

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
February 26, 2024, Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, February 26, 2024, at 6:30 p.m. in the Wedekemper Board Room on the Kaskaskia College (College) main campus.

Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper, and Student Trustee Madison Johnson.

Chris Gorman, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were George Evans, Shawn Connelly, Cary Day, Joy Fitts, Judy Hemker, Kellie Henegar, George Kriss, Traci Masau, Julie Obermark, Shawn Richards, and Craig Roper.

Members of the public presented included Curt Haselhorst and Brad Knolhoff who were present on behalf of the Clinton County Board.

Media attending in person was Steven Stilt from WJBD.

PLEDGE OF ALLEGIANCE

Chairman Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone and introduced newly promoted employee Carrie Hancock, Student Outreach Coordinator. President Evans also introduced Curt Haselhorst and Brad Knolhoff of the Clinton County Board.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Items on the Consent Agenda included

January 25, 2024 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for January 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, and Kaskaskia College Sports Association Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Approved 03/25/24

Motion by Bryan Holthaus to accept the Consent Agenda.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Linda Stover to enter Closed Session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reason for conducting an executive session meeting is as follows:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2(c)(1).

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved and the meeting entered closed session at 6:34 p.m.

Motion by Bryan Holthaus to end closed session and resume open session.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved and closed session ended, and open session resumed at 7:15 p.m.

APPROVAL OF LAND LEASE AGREEMENT WITH CLINTON COUNTY BOARD

Motion by Jim Beasley to approve the land lease agreement with Clinton County Board (County) for 40 years for \$1 per year for the County to construct a radio communications tower on college property.

On behalf of the Clinton County Board, Brad Knolhoff addressed the Board and expressed appreciation for the Board's consideration in entering into this agreement.

Approved 03/25/24

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

RESOLUTION 24-06

RESOLUTION TO APPROVE THE PURCHASE OF SECURITY SOFTWARE (INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-06 approving the purchase of security software from Insight of Chandler, Arizona, in an amount of \$34,549.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

RESOLUTION 24-07

RESOLUTION TO AWARD BID FOR AUDITORIUM ROOF REPLACEMENT PROJECT (INSURANCE CLAIM FUNDING)

Motion by Jim Beasley to adopt Resolution 24-07 awarding the bid for the auditorium roof replacement to D7 Roofing of New Baden, Illinois in the total amount of \$122,870.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

RESOLUTION 24-08

RESOLUTION ESTABLISHING TUITION AND FEE RATES FOR ACADEMIC YEAR 2024-2025 (FISCAL YEAR 2025)

Motion by Bryan Holthaus to adopt Resolution 24-08 approving tuition and fees rates for fiscal year 2024-2025 (beginning with the Summer 2024 term) as follows:

1. In-district tuition will be maintained at \$136 per credit hour with mandatory fees at \$24 per credit hour for a total in-district tuition and fee rate of \$160.
2. Out-of-district tuition will be maintained at \$235 per credit hour with mandatory fees at \$24 per credit hour for a total out of district rate of \$259.
3. Out-of-state and international tuition will be maintained at \$395 per credit hour with mandatory fees at \$24 per credit hour for total out of state and international rate of \$419.

Approved 03/25/24

4. Out-of-district, out-of-state, and international online tuition will increase by \$10 per credit hour to \$146 per credit hour with mandatory fees at \$24 per credit hour for a total rate of \$170.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPROVAL OF RETIREMENT OF DEVELOPMENT AND GRANT COORDINATOR

Motion by Linda Stover to accept the retirement of Kathy Evans as the Development and Grant Coordinator effective May 30, 2024.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPROVAL OF RESIGNATION OF DIRECTOR OF CHILDRENS LEARNING CENTER

Chairman Hawley noted the correct date of Betheny's resignation is February 29, 2024.

