ROLL CALL/ATTENDANCE
Mr. Bill Hawley, Chairman, convened the regular meeting of the Board of Trustees on Thursday, May 20, 2010 at 7:00 p.m. at the Nashville Education Center. The following Board Members were present: Mr. Jim Beasley, Mr. Brian Cain, Mr. Brian Courtney, Mr. Robert Gaffner, Mr. Bill Hawley, Mr. Jack Mays, Mrs. Linda Stover and Mr. Daniel Finley.

Those present included Dr. James Underwood, President; Ms. Susan Batchelor, Dean of Nursing; Mr. Robert Blinn, Director of Title III; Ms. Rhonda Boehne, Human Resources Director; Mr. Sedgwick Harris, Vice President of Student Services; Ms. Kellie Henegar, Dean of Arts and Sciences; Mr. Travis Henson, Director of Marketing; Mr. Tim Hood, Vice President of Instructional Services; Ms. Cathy Karrick, Director of Public Information; Ms. Nancy Kinsey, Dean of Institutional Effectiveness; Ms. Deborah Kleiboeker, Director of Institutional Advancement; Ms. Deb Massena, Controller; Ms. Tonya Odum, Dean of Corporate Training & Continuing Education; Dr. Alan Phillips, Vice President of Administrative Services; Ms. Ava Rawlings, Dean of Career and Technical Education; Mr. Craig Roper, Director of Purchasing & Auxiliary Services; Ms. Gina Schuetz, Director of Information Technology; and Ms. Cathy Quick, Executive Assistant to the President/Board of Trustees.

Also attending was Mr. Nicolas Farley, Network Manager from the Information Technology Department, and Coordinator of the Nashville Education Center, Mrs. Ruth Barczewski. Ms. Pat Mefford, and Ms. Marlene Hawkins also from the Nashville Education Center were in attendance.

Attending from the media was Mr. John Mattson from WJBD Radio.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mr. Craig Roper.

RECOGNITION OF VISITORS
Dr. Underwood introduced Ruth Barczewski, Pat Mefford, Marlene Hawkins and Nicolas Farley.

PUBLIC COMMENT
None.

CONSENT AGENDA
Items included in the Consent Agenda were:
   A. Minutes: April 15, 2010 regular meeting
B. Ratification and Approval of Disbursements and Payrolls for May, 2010
C. Treasurer’s Report and Budget Report

Motion by Mr. Beasley to approve the Consent Agenda. Roll call: Cain, Courtney, Gaffner, Hawley, Mays, Stover, Finley, Beasley. With all voting aye, the motion was approved.

Written reports were presented to the Board for the Grant Activity Report, Legislative & Legal Update and Personnel Update.

REPORT OF ADMINISTRATIVE OFFICERS
All administrative reports were included in the Board Book prior to the meeting. Mr. Hawley thanked the Administration for their hard work on the detailed reports.

OLD BUSINESS
None

NEW BUSINESS
Closed Session
None.

First Reading—Revision of Senior Citizen Tuition Waiver Policy #4.401
The Board of Trustees reviewed the First Reading of the policy revision of Senior Citizen Tuition Waiver Policy #4.401. This reading was a change from the first reading that was presented at the April meeting. There were no comments or changes. The Policy will be presented for final approval at the June meeting.

Approval of Final Reading—Purchasing and Contracts Policy #4.2
Motion by Mr. Beasley to approve the Final Reading of the Purchasing and Contracts Policy #4.2 revision. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Finley, Beasley, Cain. All voted aye, motion was approved.

Approval of Joint Agreements
Motion by Mr. Beasley authorizing the continuation of joint agreements with Illinois Eastern Community Colleges, Rend Lake College, Shawnee Community College, and Southeastern Illinois College effective July 1, 2010. Roll call: Gaffner, Hawley, Mays, Stover, Finley, Beasley, Cain, Courtney. All voted aye, motion was approved.

Approval of Legal Services Contract
A motion was made by Mr. Courtney to approve renewal of the Legal Counsel Services Contract as presented, with Ms. Rhonda Boehne for fiscal year 2010-11 at the recommended amount. Roll call: Hawley, Mays, Stover, Finley, Beasley, Cain, Courtney, Gaffner. All voted aye, motion was approved.
Approval of New Degree—Associate in Arts in Teaching Special Education (AAT—Special Education)
Motion by Mr. Gaffner to approve a new Degree—Associate in Arts in Teaching Special Education as presented and for Administration to proceed in requesting ICCB and IBHE approval. Roll call: Mays, Stover, Finley, Beasley, Cain, Courtney, Hawley, Gaffner. All voted aye, motion was approved.

