 6, 2009. New student orientation mentor training was held on June 17, 2009.

President’s Communication

AQIP Portfolio Accreditation Report
A copy of the AQIP Systems Portfolio was mailed to the Board prior to the meeting. The informative brochure and timeline was reviewed by Ms. Nancy Kinsey. Ms. Kellie Henegar focused on the team and Ms. Beth Sundermeyer explained the next steps in the process and is currently preparing an annotated version, explaining where the information was found.

A quality checkup site visit is scheduled for 2010 or 2011, which is 1 to 2 years prior to reaffirmation of accreditation, which is scheduled in 2012 or 2013.

Other
• Dr. Underwood reported the increase in enrollment of 103,469 credit hours, a .2% increase.
• A Special Board Meeting will be scheduled in July to review the budget.
• Dr. Underwood displayed a Certificate of Achievement for Excellence in Financial Reporting plaque presented to Kaskaskia College for its comprehensive annual Financial Report for the fiscal year ending June 30, 2008. The President thanked everyone who was involved in earning this honor.

ADJOURNMENT
Motion by Mr. Cain to adjourn, all voting aye, motion carried.

The meeting adjourned at 9:10 p.m.

Chairman

Secretary