Motion by Bryan Holthaus to accept the resignation of Betheny Hall as the Director of Children's Learning Center effective February 29, 2024.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPOINTMENT OF INTERIM DIRECTOR OF CHILDREN'S LEARNING CENTER

Motion by Bryan Holthaus to approve the employment of Stephanie Henson as the Interim Director of the Children's Learning Center effective February 1, 2024, and upon approval by the Board of Trustees, at an annual base salary of \$55,000.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

Approved 03/25/24

**APPROVAL OF EMPLOYMENT OF INSTRUCTIONAL DESIGNER TITLE III
(REPLACEMENT POSITION; PARTIALLY TITLE III GRANT-FUNDED)**

Motion by Bryan Holthaus to approve the hire of Madeleine Renken as full-time Title III Instructional Designer, effective March 4, 2024, at an annual salary of \$70,000 with eligibility for fringe benefits. This position is partially funded by the Title III grant through September 30, 2025.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPROVAL OF EMPLOYMENT OF BUILDINGS & GROUNDS TECHNICIAN (1 OF 2)

Motion by Bryan Holthaus to approve the hire of Kevin Jansen as a Buildings and Grounds Technician effective February 7, 2024, at a rate of \$16.08 per hour.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPROVAL OF EMPLOYMENT OF BUILDINGS & GROUNDS TECHNICIAN (2 OF 2)

Motion by Linda Stover to approve the hire of Adam Wilson as a Buildings and Grounds Technician effective February 7, 2024, at a rate of \$16.08 per hour.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

**APPROVAL OF EMPLOYMENT OF DIRECTOR OF INFORMATION TECHNOLOGY
(REPLACEMENT POSITION)**

Motion by Linda Stover to approve the hire of Kylee Williams as the full-time Director of Information Technology, with a tentative effective start date of March 18, 2024, at an annual salary of \$83,000.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

Approved 03/25/24

APPROVAL OF EMPLOYMENT OF EXECUTIVE DIRECTOR OF MAINTENANCE AND GROUNDS (NEW POSITION)

Motion by Linda Stover to approve the hire of Chris Holloway as the Executive Director of Maintenance and Grounds at an annual salary of \$86,500 effective March 18, 2024.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

APPROVAL OF EMPLOYMENT OF COORDINATOR OF CUSTODIAL SERVICES (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire of Michael Pender for the Coordinator of Custodial Services position effective March 4, 2024, at an annual salary of \$50,000.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

FIRST READING – REVISION TO PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS POLICY 3.7001

The first reading of the revision to Payment Card Industry Data Security Standards Policy 3.7001 was presented. The final reading and approval will be at the March 2024 meeting.

SECOND READING – REVISION TO STANDARDS FOR ACADEMIC ACHIEVEMENT POLICY 5.4301

Motion by Bryan Holthaus to approve the second and final reading of the revised Standards of Academic Achievement Policy 5.4301.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

SECOND READING – REVISION TO COLLEGE PRESIDENT BYLAW 1.4000

Motion by Mr. Kalert to approve the second and final reading of the revised College President Bylaw 1.4000.

Roll call:

| | | | |
|----------------|-----|------------------|-----|
| Jim Beasley | yes | Louis Kalert | yes |
| Craig Finke | yes | Linda Stover | yes |
| Bill Hawley | yes | Laura Wedekemper | yes |
| Bryan Holthaus | yes | Madison Johnson | yes |

Motion was approved.

FUTURE AGENDA ITEMS

STUDENT TRUSTEE REPORT

Student Trustee Madison Johnson orally presented a report to the Board which summarized the following:

- Madison commented on the positive experience of attending the National Legislative Summit held in Washington DC at the beginning of February. The college was successful in communicating intended information to the elected officials and staff members of the various government departments with whom the college representative met.
- On February 7, 2024, the college hosted a 2024 academic challenge. A total of eight different high schools participated with 150 students in attendance.
- On February 8, 2024, members of the Illinois Community College Board visited the main campus and toured newly renovated areas and toured the Crisp Technology Center.
- Kaskaskia College accepted the Legacy Award from the Centralia Chamber of Commerce on February 8, 2024.
- The Illinois Drafting Educators Association held their annual competition at the college on February 23, 2024. Six schools competed in eight different divisions of drafting.