Approval of New Degree—Associate in Engineering Science (AES)
Motion by Mr. Mays to approve a new Degree—Associate in Engineering Science (AES) as presented and for Administration to proceed in requesting ICCB and IBHE approval. Roll call: Stover, Finley, Beasley, Cain, Courtney, Gaffner, Hawley, Mays. All voted aye, motion was approved.

Resolution #10-33—Approval to Award Bid for Printing of Student Handbooks
Motion by Ms. Stover to adopt Resolution #10-33, thereby awarding the bid for printing of 7,000 student handbooks to United Graphics, Inc. of Mattoon, Illinois, in the amount of $8,078.38. Roll call: Finley, Beasley, Cain, Courtney, Gaffner, Hawley, Mays. Stover. All voted aye, motion was approved.

Resolution #10-34—Approval to Award Bid for Purchase of Automated External Defibrillators (AED’s)
Motion by Mr. Courtney to adopt Resolution #10-34, thereby awarding the bid for purchase of automated external defibrillators to Cintas Corporation of Hazelwood, Missouri in the amount of $6,414.52. Roll call: Beasley, Cain, Courtney, Gaffner, Hawley, Mays, Stover, Finley. All voted aye, motion was approved.

Resolution #10-35—Approval to Award Bid for Purchase of Palo Alto Networks PA-2020 Firewall
Motion by Mr. Courtney to adopt Resolution #10-35, thereby awarding the bid for purchase of Palo Alto PA-2020 firewall including one year updates and support to CTC Technologies of Chicago, Illinois in the amount of $15,900. Roll call: Cain, Courtney, Gaffner, Hawley, Mays, Stover, Finley, Beasley. All voted aye, motion was approved.

Resolution #10-36—Approval to Enter 3-Year Service Contract with AT&T DS3 Circuit
Motion by Mr. Courtney to adopt Resolution #10-36, thereby awarding the contract to maintain several existing AT&T T-1 circuit service contracts for the amount of $32,412; authorizing an upgrade to existing bandwidth and Internet service by entering a 3-year service contract with AT&T for a DS3 circuit for the annual cost of $31,440; and entered into an agreement with Illinois Century Network (ICN) to provide 45Mb of Internet service for an annual cost of $40,343.16 for a total amount of $104,195.16. Roll call: Courtney, Gaffner, Hawley, Mays, Stover, Finley, Beasley, Cain. All voted aye, motion was approved.
Approval—Art in Architecture Program Proposal
Motion by Mr. Beasley to approve the Art in Architecture Program Proposal to include an outdoor sculpture located for the already master-planned, sculpture garden outside the Dee and Sue Boswell Art Gallery. The scope of the sculpture will be a joyful and celebratory piece of sculpture that highlights the Kaskaskia River and/or cultural background of the KC district but providing an educational component using a contemporary visual display. Additionally the Elegy series sculpture, located outside the main campus entrance, will be relocated to the front of the Lifelong Learning Center between the Lifelong Learning Center and the clock tower. Roll call: Gaffner, Mays, Stover, Finley, Beasley, Cain, Courtney, Hawley. All voted aye, motion was approved.

Approval—Inter-district Reciprocal Agreement for Education Cooperation with Southeastern Illinois College
Motion by Mr. Mays to approve and enter in to an Inter-district Reciprocal Agreement for Education Cooperation with Southeastern Illinois College (SIC) to allow SIC to serve as a regional provider of firearms and use of force simulation training courses in the Kaskaskia College District. Roll call: Hawley, Mays, Stover, Finley, Beasley, Cain, Courtney, Gaffner. All voted aye, motion was approved.

Approval of Position—Temporary Full-Time Assistant Professor in Spanish
Motion by Mr. Beasley to approve the position of Temporary Full-time Spanish faculty member to teach dual credit high school Spanish courses and Spanish courses on the main campus and/or education centers. Roll call: Mays, Stover, Finley, Beasley, Cain, Courtney, Gaffner, Hawley. All voted aye, motion was approved.

BOARD/PRESIDENT REPORTS AND RECOMMENDATIONS
Illinois Community College Trustees Association Report
Mr. Beasley reported that President Underwood, Chairman Hawley, Vice Chairman Courtney and himself attended the ICCTA Lobby Day. The ICCTA Annual Convention Is June 3-5 with the Awards Banquet being on June 5. Mr. Beasley reported that Trustee Robert Gaffner will be receiving an award for 35 years of service to the Kaskaskia College Board of Trustees. Everyone thanked Mr. Gaffner with a round of applause for his years of service.

