

## KASKASKIA COMMUNITY COLLEGE PRESIDENTIAL EVALUATION FORM

The purpose of this instrument is to evaluate the President of Kaskaskia Community College by the Board of Trustees.

Please rate the President on the following criteria by circling the appropriate number following each answer. The rating scale is as follows: Rating of 1 through 5 should be on a performance range of 1 (improvement needed) to 5 (superior); the rating of NA should be used if you either have not observed these criteria or you feel it is not applicable.

### A. RELATIONSHIP WITH BOARD OF TRUSTEES

1.	Reports to the Board are complete, accurate and of high quality so that intelligent decisions can be made.	5	4	3	2	1	NA
2.	Information is given to the board soon enough to be read prior to Board meetings.	5	4	3	2	1	NA
3.	Communicates effectively with the Board.	5	4	3	2	1	NA
4.	Is honest and forthright in her dealings with the Board.	5	4	3	2	1	NA
5.	Carries out Board directives/policies.	5	4	3	2	1	NA
6.	Works cooperatively with Board members.	5	4	3	2	1	NA

Comments \_\_\_\_\_

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### B. COMMUNITY RELATIONSHIPS

7.	Seeks and acquires the support of the community.	5	4	3	2	1	NA
8.	Provides the news media with appropriate information.	5	4	3	2	1	NA
9.	Represents the College and Board in state and national educational associations, i.e. President's Council.	5	4	3	2	1	NA
10.	Maintains positive relations with legislators, effectively communicating the College's position on legislative matters.	5	4	3	2	1	NA
11.	Maintains positive relations with local communities through their educational institutions, governmental agencies, and business and industry.	5	4	3	2	1	NA
12.	Listens to community input on programs.	5	4	3	2	1	NA
13.	Communicates effectively with the community.	5	4	3	2	1	NA
14.	Treats all communities in the system equally.	5	4	3	2	1	NA
15.	Acts as a leader in the community.	5	4	3	2	1	NA

Comments \_\_\_\_\_

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**C. PERSONNEL**

16.	Recruits and assigns College personnel effectively and appropriately.	5	4	3	2	1	NA
17.	Exercises good judgement in dealing with sensitive issues regarding faculty/administrative/student relationships.	5	4	3	2	1	NA
18.	Displays an ability to motivate and communicate with administrative, faculty, and classified staff.	5	4	3	2	1	NA
19.	Establishes and implements personnel evaluation procedures.	5	4	3	2	1	NA
20.	Provides due recognition to faculty/staff accomplishments.	5	4	3	2	1	NA
21.	Contributes to good staff morale and loyalty to the institution.	5	4	3	2	1	NA
22.	Makes appropriate personnel recommendations to the Board.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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**D. BUDGETARY AND FISCAL MANAGEMENT**

23.	Keeps Board informed on financial state of affairs of the College.	5	4	3	2	1	NA
24.	Provides sound fiscal management, including the ability to address budgetary matters in a way that achieves more efficient and effective use of resources.	5	4	3	2	1	NA
25.	Has a favorable record of attracting funds to the institution.	5	4	3	2	1	NA
26.	Prepares financial statements according to proper reporting requirements.	5	4	3	2	1	NA
27.	Operates College within approved budget consistent with mission and objectives of Kaskaskia Community College.	5	4	3	2	1	NA
28.	Assures internal and external audit requirements are satisfied.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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**E. DECISION MAKING AND PROBLEM SOLVING/PERSONAL QUALITIES**

29.	Maintains high ethical standards.	5	4	3	2	1	NA
30.	Has the ability to identify and analyze problems and issues confronting the institution.	5	4	3	2	1	NA
31.	Delegates appropriate responsibilities to subordinates and supports them in carrying out their responsibilities.	5	4	3	2	1	NA
32.	Routinely makes sound, logical, decisions.	5	4	3	2	1	NA
33.	Strives to earn respect of colleagues.	5	4	3	2	1	NA
34.	Works well with groups.	5	4	3	2	1	NA
35.	Communicates effectively.	5	4	3	2	1	NA
36.	Makes sound decisions even under pressure.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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**F. PHYSICAL PLANT & TECHNOLOGY**

37.	Develops a program to realistically assess the future building needs.	5	4	3	2	1	NA
38.	Maintains and upgrades the physical plant adequately.	5	4	3	2	1	NA
39.	Keeps the Board abreast of physical plant needs.	5	4	3	2	1	NA
40.	Maintains capital replacement funds adequately.	5	4	3	2	1	NA
41.	Develops a plan to realistically address technology needs.	5	4	3	2	1	NA
42.	Maintains & upgrades IT infrastructures adequately.	5	4	3	2	1	NA
43.	Supports incorporation of technology into the curriculum.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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## G. ACADEMIC ADMINISTRATION AND PLANNING

44.	Supports efforts to make the mission and goals of the College known throughout the College community.	5	4	3	2	1	NA
45.	Supports the continuing examination of the College's philosophy, mission statement and institutional goals.	5	4	3	2	1	NA
46.	Takes initiative in program and staff development.	5	4	3	2	1	NA
47.	Encourages and promotes long-range planning consistent with institutional needs.	5	4	3	2	1	NA
48.	Supports the faculty efforts to use innovative teaching techniques.	5	4	3	2	1	NA
49.	Supports efforts to develop a sense of community and shared interests and purposes in the College.	5	4	3	2	1	NA
50.	Offers to students and potential students up-to-date and realistic advisement services which include academic and career needs.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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## H. CURRICULA

51.	Programs follow stated educational objectives and goals of the college.	5	4	3	2	1	NA
52.	Provides a leadership role in curriculum development and maintenance of standards.	5	4	3	2	1	NA
53.	Evaluates programs regularly.	5	4	3	2	1	NA
54.	Maintains programs useful to needs of students for transfer/workforce.	5	4	3	2	1	NA
55.	Supports the faculty efforts to use innovative teaching techniques.	5	4	3	2	1	NA
56.	Supports efforts to develop a sense of community and shared interests and purposes in the College.	5	4	3	2	1	NA
57.	Offers to students and potential students up-to-date and realistic advisement services which include academic and career needs.	5	4	3	2	1	NA

Comments \_\_\_\_\_  
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**AREAS OF STRENGTH**

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**AREAS FOR IMPROVEMENT**

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