PRESIDENT'S COMMENTS

- President Evans thanked Brad Knolhoff and the Clinton County Board for finalizing an agreement for the cellular tower to be erected on the main campus. President Evans noted the improved communications for emergency personnel in our area that will result from the construction of the tower.
- Members of the Illinois Community College Board who visited campus on February 8, 2024, were very impressed with the modernization of the main campus and the technology at the Crisp Technology Center.
- President Evans recognized Student Trustee Madison Johnson for representing the college well at the National Legislative Summit. Attendees from the college met with multiple elected officials as well as staff members of the US Departments of Agriculture, Labor, and Transportation.
- President Evans referenced the informational materials provided to the Board on the proposed renaming of the Agricultural Education Center for an individual deserving of the rename.
- President Evans summarized the breakdown provided of the Capital Development Board projects. These projects are the result of securing the \$6.2 million that had been previously allocated since 2008. The projects are broken down into three separate categories: the East Parking Lot, the catwalk and infrastructure improvements, and several HVAC and roof replacements on main campus and at some of the Education

Approved 03/25/24

Centers. Photos of the issues identified with the catwalk were reviewed. By securing the \$6.2 million, multiple projects have been taken off the Master Facilities and Improvement Plan approved by the Board in 2020. The college is now in the position of having fewer project needs with the ability to focus on routine maintenance over the next twenty years outside of the bridges.

- The college is awaiting final numbers for the Gymnasium from the architect and construction manager. The project has been scaled back from the original design. Updated information will be forthcoming to the Board.
- President Evans informed the Board of proposed House Bill 5020 which circumvents the Dual Credit Quality Control Act and places the permissions of awarding dual credit in any post-secondary institutions away from community colleges. Twenty percent of the college's enrollment comes from dual credit. If this bill passes as is, every university in and out of state and every public and private university will be applying to award dual credit cutting out the academic standards of community colleges. A group of community college presidents are united on this cause and will be pushing the Illinois Community Colleges Trustees Association and elected officials to take a stand against this bill as written.
- President Evans thanked Chairman Hawley for accepting the Legacy Award on behalf of the college from the Centralia Chamber of Commerce. This award recognizes the impact the college has had and continues to have in the greater Centralia area.

ADJOURNMENT

Motion by Mr. Beasley to adjourn. All members voted yes by voice vote. The meeting was adjourned at 7:51 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-06

RESOLUTION TO APPROVE THE PURCHASE OF SECURITY SOFTWARE

WHEREAS, Kaskaskia College currently uses Malwarebytes security software to provide comprehensive and advanced threat protection for the continually evolving cybersecurity landscape; and

WHEREAS, this protection is a component of the college's risk management program that is funded through the restricted liability, protection, and settlement fund budget; and

WHEREAS, the college is continuing to meet the institutional goals of improving infrastructure; and

WHEREAS, this is a continuation of the strategic initiative to modernize and improve technology's reliability, security, and stability across the campus; and

WHEREAS, in the interest of due diligence, Information Technology staff decided to test several competing products; and

WHEREAS, staff determined that two products met the criteria; and

WHEREAS, Malwarebytes aligned better with college needs at a better price:

| Antivirus Solution | One Year Term |
|---------------------------|----------------------|
| Malwarebytes | \$34,549 |
| CrowdStrike | \$36,497 |

And,

WHEREAS, Insight of Chandler, Arizona provided the lowest quotation that meets all requirements; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the formal bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approve the purchase of security software from Insight of Chandler, Arizona, in an amount of \$34,549."

Dated this 26th day of February 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-07

RESOLUTION TO AWARD BID FOR AUDITORIUM ROOF REPLACEMENT

(Insurance Claim Funding)

WHEREAS, due to a weather event in April of 2023 the Thermoplastic Polyolefin (TPO) Roof on the Auditorium was damaged; and

WHEREAS, the damages were reported to insurance and a claim was approved for funding the replacement of the auditorium roof; and

WHEREAS, Poettker Construction Company (“Poettker”) prepared bid specifications and drawings for the purpose of bidding the roofing and sheet metal trade package; and