KC Foundation Report
Mr. Hawley reported that at the April 26 Annual Foundation Meeting, approximately thirty new trustees were installed. During that meeting there was a formal announcement of an approximately $500,000 gift from the Ruth Davis Estate. Approximately 170 scholarship recipients are currently being notified of their awards. The scholarships will be awarded at the annual Scholarship Dinner on September 27, 2010.

Over $50,000 has been raised for the Title III scholarship endowment fund and new funds continue to come in. The John Foppe event raised approximately $10,000.
The annual Foundation golf tournament will be Friday, June 25 at the Colonial Golf Course in Sandoval. Approximately 20 teams, 40 hole sponsors, and several donors of holes and door prizes have agreed to participate.

The annual Arbor Day celebration was held on April 30 with retired KC Professor Jim Wiedman as guest speaker. Forty-eight trees for the Main Campus, Vandalia Campus and the Salem Education Center have been purchased.

**Alumni and Friends**
Mr. Mays reported the KC Family Reunion and Open House is being planned for October 9, 2010. The Veteran’s Tribute Committee will be selling food at the event as a fundraising project.

The next Alumni and Friends meeting will be June 14 at 4:00 p.m. Membership has grown to approximately 300 members.

A regional Alumni Workshop is being planned for July 21, 2010. The workshop will be for KC to meet and network with representatives from other College and University Alumni Associations.

**KCSA Report**
Mr. Hawley reported the Kaskaskia College Sports Association has acquired a new corporate sponsor for 2010-11, Voss Repair of Carlyle.

The KCSA recently made a $10,000 donation to the KC Athletic Department to assist with scholarships for the past year. Also the KCSA will make its 3rd installment of $20,000 toward the Athletic Training Facility by the end of the year.

**Friends of Fine Arts Update**
Mr. Courtney reported that the Friends of Fine Arts have added 32 members this month making the total 233. There were nine season of entertainment events this year with 4,462 in attendance. The Student Theater Guild presented Jack in the Beanstalk in the spring. Planned for fall production is It’s a Wonderful Life.

**Student Trustee Report**
Daniel Finley gave the Student Trustee report. He reported that April 14 was an ice cream social in the Student Center. May 4 was the spring picnic with 1,500 students served. Many student organizations participated in the Arbor Day event this year.

Future events being planned are a Welcome Back Breakfast on August 18, the Fall Student Picnic on September 8, and Constitution Day activities on September 16 and 17.

**PRESIDENT'S COMMUNICATIONS**
Dr. Underwood asked Dean Tonya Odum and Coordinator Ruth Barczewski to report some highlights on the Nashville Education Center. Tonya distributed a handout on enrollment totals at the Center. Ruth discussed the Coal Mining Classes which are being
held at the Nashville Education Center. One hundred eight students are enrolled in Coal Mining.

Dr. Underwood reported that the recent graduation ceremony went very well. Also the town hall meetings concluded this week.

The College was recently notified of a grant for renewal and replacement in the amount of $127,000. Dr. Underwood also informed the Board that the state is getting caught up on its payments. Still outstanding is the last equalization payment which is not due yet.

Dr. Underwood reported that talks are continuing with the Department of Corrections to resolve late payment issues:
- Back payments are being received for this year. The DOC now only owes us $22,000 for this year. Work is continuing on the payments for last year.
- DOC has approved hiring a Director for the Educational program.
- DOC has agreed to attempt to put funding for the Administrative Assistant into next year’s budget. This position has been frozen for 4-5 years.
- DOC has assured KC that the Drafting Instructor position will be filled after the retirement of the current instructor.
- DOC will attempt to put the Custodial Instructor position in next year’s budget.

Dr. Underwood reported a formal request will be brought to the June Board meeting to renew the contract for educational programs at the Centralia Corrections Center. The Trustees approved informally notifying the instructors and staff of the Education Program at the Centralia Corrections Center of our attempt to renew the contract.

**FUTURE AGENDA ITEMS**
- Zone Pump Replacements
- Fitness Trail
- Health Insurance
- Salary Adjustments

**Adjournment**
Mr. Mays made the motion to adjourn. All voted aye. The meeting adjourned at 8:40 p.m.