WHEREAS, in addition to publishing a legal notice in the Wednesday, January 31, 2024, edition of the *Centralia Morning Sentinel*, the invitation to bid was posted on the *Southern Illinois Builders Association* website, and the following contractors received bid documents for the roof replacement project:

| Contractor | Location |
|--------------------|------------------------|
| Geissler Roofing | Belleville, Illinois |
| D7 Roofing | New Baden, Illinois |
| Joiner Sheet Metal | Highland, Illinois |
| Martin Roofing | Mascoutah, Illinois |
| Lakeside Roofing | Collinsville, Illinois |

and

WHEREAS, as a result of the bidding process, the following sealed bids were received:

| Contractor | Base Bid | Alternate One (New Roof Hatch) | Alternate Two (Adhered Insulation) |
|------------------|-----------|-----------------------------------|---------------------------------------|
| D7 Roofing | \$119,220 | \$3,650 | \$8,800 |
| Geissler Roofing | \$144,878 | \$1,500 | \$6,240 |
| Lakeside Roofing | \$179,998 | \$2,448 | \$4,400 |
| Martin Roofing | \$148,488 | \$2,384 | \$12,373 |

and

WHEREAS, based on a review of the bids received for the auditorium roof replacement, the lowest base bid in the amount of \$119,220 has been submitted by D7 Roofing of New Baden, Illinois; and

WHEREAS, Alternate Bid A-1 is for the installation of a roof hatch at a cost of \$3,650, is recommended to replace, and will be funded from the operations and maintenance budget; and

WHEREAS, Alternate Bid A-2 is for providing an adhered insulation assembly in lieu of a mechanically fastened base layer at a cost of \$8,800 and is not recommended to accept; and

WHEREAS, Poettker does not feel it is necessary to accept Alternate Bid A-2 as using a mechanically fastened system is best; and

WHEREAS, the acceptance of Alternate Bid A-1 provides a total estimated project cost of \$122,870.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board award the bid for the auditorium roof replacement to D7 Roofing of New Baden, Illinois in the total amount of \$122,870.

Dated this 26th of February 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-08

RESOLUTION ESTABLISHING TUITION AND FEE RATES FOR ACADEMIC YEAR 2024 - 2025 (Fiscal Year 2025)

WHEREAS, Kaskaskia College, Community College District #501 (“College”) is committed to providing quality learning opportunities that are affordable and accessible; and

WHEREAS, the College administration has reviewed tuition and fee alternatives as well as student tuition and fees policies described in 110 ILCS 805/6 of the Public Community College Act and ICCB Rule 1501.505; and

WHEREAS, Kaskaskia College has consistently met its commitments to maintain equitable financial policies and practices and assist students with identifying resources to help meet their financial obligations; and

WHEREAS, in addition to the above due diligence, an internal review of fiscal year 2024 mid-year financial results, fiscal year 2025 forecast, Illinois Community College peer group tuition rates, and tuition rates of community colleges located in Southern Illinois was completed; and

WHEREAS, based on this review, no increase in the in-district tuition and fee rate effective summer semester 2024 is recommended; and

WHEREAS, the in-district tuition and fee rate will be \$160 per credit hour (\$136 per credit hour for tuition and \$24 mandatory fees); and

WHEREAS, according to the ICCB Administrative Rules, community colleges may set the out of district tuition rate for credit instruction not otherwise specified in the rules at a minimum of 1.5 times the highest in-district tuition rate of any of their contiguous Illinois community college districts; and

WHEREAS, this rate is \$153 at Lincoln Land, which requires a minimum rate of \$229.50 per credit hour, and the College’s out of district rate will remain at \$259 and satisfies this condition; and

WHEREAS, according to the ICCB Administrative Rules, community colleges may set the out of state and international tuition rate at a minimum of 1.67 times the College's in-district rate; and

WHEREAS, this calculation establishes a minimum out of state rate of \$267.20 per credit hour, and the College's out of state rate will remain at \$419 and satisfies this condition; and

WHEREAS, the online tuition rate for out of district, out of state, and international students will increase by \$10 to a rate of \$170 per credit hour.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, Kaskaskia College's tuition and fees rates for fiscal year 2024-2025 (beginning with the Summer 2024 term) are as follows:

1. In-district tuition will be maintained at \$136 per credit hour with mandatory fees at \$24 per credit hour for a total in-district tuition and fee rate of \$160.
2. Out of district tuition will be maintained at \$235 per credit hour with mandatory fees at \$24 per credit hour for a total out of district rate of \$259.
3. Out of state and international tuition will be maintained at \$395 per credit hour with mandatory fees at \$24 per credit hour for total out of state and international rate of \$419.
4. Out of district, out of state, and international online tuition will increase by \$10 per credit hour to \$146 per credit hour with mandatory fees at \$24 per credit hour for a total rate of \$170.

Dated this 26th day of February 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College